



Please complete the relevant sections of this form and sign below in the presence of an Authorised Witness (see back of form).

Driver Licence Number

PHOTO REQUIREMENTS

1. You need a current colour passport photo 45 x 35mm printed on matte photographic paper showing a full front view of your head and shoulders on a white background. No head coverings unless worn for religious purposes (veils covering face are not acceptable) or sun/dark glasses are allowed.
2. Print your name and date of birth on the back of the photo.
3. Take this form, passport photo and identification documents to be witnessed.
4. The witness must:
 - read this form.
 - sight your proof of identity (see Proof of Identity on back of this form) and certify copies to accompany this form.
 - complete the witness details below.
 - sign this form and the back of the photo.

Clip Photo Here

Do not staple

PROOF OF IDENTITY (REFER TO THE BACK OF THIS FORM)

The witness must verify the identity of the person by sighting two forms of identification.

Witness' Details - I,

NAME IN FULL

HOME ADDRESS

OCCUPATION/POSITION

PHONE NUMBER

Certify that the above is a true photograph of

APPLICANT'S NAME IN FULL

DATE OF BIRTH

Witness' Signature

SIGNATURE

DATE

Type of Identification sighted

PRIMARY

SECONDARY

APPLICANT'S DETAILS AND SIGNATURE

FAMILY NAME

GIVEN NAMES

Applicant's Signature

Please sign here

(within dotted area)

Please note:

*This signature will also be used on your licence card. Please make sure you sign **within the dotted area** to avoid any delays with mailing the card.*

APPLICANT'S ADDRESS

CONTACT TELEPHONE NUMBER (INCLUDE ALL AREA CODES)

WHO CAN COMPLETE A PHOTO KIT?

A photo kit can be completed by a person renewing a licence or obtaining a replacement licence who:

- is temporarily living overseas
- is temporarily living or travelling interstate
- has a medical condition that would make it difficult to attend a photographic licensing site
- is living in a remote area within Western Australia

DESCRIPTION OF AUTHORISED WITNESS

An 'Authorised Witness' must NOT be related to you by birth or marriage and must qualify or be currently employed in one of the following professional or occupational groups:

- | | |
|---|---|
| <ul style="list-style-type: none">• Academic (post-secondary institution)• Accountant• Architect• Australian Consular Officer• Australian Diplomatic Officer• Bailiff• Bank Manager• Chartered Secretary• Chemist• Chiropractor• Company Auditor or Liquidator• Court Officer (Judge, Magistrate, Registrar or Clerk)• Defence Force officer (Commissioned, Warrant or NCO with 5 years continuous service)• Dentist• Doctor• Engineer• Industrial Organisation Secretary• Insurance Broker• Justice of the Peace• Lawyer• Local Government CEO or Deputy CEO• Local Government Councillor• Loss Adjuster | <ul style="list-style-type: none">• Marriage Celebrant• Member of Parliament (State or Commonwealth)• Minister of Religion• Nurse• Optometrist• Patent Attorney• Physiotherapist• Podiatrist• Police Officer• Post Officer Manager• Psychologist• Public Notary• Public Servant (State or Commonwealth)• Real Estate Agent• Settlement Agent• Sheriff or Deputy Sheriff• Surveyor• Teacher• Tribunal Officer• Veterinary Surgeon• Or any person before whom, under the <i>Statutory Declarations Act 1959 of the Commonwealth</i>, a statutory declaration may be made. |
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PROOF OF IDENTITY

Two forms of identification (Primary and Secondary) MUST be sighted by the Authorised Witness.

*Acceptable forms of Primary identification:

- An Australian passport (which has not expired for more than two years)
- A current Document of Identity issued by the Department of Foreign Affairs and Trade
- A current overseas passport
- An Australian citizenship or naturalisation document or immigration papers issued by the Department of Immigration and Border Protection
- An original or certified copy of a birth certificate (not an extract)
- A photo identity card for police or defence force personnel (excluding civilian identity cards)
- A consular photo identity card issued by the Department of Foreign Affairs and Trade
- A photographic licence issued by an Australian driver licensing authority (which has not expired for more than two years)
- A Western Australian Proof of Age card (not an 18+ card)

*Acceptable forms of Secondary identification:

- A State or Commonwealth Government employee photo identity card
- A current entitlement card issued by a Commonwealth Government Department (eg, a Medicare card)
- A current credit card or ATM card from a financial institution
- A passbook or account statement from a financial institution not more than 12 months old
- A telephone, gas or electricity account not more than 12 months old
- A water or local rates notice or land valuation notice not more than two years old
- An electoral enrolment card or other evidence of enrolment not more than two years old
- Armed Services discharge papers not more than 12 months old
- A certificate or statement of accomplishment or enrolment from a recognised educational institution
- A letter, not more than 12 months old, from the principal of a recognised educational institution.

**Subject to variation. A full list of acceptable identification documents are available online at www.transport.wa.gov.au/dvs.*

RETURNING COMPLETED PHOTO KIT

When returning the photo kit you MUST ensure all sections have been completed and:

- photo kit is completed by an Authorised Witness
- photograph supplied is of acceptable quality
- back of the photograph is certified by an Authorised Witness
- signature box at the bottom of this form and driver licence renewal form (if applicable) has been signed
- ensure copies of primary and secondary identification certified by Authorised Witness' are attached
- relevant fee and renewal form (if applicable) enclosed.

For information on current fees contact Department of Transport on 13 11 56 or TTY phone (08) 9427 6403. Alternatively, visit our website at www.transport.wa.gov.au/dvs.

Cheques are to be made payable to Department of Transport and MUST be in Australian dollars. The photo kit, renewal form (if applicable) and fee must be posted to:

Driver and Vehicle Services
Department of Transport
GPO Box R1290
PERTH WA 6844.