

**SHERBURNE COUNTY ZONING
ADMINISTRATION**

13880 Business Center Drive Elk River, MN 55330
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E-mail: zoning@co.sherburne.mn.us

Date Rec'd by CITY:

Date Rec'd by COUNTY:

Land Use Permit Fee:

\$100.00

***Note: Other permits and fees may be
required after initial Land Use Permit
Review***

APPLICATION FOR LAND USE PERMIT

Lake or River: _____ ***Mississippi Rec & Scenic River Districts:*** _____ ***Wetland:*** _____

Contractor Name : _____ Mobile/ Pager: (____) _____

Address: _____

City _____ State _____ Zip Code _____

Telephone: _____

Property Owner Name: _____ Telephone: _____

Address: _____ Mobile/ Pager: (____) _____

City _____ State _____ Zip Code _____

Lot Area (acres or square feet): _____

Property Address: _____

Describe Project: _____

What is the intended use of this building: _____

Will the building be connected to a septic system? ☐ Yes ☐ No

Does this property have a wetland on it? ☐ Yes ☐ No

THE FOLLOWING ITEMS MUST BE SUPPLIED WITH APPLICATION:

_____ Site Plan (showing project location and proximity to wetland, lake, river etc)

_____ County may determine that a site visit is necessary.

_____ Fees Paid

AGREEMENT: I hereby certify that the information herein is correct and agree to do the proposed work in accordance with the description on this application and according to the provisions of the ordinances of Sherburne County, Minnesota. I further agree that any plans and specifications submitted herewith shall become a part of this permit application. I also understand that by applying for this permit, I grant the zoning authority access to the above property for inspections throughout the application and permitting process.

Dated _____ **Signature of Owner** _____

Printed Name of Owner _____

Dated _____ **Signature of Contractor** _____

Printed Name of Contractor _____

FOR PROJECTS LOCATED NEAR A LAKE OR RIVER, MISSISSIPPI RECREATIONAL AND SCENIC RIVER DISTRICT AND WETLANDS PLEASE INCLUDE THE FOLLOWING ON THE SITE PLAN.

For all water features please provide the following:

- ☐ Project purpose and description
- ☐ Locations and dimensions of proposed projects, activity or structures.
- ☐ Property boundaries and dimensions
- ☐ Proposed projects, activity or structures setbacks from:
 - lot lines
 - bluff
 - Ordinary High Water Level (OHWL)
- ☐ Driveway and parking setback from OHWL
- ☐ Vegetation being removed and replaced
- ☐ Proposed grading, excavating and filling including slopes
- ☐ Intended use of building
- ☐ Directional arrow and scale
- ☐ Erosion and sediment controls
- ☐ Location of the septic system and well
- ☐ Stormwater management (directional flows & infiltration)
- ☐ Spoil and disposal location
- ☐ Proposed time line

Mississippi Recreational and Scenic River District

- ☐ Proposed and existing impervious surface
- ☐ Proposed lowest floor elevation (including crawl spaces)
- ☐ Proposed and existing retaining walls, stairs, ice ridges, decks, patios, beach, etc.
- ☐ Location of ALL structure on property
- ☐ Screening of proposed structure/project (vegetation preferred)

Wetlands

- ☐ Locations and dimensions of proposed projects, activity must include a plan and profile drawing
- ☐ Grading, excavating or filling past and present
- ☐ Artificial drainage
- ☐ Wetland community type
- ☐ Two project alternatives
- ☐ Location of inlet and outlets (size and specification)