



RAF Learning Forces

Learning Awards 2011



www.raf.mod.uk/rafllearningforces

22 (Trg) Gp is pleased to announce the 2011 RAF Learning Forces Awards. These Awards recognise and promote Lifelong Learning throughout the Service Community and award prizes for qualifications gained in the work place, as part of a Personal Development Plan or even just for fun. The Awards are open to any member of the RAF, or MOD civilians.

The categories are Service Related Learning, Return to Learning, Significant Individual Learning Achievement and Open University Award. More details on eligibility for each category are given below.

The first 3 categories are initially judged and awarded at Station level. Station Winners are then forwarded to 22 (Trg) Gp RAF Learning Forces for consideration in the National Awards. If an applicant's qualification/study has been with the

Open University, they will also be eligible to apply in category 4. Forms should be submitted at Station level in the same way as the other 3 categories; however, there is no OU award for station level; this is a RAF National Award only. The National RAF Awards are judged by 22 (Trg) Gp staff, who allocate prizes for the best overall performance in all 4 categories.

At Station Level, Judging Panels are drawn from personnel such as the Station Commander, members of the Station Management Board, Principles of Local Learning Establishments and past Award Winners.

The Awards are coordinated at Station level by Personal Learning Advisors (PLAs), who work in your local Learning Centre. Application forms are included in this booklet and must be submitted for consideration by **30 Jun 2011**.



2010 Award Winners

Service Related Learning Award

Open to all RAF Personnel, this award is for individuals who have undertaken any form of learning which has benefited the Service, but which is NOT part of their compulsory professional development. These benefits are not restricted to the learner's job/role but may reflect the wider aspects of Service life such as OOA, commissioning, secondary duties, charities, sport or anything that has improved the quality of life for other Service Personnel.



Lifelong Learning Award

Open to all RAF Personnel and Civilians working for the RAF, this award is in recognition of individuals who have returned to learning after a break of at **least 5 years**, and have achieved a qualification that has enhanced their career or quality of life.



Significant Individual Learning Achievement Award

Open to all RAF Personnel and Civilians working for the RAF, this award recognises outstanding achievement that has proved inspirational to others. The qualification gained must be at least a level 3 (equivalent to 2 A Levels/National Certificate/Diploma) and should be outside of normal duties. It must have been gained over a minimum period of 18 months and should form part of a long-term learning plan.



Open University Award (National Level Only)

Open to all RAF Personnel and Civilians working for the RAF learners who have successfully completed an Open University Course of Study or Qualification. This award recognises special achievement in Open University study. Applicants do not necessarily have to have gained a complete degree, and may submit for consideration any level or amount of Open University study.



The Open University

Instructions for Applicants

- *The entry forms are in 3 parts. Parts A and B should be completed by the applicant, Part C by the nominator such as the Line Manager, the STDO, the PLA or someone who has direct influence over the learner during their studies.*
- *Applicants can only be nominated in 1 of the first 3 categories, ie Service Related Learning, Return to Learning or Significant Achievement, but if their qualification is awarded by the Open University, they are also eligible for the 4th category, which will be judged at Command level.*
- *Applicants MUST use the appropriate entry form for each category.*
- *If extra space is needed to answer the questions, attach a separate sheet.*
- *Completed forms should be returned to the Personal Learning Advisor at the Learning Centre.*
- *Forms can also be found on the Learning Forces website www.raf.mod.uk/rafllearningforces.*

Timeline 2011

March	<i>Application forms available</i>
30 Jun	<i>Applications must be received by Station Personal Learning Advisors</i>
15 Jul	<i>Station judging panel decide on Station winners; organise local award ceremony and forward nominations to learning forces</i>
30 Jul	<i>Learning forces judge RAF national award nominees</i>
15 Aug	<i>Learning forces announce winners and contact PLA's</i>
2 Nov	<i>Presentation of National Awards</i>

ENTRY FORM

Award category 1
Service Related Learning Award



PART A

Please complete the following details clearly using black ink or typed script.

Nominee Details:

Full Name:	<input type="text"/>	Contact Address:	<input type="text"/>
Rank:	<input type="text"/>		
Service No:	<input type="text"/>	Date of Birth:	<input type="text"/>
Station:	<input type="text"/>	Telephone No:	<input type="text"/>
Branch/Trade:	<input type="text"/>	Email Address:	<input type="text"/>

PART B

1. Details of learning undertaken (including dates, qualification titles and level).
List any qualifications that are trade/branch related qualifications.

2. Why did you undertake this particular course(s) ?

3. What was your motivation to study ?

4. What obstacles (if any) did you encounter that tested your commitment to completing your course(s) of study ?



If you wish to add further information please attach a separate sheet.



5. What did you gain from this learning experience ?

6. Describe how this learning has helped you in your RAF career, including trade/role and the wider Service environment ?

7. How have you used your learning experience to promote Personal Development and encourage others to partake in education ?

8. What are your learning ambitions for the future ?

PART C Nominator Details:

Please complete the following details clearly using black ink or typed script.

Full Name:	<input type="text"/>	Telephone:	<input type="text"/>
Rank:	<input type="text"/>	Email Address:	<input type="text"/>
Station:	<input type="text"/>	Contact Address:	<input type="text"/>

Please compose a short narrative (100 words approx) on the qualities of the nominee, such as dedication, perseverance, inspiration to others, special achievement, difficult circumstances etc.

Please return this form to your PLA or Learning Centre.

ENTRY FORM

Award category 2

Returning to Learning Award



PART A

Please complete the following details clearly using black ink or typed script.

Nominee Details:

Full Name:	<input type="text"/>	Contact Address:	<input type="text"/>
Rank:	<input type="text"/>		
Service No:	<input type="text"/>	Date of Birth:	<input type="text"/>
Contact Address:	<input type="text"/>	Telephone No:	<input type="text"/>
Station:	<input type="text"/>	Email Address:	<input type="text"/>
Branch/Trade:	<input type="text"/>		

PART B

1. Details of learning undertaken (including dates, qualification titles and level).
List any qualifications that are trade/branch related qualifications.

2. Aside from your latest learning experience, when did you last undertake a course of study, and at what level ?

3. What motivated you to start learning again ?

4. What obstacles (if any) did you encounter that tested your commitment to completing your course(s) of study ?

Please return this form to your PLA or Learning Centre.



5. What did you gain from this learning experience ?

6. Describe how this learning has helped you in your RAF career, including trade/role and the wider Service environment ?

7. How have you used your learning experience to promote Personal Development and encourage others to partake in education ?

8. What are your learning ambitions for the future ?

PART C Nominator Details:

Please complete the following details clearly using black ink or typed script.

Full Name:	<input type="text"/>	Telephone:	<input type="text"/>
Rank:	<input type="text"/>	Email Address:	<input type="text"/>
Station:	<input type="text"/>	Contact Address:	<input type="text"/>

Please compose a short narrative (100 words approx) on the qualities of the nominee, such as dedication, perseverance, inspiration to others, special achievement, difficult circumstances etc.

Please return this form to your PLA or Learning Centre.

ENTRY FORM

Award category 3

Significant Individual Learning Achievement Award



PART A

Please complete the following details clearly using black ink or typed script.

Nominee Details:

Full Name:	<input type="text"/>	Contact Address:	<input type="text"/>
Rank:	<input type="text"/>		
Service No:	<input type="text"/>	Date of Birth:	<input type="text"/>
Contact Address:	<input type="text"/>	Telephone No:	<input type="text"/>
Station:	<input type="text"/>	Email Address:	<input type="text"/>
Branch/Trade:	<input type="text"/>		

PART B

1. Details of learning undertaken (including dates, qualification titles and level).
List any qualifications that are trade/branch related qualifications.

2. What motivated you to undertake this course of study ?

3. What obstacles (if any) did you encounter that tested your commitment to completing your course(s) of study ?



Please return this form to your PLA or Learning Centre.



4. What did you gain from this learning experience ?

5. How have you used your learning experience to promote Personal Development and encourage others to partake in education ?

6. What are your learning ambitions for the future ?

PART C Nominator Details:

Please complete the following details clearly using black ink or typed script.

Full Name:	<input type="text"/>	Telephone:	<input type="text"/>
Rank:	<input type="text"/>	Email Address:	<input type="text"/>
Station:	<input type="text"/>	Contact Address:	<input type="text"/>

Please compose a short narrative (100 words approx) on the qualities of the nominee, such as dedication, perseverance, inspiration to others, special achievement, difficult circumstances etc.

Please return this form to your PLA or Learning Centre.

ENTRY FORM

Award category 4
Open University Award



PART A

Please complete the following details clearly using black ink or typed script.

Nominee Details:

Full Name:	<input type="text"/>	Contact Address:	<input type="text"/>
Rank:	<input type="text"/>		
Service No:	<input type="text"/>	Date of Birth:	<input type="text"/>
Contact Address:	<input type="text"/>	Telephone No:	<input type="text"/>
Station:	<input type="text"/>	Email Address:	<input type="text"/>
Branch/Trade:	<input type="text"/>		

PART B

1. Details of learning undertaken (including dates, qualification titles and level).
List any qualifications that are trade/branch related qualifications.

2. What motivated you to undertake this Open University course of study ?

3. What obstacles (if any) did you encounter that tested your commitment to completing your course(s) of study ?

Please return this form to your PLA or Learning Centre.



4. What did you gain from this learning experience ?

5. How have you used your learning experience to promote Personal Development and encourage others to partake in education ?

6. What are your learning ambitions for the future ?

PART C Nominator Details:

Please complete the following details clearly using black ink or typed script.

Full Name:	<input type="text"/>	Telephone:	<input type="text"/>
Rank:	<input type="text"/>	Email Address:	<input type="text"/>
Station:	<input type="text"/>	Contact Address:	<input type="text"/>

Please compose a short narrative (100 words approx) on the qualities of the nominee, such as dedication, perseverance, inspiration to others, special achievement, difficult circumstances etc.

Please return this form to your PLA or Learning Centre.