

Volunteer Centre
Martin Snape House, 96 Pavilion Way, Gosport, Hampshire, PO12 1FG
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Email: gosportvb@gva.org.uk
Website: www.gosportvolunteercentre.org.uk

Hampshire Volunteer Centres VOLUNTEER REGISTRATION FORM

First Name		Title	
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Surname		ID No <i>We will provide this</i>	
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Address	
	Postcode:

Day-time telephone no	
Evening telephone no	
Mobile no	
Email	

Where did you hear about us?

What made you think about volunteering? What do you hope to get out of the experience?

	Areas of Interest <i>(N.B: Please tick a maximum of 5)</i>	Type of Activity <i>(N.B: Please tick a maximum of 5)</i>	
	Animals	Administration	
	Art & Culture	Advice, Information & Support	
	Children	Architecture & Building Work	
	Disability	Art	
	Disaster Relief	Befriending & Buddying	
	Domestic Violence	Business, Management & Research	
	Drugs & Addictions	Campaigning & Lobbying	
	Education & Literacy	Caring	
	Elderly	Catering	
	Emergency Services	Community Work	
	Employment	Computers, Technology & Website	
	Environment	Counselling	
	Families	Driving	
	Gay, Lesbian, Bi & Transsexual	Employee & Group Volunteering	
	Health, hospital & hospices	Entertainment	
	Heritage	Finance Work	
	Homelessness & Housing	First Aid	
	Human & Civil Rights	Fundraising	
	International Aid	Gardening	
	Legal Aid & Justice	General and Helping	
	Mental Health	Hostel Work	
	Mentoring	Languages	
	Museums	Legal Work	
	Music	Local Events	
	Politics	Marketing, PR & Media	
	Prisoners & Ex-Offenders	Mentoring	
	Race, Ethnicity & Refugees	Music	
	Religion	National & International Events	
	Sport & Outdoor Activities	Officials	
	Women's Group	Practical Work & DIY	
	Youth	Retail & Charity Shops	
		Sports Development	
		Teaching, Training & Coaching	
		Trusteeship & Committee Work	
		Under 16 Volunteering	
		Youth Work	

Relevant experience *(Paid or voluntary work)*

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Are there any factors that may affect your ability to volunteer?

When would you be available to volunteer?

(Please tick the boxes when you could be available, you are not committing yourself to these times)

All	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM							
PM							
Eves							

VOLUNTEERING WHILE CLAIMING BENEFITS – THE BASIC RULES

- You can volunteer for as many hours as you want, as long as you still meet the conditions to get your benefit or tax credit. The old rule that you could only volunteer for 16 hours a week no longer applies.
- You can generally be refunded for your expenses by the organisation you are volunteering for without it affecting your benefit or credit. For tax credit purposes, any expenses you get for doing voluntary work will usually be disregarded when it comes to working out your income.

If you are getting an income-related benefit, like Income Support, Jobseeker's Allowance, Council Tax Benefit or Housing Benefit, then you must declare any payment, payments in kind, or expenses you receive for doing voluntary work. You will also need to keep all your receipts, to back up your claim.

From *A Guide to Volunteering While on Benefits*, Department of Work and Pensions

CRIMINAL RECORD BUREAU & INDEPENDENT SAFEGUARDING AUTHORITY CHECKS

Some volunteer opportunities, particularly if you are working with children or vulnerable adults, are subject to Criminal Record Bureau (CRB) and **possibly** Independent Safeguarding Authority checks. A CRB check is a check with police records on the person carried out by the Criminal Records Bureau. An ISA check is a check against a list held by the ISA on people registered to work with vulnerable people and those barred from working with vulnerable people. All people working with vulnerable people **may** shortly have to be registered with ISA.

INFORMATION FOR VOLUNTEERS

Please ask Volunteer Centre staff for any further information you need about the issues surrounding volunteering: expenses, insurance, CRB checks, references, volunteering while on benefits, equal opportunities, health and safety, training, confidentiality, volunteers and the law, volunteers' rights and responsibilities, roles of trustees ... whatever you want to know, we are here to help.

EQUAL OPPORTUNITIES MONITORING

The Volunteer Centre is committed to equal opportunities. We welcome applications from people regardless of age, sex, marital status, class, sexual orientation, race, colour, nationality, ethnic origin, religion, employment status, health status, political belief, unrelated criminal conviction, disability or caring responsibility. The following information will be used for statistical purposes, to enable us to monitor and evaluate the service we provide.

Date of birth						
Gender						
Age range (please circle as appropriate)	Under 15 40-44	15-18 45-49	19-25 50-54	26-29 55-59	30-34 60-64	35-39 Over 65
Employment status (please circle as appropriate)	Employed Not employed Student		Employed part-time Retired Unable to work		Houseperson Self-employed Unemployed	
Ethnicity (please circle as appropriate)	Asian White and Black African White British		Black African Black Caribbean Pakistani White and Black Caribbean White Irish		Indian Other	
Nationality						
Disability status	Self Classified		Not Disabled			
Driving	Has a full driving licence		Own transport available			

DATA PROTECTION

I give permission to Volunteer Centre Gosport to pass the information contained in this form to those organisations in which I have expressed interest, as discussed and agreed with Volunteer Centre staff*. I also agree to my details being kept on the Volunteer Centre's secure database for administrative purposes only.

Signed _____ Date _____

* Please tell us if there is any information you have given to Volunteer Centre staff in confidence that you **do not** wish to be passed on to an organisation looking for volunteers.