


Invention Disclosure Form

The disclosure form is the first legal record of the invention, and therefore should be completed as thoroughly as possible. The disclosure form and background materials should be submitted to our office as soon as the technology is reduced to practice, or no less than thirty days prior to an anticipated public disclosure (e.g., poster, presentation).

 [Download Invention Disclosure Form \(PDF File\)](#)

Non-Disclosure Agreement (NDA)


An NDA is an agreement between the university and an outside entity (company, person etc..) that is used to facilitate discussions of information that is wished to remain out of the public. For companies, sharing of their business needs and development problems can lead towards developing solutions with university personnel, but would also want such needs and problems to not be known to their competitors. For universities, maintaining confidentiality can preserve rights (domestic and foreign) to inventions.

If you would like an NDA for licensing purposes please contact the Office of Technology Management at otm@uta.edu . Please complete this form and send it as an attachment to your email.  [Download NDA Request Form \(PDF File\)](#)

If you would like an NDA for other purposes (e.g. Sponsored research, collaboration etc...) please contact Mr. Daniel Vincenzo at ogcs@uta.edu.


Materials Transfer Agreement (MTA)

MTA terms define the permitted use of the materials, for example, non-commercial research use only, for a specific research project, and not in humans. MTA terms also protect the providing institution from any liability that might arise from the use of the materials by the recipient, and protect the research interests of the providing scientist. A fully executed Material Transfer Agreement (MTA) is required prior to your sending materials to a third party.

If you are the providing scientist, you can initiate the outgoing MTA process by completing MTA request form ( [Download MTA Request Form \(PDF File\)](#)) and sending an email to otm@uta.edu .

License Agreement

An agreement between a licensee and the university in which the company obtains sole rights to use the intellectual property. This type of agreement is sometimes limited to a defined period of time. If you would like to obtain a license for UTA's technologies please complete the license

application and ( [Download Application for License \(PDF File\)](#)) and send an email to otm@uta.edu .

IP Policy

This policy governs the intellectual property of UTA faculty, staff and student.

 [Download IP Handbook](#)