

Land Records Management Task Force Meeting Minutes

Thursday, October 7, 1999

Southwest Virginia Higher Education Center
Virginia Highlands Community College
Abingdon, Virginia

Members Present: Bruce Haynes
 Jack Kennedy, Jr.
 Delmer Wilson

Members Absent: Page Cockrell
 John Davis
 Sam Davis
 Paul Delosh
 Preston Huff
 Jeffrey Hall
 David Mabie
 Jack O'Donohue
 Yvonne Smith

Others Present: Robert Orr, Compensation Board – Acting Secretary
 (See Log of Attendees following the Minutes)

Chair J. Jack Kennedy, Jr., called the Land Records Management Task Force Meeting to order, at 2:30 P.M.

APPROVAL OF MINUTES OF AUGUST 10, 1999 MEETING

The Minutes of the Meeting were approved with suggested changes.

WORKGROUP REPORTS

Electronic Gateway Workgroup (Chair, Yvonne Smith)

No official report given but discussion on the following topics:

- Need to plan and coordinate changes to website for new Clerks after elections in November.
- Changes to the LRMTF website, hosted by DTP, were recognized as outlined in Diane Wresinski's memo, date September 21, 1999. See attached.

Indexing Standards Workgroup – No report.

Cover Sheet Workgroup (Chair, Jack Kennedy, Jr.)

Ken Mittendorff reported that a contract had been established between the Supreme Court and International Land Systems, Inc. (ILS) to provide an interface that would move data from the cover sheet application into the Financial Management System (FMS). Project is moving along well and is nearing completion. ILS is modifying the cover sheet application to include all instrument types currently used in the Supreme Court Records Indexing System.

Jack Kennedy, Jr., was hoping to get the cover sheet pilot underway in Wise County well before the legislative session so that there would be practical and successful experience to consider in the discussion to expand the number of eligible pilot counties beyond 3. He is also exploring the possibility of having the cover sheet training for local attorneys be considered as credit for VA State Bar continuing education requirements.

Long-term Funding Needs (Chair, John Davis)

No official report given but discussion on the following:

- Jack O'Donohue, VA Association of Realtors, has written a letter to Jack Kennedy, Jr., expressing his concern over the "exorbitant, \$250.00 per month, fee" being charged by Fairfax for remote access. The Realtors feel that high fees of this nature are contradictory to the long-term goal of providing greater public access to land records. It is hoped that the situation can be reconciled in such a manner so as to continue to receive the support of the VA Association of Realtors in the continuation of the Technology Trust Fund fee.

Vendor Review Workgroup (Chair, Bruce Haynes)

Robert Orr distributed updated information similar to that mailed in a letter to Task Force members on September 30, 1999, regarding acquisition of historic electronic index data. Task Force members present agreed that it should move forward in the acquisition of the data. However it was recognized that since a quorum was not present the matter would need to be discussed again at the next Task Force meeting. If the recommendation is approved, Bruce Haynes has asked the Chair to submit a written request to the Compensation Board to budget the necessary funds.

Robert also reported that his effort to secure a speaker for the Clerks Conference in Chincoteague was hampered by Hurricane Floyd. The speaker, Dale Kasperek, NCSC, was to present a session on procurement and vendor selection. Dale was unable to attend due to damage his house had received from a fallen tree.

There was also discussion on the possibility of rescheduling Dale, and including Task Force members, for the New Officer Training scheduled for December 7 – 10, 1999. Compensation Board staff will follow-up on the request.

Local Government Model Workgroup (Chair, Page Cockrell) - No report.

Education & Legislation Workgroup (Chair, Delmer Wilson)

Jack Kennedy, Jr., is in the process of setting up a meeting with the Secretary of Technology to gain Administration support for the Task Force legislative agenda.

Correspondence has also been sent to the VCCA, Metro Clerks and VA Association of Realtors soliciting their support of the Task Force legislative agenda.

Comprehensive Plan Workgroup (Chair, Jack Kennedy) - No report.

OLD BUSINESS

Robert Orr distributed a revised "cover" to the application guidelines. The revised draft will be sent to all Task Force members and Curtis Fruit for their review and input.

Meeting Date - The next Task Force meeting will be held on Monday, December 6, 1999, in Richmond, VA, in the Compensation Board Conference Room. The Compensation Board is located on the 10th Floor of the Ninth Street Office Building at 202 N. Ninth Street.

The meeting adjourned at approximately 4:00 P.M.

Minutes prepared by Robert Orr, Compensation Board

Log of Attendees for LRMTF Meeting of October 7, 1999:

Andrew Fox	Autometric
Ryan Schoenfeld	AmCad
Randy Boyd	BIS
Ken Mittendorff	Supreme Court of Virginia
Bob Rike	VGIN
Alan Voorhees	Westmoreland County

ATTACHMENTS:

- 1) Memo from Diane Wresinski, DTP, dated September 21, 1999, covering changes to the LRMTF website.
- 2) Robert Orr distributed a revised "cover" to the application guidelines.