



NOVOTEL LONDON EXCEL

IPS 2013

ExCeL on 29th September / 02nd October 2013 included

Novotel London Excel 7 Western Gateway Royal Victoria Dock London E16 1AA	Email H3656-re2@accor.com Fax +44 20 7540 9720 Tel +44 87 0850 4560
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GUEST CONTACT DETAILS

COMPANY NAME					
ADDRESS					
CONTACT NAME	First Name		Last Name		
TELEPHONE		FAX		EMAIL	

HOTEL ACCOMMODATION (Rates apply from 28th September 2013 until 02nd October 2013 inclusive)
Rooms and rates are subject to availability on first come, first served basis

EXHIBITORS BOOKING FORM

Name:	Surname:					
DATES:	28.09.13	29.09.13	30.09.13	01.10.13	02.10.13	NIGHTS
Accommodation Rates per day: All rates are inclusive of Full English Breakfast, 20% Vat and service	£ 145 Single £ 165 Double	£ 145 Single £ 165 Double	£ 205 Single £ 225 Double	£ 205 Single £ 225 Double	£ 205 Single £ 225 Double	
Single use (Double bed for single occupancy)						
Twin use (Double bed with Sofa bed for twin occupancy)						
Double use (Double bed for double occupancy)						

SPECIAL REQUEST

Please indicate below if you have any special requirements:

PAYMENT DETAILS MANDATORY

Credit Card Number:	Expiry Date:
Name On Card:	Issue No: (Switch only)
Billing Address (if different from above):	

Terms & Conditions & Payment Conditions:

All reservation requests are to be sent either by email or fax to the address above, your reservation will be confirmed by return of fax or email. All Reservations must be guaranteed by a valid and chargeable credit card details.
You may cancel your reservation with no charge up to 14 days prior to arrival from which point any cancellations will be liable to charges equivalent to the full accommodation cost. Any cancellations or no shows after this point will be liable to charges equivalent to the full accommodation cost non vatable. Full payment for your accommodation will be taken from the credit card provided, on this booking form, upon departure.

I agree with the Terms and Conditions stated on this booking form

SIGNED:

DATE: