

288c Taihoa North Road RD3, Matamata 3473
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Easter Camp Registration Form 2015 (Foundations)

Thursday 2th – Sunday 6th April

Accommodation Required – Cabin / Lodge / Motel / Unpowered site

(Please circle your preference, we reserve the right to allocate actual rooms. Please print clearly)

Family Members – (Please put Account Holders name first)					
Surname	First name	DOB	Age at camp	M/F	Cost \$
(Please use another sheet if required)					TOTAL AMOUNT TO BE PAID

Contact Details: (please print clearly)

Street # and Name _____

Suburb _____ City _____ Postcode _____

Home Phone # _____ Cell phone # _____ Email _____

Any medical details we need to be aware of e.g. bee stings, food allergies:

Please use another sheet if needed

Payment Details:

Cheque (made payable to Totara Springs Christian Centre)

Internet banking (Bank Account details 02 0360 0012224 00)
 (Use First name/surname/Easter2013 as references)

Credit Card – Visa / Mastercard / Debit Card # _____

Amount to be charged \$ _____ Expiry Date __ / __ Security # ___ Name on Card _____

A non refundable deposit of \$200 is required with all registrations. Cancellations will incur a \$50 administration fee. We are unable to accept phone bookings but we welcome registrations by email, fax or post. Registrations cannot be confirmed without a deposit. All prices are GST Inclusive (GST# 13-104-298). By registering you agree to this information being used for the purpose of running camps and agree to abide by the rules at Totara Springs. In the event of sickness or accident you authorize that qualified medical attention be administered and any expenses incurred sent to me. You also consent to photos and/or video footage being taken and used for advertising purposes. See below for terms and conditions. Please sign to indicate you have read and agree with these. _____

Contact the office if you wish to pay by monthly instalments.

All Inclusive Fee

	Un-Powered Site	Excl Cabin	Lodge	Motel
Adult	160.00	210.00	265.00	310.00
Youth (13-18)	125.00	135.00	155.00	185.00
Child (5-12)	80.00	100.00	120.00	130.00
Under 5	Free	Free	Free	Free

CONDITIONS OF HIRE:

- Please remember the speed limit around camp is 15 kph - we are growing children.
- If there have been any changes to your original booking a complete list of your family must be given to the office on arrival. You need to advise us of any disabilities you or your family may have e.g. wheelchair, hearing etc. (this is for health and safety requirements and to comply with our fire regulations)
- Alcohol, Illegal drugs, firearms, animals, chewing gum or peanuts are not permitted on-site at all.
- In accordance with our fire safety regulations and insurance policies, there is no smoking in any buildings. Please choose to make Totara Springs a smoke free place.
- Please be aware of staff plus other guests and be quiet between 11.00pm and 7.00am
- We expect our facility will be left as you found it. Removal of flora and fauna is not allowed.
- Due to the growing number of nut allergies, Totara Springs is a peanut free camp; we would appreciate you adhering to this.
- Due to the sensitive nature of our smoke detectors, we ask that campers do not use body spray in bedrooms as this can activate the fire alarms. If an alarm is set off by your group you may incur an extra charge.
- There is no lifeguard on duty at the pool.
- No fires to be lit unless specific permission has been obtained from Totara Springs.
- All caravans and camper vans must have a current electrical warrant of fitness. Tents must have an isolating transformer if using power. No moving of beds or mattresses without prior arrangement with Totara Springs.
- All children who come to Totara Springs will be properly supervised by their parents or guardians at all times.
- In the event of a natural disaster, destruction of the facilities by fire, or other mitigating circumstances, Totara Springs reserves the right to cancel any booking. In the event of such, Totara Springs will return, in full, any payment made prior to your booking.
- For those in Lodges and Motels 1-17, linen (where booked) will be placed on beds.
- It would be appreciated if all campers bring their own basic first aid kit; there is a 24 hour emergency facility available in Matamata for more serious injuries. All accidents must be reported to your host or the office.
- The hirer understands that while everything practical is done to ensure both the comfort and safety of their group and whilst due care will be exercised by the staff of TSCC, the said staff will not incur any responsibility or liability whatsoever for any accident or sickness to any guest or damage to any guests property which may happen through circumstance. Please ensure that any caregivers of dependents coming with you has the parent/guardians contact details. If the group has any specific dietary requirements e.g. dairy, gluten or nut free, this information will be listed on the registration form prior to camp. You understand that the kitchen will take all responsibility for meeting these needs, it is your responsibility for those who have not advised Totara Springs of their specific dietary needs.
- We have a Risk Analysis Management System (RAMS) in place for those using activities at Totara Springs, please advise us if you would like a copy. For those using activities you will be required to undergo a Health & Safety and instructional briefing before using the activity. Totara Springs reserves the right to terminate any activity should it discover upon reasonable grounds that any person is not complying with the RAMS forms or our Terms and Conditions.
- Please note signs around camp:
 - **N = NO GO Do not enter (Staff Only)**
 - **O = OWN RISK Adult Supervision required (if under 14 years of age)**
 - **W = WAIT FOR AN INSTRUCTOR Wait for staff member or a trained adult**
- All of our staff have been police vetted.

All accounts must be finalized before departing camp, failure to do so my result in a 5% penalty.

If you wish to pay by direct credit into our bank, our details are:

BNZ Matamata branch 02-0360-0012224-00. PLEASE USE YOUR SURNAME AND FIRST NAME AND YOUR CAMP (FCA/FCB/EASTER) AS REFERENCE WHEN SETTING UP THE PAYMENT.

Please make cheques payable to Totara Springs Christian Centre.

I consent to all information supplied being used for the purpose of running camps and agree that my family and I will abide by the camp rules.

In the event of sickness or accident I authorize that qualified medical attention be secured and any expense incurred sent to me.

I consent to photos and video footage being taken of my family and used for advertising purposes.

I have read the information above and my family and I agree to abide by these conditions. I also acknowledge it is my responsibility to inform my family of these conditions.