



TRAINING REGISTRATION FORM – 2013

1 Dundas Street West, Suite 2500, Toronto ON M5G 1Z3
 Phone: (416) 646-0511 Fax: (416) 979-4627

Name _____ Title _____
 Organization Name _____
 Mailing Address _____
 City _____ Prov. _____ Code _____
 Business Phone _____ Fax _____ E-mail _____
 Accessibility needs/ Allegies _____

Course	Date and Location	Member Rate	Non-Member Rate
Leading and Managing Projects	<input type="checkbox"/> Sault Ste. Marie – Sept. 10 - 11, 2013	\$670	\$870
	<input type="checkbox"/> Toronto – July 2 – 3, 2013		
	Sub-Total		
HST # R107798506	13% Tax		
Please note this is your invoice	Total		

Fax Registration form to 416-979- 4627

For information on registration contact Julia Frost at 416-646-0511 or email jfrost@omssa.com
 Course address locations on form, further details will be sent with confirmation
 Course times are 9:00 am to 4:00 pm; morning coffee and lunch will be provided
 We would be happy to discuss any course you would like to see offered that is not presently on the schedule.
 Please note: OMSSA requires a minimum of 7 registrations to be able to confirm a session.
 Registrants will receive two weeks notice in the event of cancellation by OMSSA.

Credit card payments may be faxed. Payment Option: Cheque Visa MasterCard
 Credit Card # _____ Expiry Date _____
 Name on Card _____ Signature _____

CANCELLATION POLICY

Requests for refunds will be honoured, less a \$50.00 administration fee, provided a written notice of cancellation and request for refund is received more than five business days prior to the event. When cancellation is received five business days or less prior to the event, no monies will be refunded. Persons who register but do not attend and fail to provide notice more than five business days prior to the event are not eligible for a refund. Substitutions will be accepted up to and including the first day of the event. OMSSA reserves the right to cancel the program due to insufficient registrations and will be responsible for refunding the registration fee only.