



PLEASE USE BLACK INK TO COMPLETE THIS FORM

Application For A Home Office Travel Document And A

Biometric Residence Permit (also referred to as a Biometric Immigration Document)

Do not use this form if you wish to replace a UK Biometric Residence Permit because it has been lost, stolen or damaged.

To apply for a replacement Biometric Residence Permit, you must use form BRP(RC). www.gov.uk/replace-brp
If you wish to make any changes to your personal details, you must use form NTL or TOC. www.gov.uk/transfer-visa

YOU MUST NOT MAKE ARRANGEMENTS TO TRAVEL UNTIL YOU HAVE RECEIVED YOUR TRAVEL DOCUMENT

In addition to this application form, you need the following two documents:

- TD 112 BRP guidance notes
- UK Visas & Immigration photograph guidance for travel document applications

You can download these documents from our website at: www.gov.uk/photos-for-passports
www.gov.uk/government/publications/application-for-home-office-travel-document-form-td112-brp

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

The address to which you must post this application by recorded or special delivery (complete with all the necessary documents and the correct fee) is:

Home Office Travel Documents BRP PO Box 588 Durham DH99 1AA

This form is to be used for applications made on or after 6 April 2014

HOME OFFICE TRAVEL DOCUMENTS - FEES

Immigration status in the UK	Type of Document	Fee for an adult document and validity	Fee for a child (aged under 16) document and validity
Refugee	Convention Travel Document (blue) - 1951 Convention	£69.00 - valid up to 10 years or in line with leave	£46 - valid up to 5 years or in line with leave
Stateless person	Stateless Person's Document (red) - 1954 Convention	£69.00 - valid up to 10 years or in line with leave	£46 - valid up to 5 years or in line with leave
Limited or indefinite leave to enter/remain (without refugee status)	Certificate of Travel (black)	£246 - valid for up to 5 years or in line with leave	£157 - valid up to 5 years or in line with leave
Any person who is not British wishing to leave the UK permanently	One way Travel Document (IS137)	£69.00 - valid for one journey out of the UK	£46- valid for one journey out of the UK

PAYMENT GUIDANCE

THE FEE

The fees for each document are set out at the top of this and the next page. More information is available in the separate guidance notes. If you are unsure how much you need to pay, please call 0870 606 7766.

Applications for any type of Home Office travel document may be made by post only - our Premium Service Centres do not deal with these applications.

Applicants aged 16 or over must apply for an adult document.

Paying more or less than the listed amount(s) will delay the consideration of your application.

We do not refund the fee if your application is refused or withdrawn.

HOW CAN YOU PAY?

You can pay by one of the methods specified below, **please do not send cash**:

- Cheque
- Postal order
- Credit card¹ Visa (including Electron),
 MasterCard or Amercian Express (Amex)
- Debit card Delta, Maestro* (including Solo)
- Banker's draft

Please be aware that not all banks offer this service...

We do not accept any other form of payment.

* Maestro - we will only accept Maestro cards issued in the UK.

CHEQUES AND POSTAL ORDERS

You must make the cheque or postal order(s) payable to 'The Home Office' and cross the cheque or postal order(s) A/C Payee only.

Write the full name, nationality and date of birth of the applicant on the back of the cheque and/ or each postal order and keep the postal order receipt(s).

Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

Please attach your cheque or postal order(s) to the front of the application form.

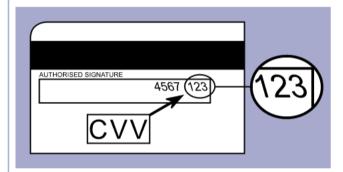
COMPLETING THE PAYMENT DETAILS PAGE

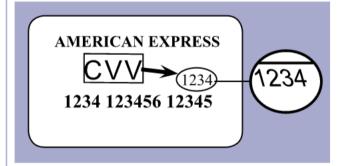
To ensure that your payment is processed without any delay, please note the points below when completing the payment details on page 3.

1-2 The address at 1 should be the contact ad dress in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

¹ Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.

- This should be the full name of the applicant as given in his or her passport, travel document, identity card or immigration status document.
- 4 Date of birth for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.
- If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.
- 8-12 Complete only if paying by card.
- 11 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.





If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

12 It is the cardholder as named on the credit/ debit card who must sign and date.

PAYMENT DETAILS: FORM TD112 BRP

Please complete in block capitals and black ink after first reading the payment guidance on pages 2 and 3.

Tell us which document you are applying for by ticking one of the boxes below.

		Adult	Child			Adult	Child
Cor	nvention Travel Document	£69	£46	Certificate of Tra	avel	£246	£157
Stat	teless Person's Document	£69	£46	One Way Travel	Document	£69	£46
1 (Contact address in the UK for	correspondenc	e				
				Postcode			
2 C	Contact name in the UK if diffe	rent from that c	of the applican	t			
-							
3	Applicant's full name						
_							
L							
		Month	Year				
4	Date of birth						
PA	YMENT DETAILS						
5	Amount - please tick the amount are paying. If no fee is ticked not take a payment and your tion will be rejected as invalid	d we can- fapplica-		£69	£157		£246
6	How are you paying? Please		Postal order	Cheque	Debit or credit card	Bai dra	nker's
7	Paying by cheque - please g	ive cheque det	ails below				
	Cheque number	·		number		Sort code)
						_	_
	Paying by card - please com	plete 8-12 belo	w				
8	Which card are you using for Please tick a box.	r payment? V E	isa / lectron	MasterCard / Amex	Delta		aestro Solo
9	Name on card						
10	Card number						
	Valid from	1	Expiry date		security num	ber - CVV	No.
11	Card details /			(3 digit number or 4 digit number for Amex)		(where availal	e
12	Cardholder's signature			Da	ate		

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Your Details facing upwards.

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TD112 BRP Version 04/2014

SECTION 1 - YOUR DETAILS

0.1	Tell us which document you are applying for by ticking one of the boxes below.																							
									Adul	t	Ch	ild								Adı	ult	C	Child	
	С	onve	ntion	Trav	el Do	cum	ent							Се	rtifica	te of	Trave	el						
	S	tatele	ss Pe	erson	i's Do	cum	ent							On	e Wa	y Tra	vel C	ocun	nent					
	Home status			feren	ce nu	ımbe	r- th	is will	usua	ılly be	e give	n on	your											
1.2	Your	title -	pleas	se tic	k	Mr	N	1rs	Mis	s	Ms	0	ther	If o	ther,	what	is yo	ur titl	e?					
					Da	ay	N	Month			Ye	ar												
1.3	Your	date	of bir	th										1.4	Your	gend	er - p	lease	tick	ı	Male	F	ema	le
1.5	Your	surna	ame o	r fan	nily na	ame	as in	your p	assp	ort, t	ravel	docu	ment	or sta	atus c	docur	nent	(see l	Note	1 belo	ow)			
1.6	Your	first r	ame(s) as	in yo	our p	asspo	ort, tra	vel d	ocun	nent c	or sta	tus do	cume	ent (s	ee N	ote 1	belov	v)					
							·												•					
1.7	Any c	other	name	e(s) b	y whi	ich y	ou ha	ve be	en kn	iown														
8.1	Reas	on fo	r cha	nge -	for e	xam	ple, m	narriaç	ge, ad	doptio	on, st	atuto	ry ded	clarati	on or	dee	lloq b	(see	Note	1 be	low)			
do	ote 1 cume loption	nt, yo	u mu	st pro	ovide	relev	/ant d		entar	y evi					-									
1.9	Your	natio	nal in	sura	nce n	umb	er (if y	you ha	ave o	ne)		Ι		Ι		Ι								
1.10	Your	prese	ent na	ationa	ality																			
1.11	Any p	orevio	us na	ationa	ality t	hat y	ou ha	ve he	ld															
1.12	Your	place	of bi	rth -	town	or ci	ty and	cour	ntry															
1.13	Pass	sport	or tra	vel d	ocum	ent r	numbe	er						1.14	F	low lo	ong h	ave y	7	ed in	the l	JK?		
															Y	ears			Мс	onths				

SECTION 1 - YOUR DETAILS

1.15	.15 Your daytime telephone number Your mobile telephone number																							
1.16	You	r e-m	ail ac	ldres	s																			
1.17	You	· UK a	addre	ss - p	olease	e info	rm us	imm	ediat	ely if	this o	chang	es.											
													Pos	tcode	9									
												our a										t we w	vill not	send
	Home Office travel documents, Biometric Residence Permits or correspondence to hostels, hotels or PO Box addresses. 1.18 Name of the person or representative																							
1.18	Nam	e of t	he pe	erson	or re	prese	ntativ	/e								Ι								
1.19	Addı	ess c	of the	perso	on or	repre	senta	ative																
													Pos	tcode	9									
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Ш																								
1.21	If ar	imm	igrati	on ac	dviser	is re	prese	nting	you,	their	Offic	e of t	he Im	migr	ation	Serv	ice C	ommi	ssion	er (O	ISC)	refer	ence	
1.22	Whi	ch co	untry	/cour	ntries	do yo	ou wis	sh to	travel	l to?														
						SE	СТ	10	N 2	2 -	SP	ON	ISC	R'	S [DE.	ΓΑΙ	LS						
					_	you h	ave b	been	spon	sore	d to	come	to th	e UK	C. If y	ou w	ere n	ot sp	onso	red, (go to	secti	on 3.	
2.1	Your	spor	sor's	Tull r	name																			
_																								
2.2	His/h	er Ho	ome (Office	refer	rence				2.	3 F	lis/he	r date	e of b	irth	D	ay		Montl	า		Y	ear	
2.4	2.4 Nationality 2.5 Your sponsor's relationship to you																							

SECTION 3 - BIOMETRIC RESIDENCE PERMITS

It is mandatory to complete this section as required.

See Note 2 about Biometric Residence Permits.

Note 2 In accordance with regulations 3 and 4 of the Immigration (Biometric Registration) (Amendment) Regulations 2009, anyone applying for a Biometric Travel Document must also apply for a biometric immigration document, otherwise known as a Biometric Residence Permit. For information about Biometric Residence Permits, please see the separate TD112 BRP guidance notes (version 10/2013), which you should read before completing this form.

3.1	Do you have a Biometric Resider remain?	nce Permit which sho	ows your <u>current</u> status and	leave to Yes No
	If yes please give the number			
3.2	Are you a Family member of an E	EEA national exercisi	ng their Treaty Rights in the	UK? Yes No
3.3	Please give below the details of UK or abroad. If you need more			
	The name in which you made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad
	Have you had your fingerprints tal made in the UK or abroad?	If yes, go	o to 3.5	
3.5	Please give the details specified enclose it with this application fo		If you need more space, con	tinue on a separate sheet and
	The name in which your fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad
Chil	dren under 16 applying	'		<u>'</u>
3.6	A child under the age of 16 mus	t be accompanied by	a parent or a specified resp	oonsible adult when they have
	their fingerprints and/or photogra	•		
	Please complete the appropriate will be accompanying the child.		ide details of the parent or sp	pecified responsible adult who
	Name of Parent	Date of Birth	Nationality	Home Office Reference Number
	Name of responsible adult	Date of Birth	Nationality	Relationship to child

Note 3 Under the biometric registration regulations, any child under the age of 16 who is required to apply for a biometric immigration document must have their fingerprints and/or a photograph taken in the presence of a responsible adult who is the child's parent or guardian, or another person who for the time being takes responsibility for the child. If there is any reason preventing a parent from accompanying any child under the age of 16, the parent must nominate the responsible adult who will be accompanying them.

The responsible adult accompanying any child under the age of 16 will need to provide an acceptable form of identification, such as a passport or UK photo driving licence. If that person is not the parent or guardian of the child, they must have a letter confirming that they are a responsible adult who has a close connection to the child and has been authorised to accompany him or her.

SECTION 4 - PERSONAL HISTORY

It is mandatory to complete this section as required. Please note that this application will be invalid If you do not.

You must answer every question in this section. It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which you know to be false or do not believe to be true. Information given will be checked with other agencies. Do you have any criminal convictions in the UK or any other country (including traffic No 4.1 offences) or any civil judgments made against you? If you have answered yes to question 4.1 above, give details below for each criminal conviction and/or civil judgment, starting with the most recent one - but first see Note 4 about criminal convictions. Note 4 Convictions spent under the Rehabilitation of Offenders Act 1974 need not be disclosed. More information about the Act is given towards the end of this section. State name(s) in which convicted and/or against whom a civil judgment was made. Nature of the criminal offence(s) and/or civil action(s) -give details on a separate sheet and enclose it with this form if you need more space. Details, including date(s), of the sentence(s) and/or civil judgment(s) - give details on separate sheet and enclose it if you need more space. Country or countries where the sentence(s) was/were passed or the civil judgment(s) was/were made. You must answer questions 4.2 to 4.7 below even if you have answered no to question 4.1. For help in answering these questions, please see the definitions on the next page. 4.2 Have you or any dependants applying with you ever been charged in any country Yes No with a criminal offence for which you have not yet been tried in court? 4.3 In times of either peace or war have you ever been involved, or suspected of involve-Yes No ment, in war crimes, crimes against humanity or genocide? Have you ever been involved in, supported or encouraged terrorist activities in any Yes 4.4 No country? 4.5 Have you ever been a member of, or given support to, an organisation which has Yes No been concerned in terrorism? 4.6 Have you by any means or medium, expressed views that justify or glorify terrorist Yes violence or that may encourage others to terrorist acts or other serious criminal

Have you ever engaged in any other activities which might indicate that you may not

be considered to be persons of good character?

Yes

No

acts?

4.7

SECTION 4 - PERSONAL HISTORY

If you have answered yes to question 4.2.4.3.4.4.4.5.4.6 or 4.7 on the provious page, you must give further details

REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on **020 7840 6464.**

DEFINITIONS

For the purposes of answering questions 4.3 to 4.7, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at www.opsi.gov.uk/acts/acts2001/20010017 or purchased from The Stationery Office (telephone **0870 600 5522**). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants applying with you.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that <u>may</u> constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

SECTION 5 - DETAILS OF PASSPORTS, TRAVEL DOCUMENTS OR ID DOCUMENTS HELD BY YOU

Please give details in the box below of any of the listed documents you hold. **These documents must be submitted with your application and must be originals.** Failure to provide these **original** documents will delay your application and may result in its refusal.

These documents must also be provided for children under the age of 16.

If any of the documents listed below have been lost or stolen, you must provide us with a Police lost property report and crime number, together with an explanation of how and when the document was lost or stolen.

Required documents:

- Immigration Status Documents
- Leave to remain status letters
- Current or expired Home Office travel documents
- National passports or other travel documents issued outside the United Kingdom
- European Uniform Format Forms on which visas are affixed (formerly GV3)
- Foreign Identity Cards
- Visa Promise letters
- Marriage certificate if a change of name is required in the travel document
- · Deed Poll if a change of name is required in the travel document
- Police lost property report
- Police Registration Certificate

Type of document	Document number	Place and country where document was issued	Date on which it was issued	Date on which it expires (or expired)

If you are unable space below.	to provide the docu	ument(s) listed ab	ove with your a	pplication, pleas	e explain why in the

SECTION 6 - OBTAINING DOCUMENTATION FROM YOUR OWN NATIONAL AUTHORITIES

You do not need to complete this section if you have been granted refugee status or recognised as a stateless person.

1033	erson.
	you have not been granted refugee status or recognised as a stateless person, you must enclose ith this application a letter from your Embassy/High Commission showing that they have formally and areasonably refused your application for a passport or travel document. You should indicate why you believe the refusal to be unreasonable.
6.2	you cannot provide the evidence requested at 6.1, please explain why in the box below and enclose ny relevant documentary evidence in support of your explanation.
	SECTION 7 - APPLICANTS AGED 17 or Under
App to b	the applicant must give the necessary consent by completing 7.1, 7.2 and 7.3. ants aged 16 or 17 with no parent or other person (or body) with parental responsibility - only 7.2 has completed but an explanation for the absence of anyone to give consent must be provided in a letter his form.
7.1	elationship to applicant - tick one box
Fatl	r Mother Legal Other If other, what is your relationship?
	as the custody of the applicant ever been made the subject of a court order or di- ction, or any other formal or informal agreement prohibiting their removal from the K? If yes, please give details in a letter or other document and enclose it and any ustody papers with your application. DNSENT
	consent to this application for a travel document and to the applicant travelling abroad - please ck the box If the applicant is a ward of court, consent must be given by an appropriate official of the court.
Full	ame of parent, guardian or other person giving consent
Sigr	ture of the person giving consent Date

SECTION 8 - DECLARATION

If you are aged 16 or over, you must read and sign the declaration below. If you are under the age of 16, your parent, guardian or other person (or body) with legal responsibility for you must sign on your behalf.

I hereby apply for a travel document and a Biometric Immigration Document. I confirm that I am present in the United Kingdom. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself and that I have read and understood the UK Visas and Immigration photograph guidance.

I confirm that apart from any document(s) mentioned in section 5 of the application form, I do not have any other passport(s), travel document(s) or ID card(s).

I confirm that I have not taken up residence in any other country which would allow me to apply for a travel document from the authorities of that country.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to seek to obtain leave to remain in the United Kingdom by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected

If you are 16 or over your signature below will be scanned onto your travel document. Please ensure that it is written clearly in black ink within the signature box without touching the lines.

Signature	Date

SECTION 9 - DECLARATION BY PROFESSIONAL PERSON

This section must be completed by a professional person (see Note 5) who is not a relative of yours. It should be completed for all applications for Home Office travel documents.

Note 5	For the purposes	of this application,	a professional persor	n is defined as one	of the following:

- Immigration Adviser regulated by the Office of the Immigration Service Commissioner at level 1 or above
- Adviser accredited under the Immigration and Asylum Accreditation Scheme at probationer level or above
- Minister of Religion - Bank Manager - Doctor - Magistrate - Police Officer

-	Priso	on Of	ficer	•	Pro	batio	n Off	fice	r - :	Soc	ial V	Vork	er	- 3	Solic	itor				-	Tea	iche	r	
The	pro	fessi	onal	pers	on m	ust a	also d	erti	ify a	ınd	sign	one	pho	togra	aph (of th	e app	olica	nt u	sing	the	word	ling	belov
			at thi	is pho	otogra	aph i	is a tr	ue	and	co	rrect	like	ness	of":										
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9.3	Full	name	;																					
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9.4	Prof	essio	n																					
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9.6	OIS	SC/La	w S	ociety	/GMC	:/Poli	ice W	arra	ant n	uml	oer if	арр	licabl	е										
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9.1		Sign														Date	,							
																Date	•							

PHOTOGRAPHS AND DOCUMENTS CHECKLIST

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form.

GINALS. How many?		В	. Other docum	ents	How many?
	-				
	-				
	for other documents in addition to those specified i				
			this fo	rm.	
	e the followers	owing fina	oleted the payr	nent details	is releva
	docu spec	ment and fied in sec	all other relevantion 5? These	ant documents	3
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Finally, if you are posting it, please make sure that the application is addressed exactly as shown below .

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