

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
May 14, 2012

The Supervisors of Clay Township met on a regularly scheduled meeting date of May 14, 2012, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey. Also present were Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

Meeting Minutes

Keith Martin made a motion, seconded by Justin Harnish, to approve the April 9, 2012 meeting minutes as printed in the May 14, 2012 agenda. * The motion was approved unanimously.

Treasurer's Report

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of April, 2012. *The motion was approved unanimously.

Visitors

1. Dottie Boudier, 145 Icehouse Hill Road

Mrs. Boudier complained that her neighbor's bush is blocking her sight from safely pulling out of her driveway. She stated that last year after her complaint the bush was trimmed but not enough and she was also told that the bush would be removed.

The Board of Supervisors authorized the Zoning Office to send out a notice to owner that bush needs to be trimmed and maintained or removed.

No other decisions were made at this time.

2. Eric Nolt, 10 Mountain Spring Road

Bob Lynn, Township Engineer, reviewed the stream erosion issues. A joint permit will be needed to perform the work; the application time is about 6 months. The project will cost between \$30-40,000 to remove gravel bar and \$4-5,000 to armor stream banks.

The Board of Supervisors authorized the Township Engineer to contact DEP to set up a meeting to discuss remedies.

No decisions were made at this time.

Engineer's Report

1. Wildflower Pond Update

The depressions in the basin have been repaired.

Jennifer Mejia, Township Solicitor, updated the Board of Supervisors on the events since the last meeting. She informed the Board of Supervisors that the Developer is working on dedication issues.

Mr. Young, Attorney for John and Judy Echternach of 307 Sweet William Way, issued a request for copies of the pictures that the Township Engineer took of the storm water pipe damage at 307 Sweet William Way so another repair quote can be obtained.

No decisions were made at this time.

**** Keith Martin excused himself from meeting due to conflict with Countryside Enterprise****

2. Countryside Enterprise – Sketch Plan, Waiver Requests

Ted Cromleigh, Developer Engineer and Marlin Sensenig, Developer reviewed the sketch plan with the Board of Supervisors. There was discussion on direction for waiver of Section 303 Preliminary Plan Submission and Section 602.(K) Street Right-Of-Way and Cartway Widths from 60'/38' to 50'/28'.

The Board of Supervisors is generally in agreement with the waiver request.

No decisions were made at this time.

**** Keith Martin returned to the meeting ****

3. Gary Landis – Escrow Release Request.

Bob Lynn reviewed the Hanover Engineering letter dated 5/10/12.

Keith Martin made a motion, seconded by Justin Harnish to approve release of the entire escrow in the amount of \$7,701.65. * The motion was unanimously approved.

4. J. Paul Hursh MOU Improvement Guarantee

After review, Justin Harnish made a motion, seconded by Keith Martin to approve the J. Paul Hursh MOU Improvement Guarantee and Stormwater Maintenance Agreement. * The motion was unanimously approved.

5. Countryside Development Storm Basin Remediation

Bob Lynn, Township Engineer, has a plan with encroachments and easements marked. Also marked are any fences or trees in the easements. There are approximately 12 property owners involved. The Township Engineer and Township Manager will meet with property owners to identify items that are in easements.

No other decisions were made at this time.

6. Fire Dam Storm Damage Remediation

Bob Lynn, Township Engineer, reviewed the damages with the Board of Supervisors.

The Board of Supervisors authorized the Township Engineer to allow DEP to review the proposed repairs to the dam.

No other decisions were made at this time.

7. Hometowne Square

There was no new information since last meeting.

New Business

1. Snyder Lane – Speed Limit and Enforcement concerns

It was discussed that the Township can establish a speed limit of 25MPH between Clay School and end of residential district without performing a traffic study.

Keith Martin made a motion, seconded by Justin Harnish to draft an Ordinance for Snyder Lane from Clay School to end of Residential District (approximately 1300') at 25MPH and dedicate entire length of Garden Drive. * The motion was unanimously approved.

2. Adopt Prevailing Wage Resolution

After review, Justin Harnish made a motion, seconded by Keith Martin to adopt Resolution #051412 supporting the adoption of Prevailing Wage Reform. * The motion was unanimously approved.

3. Adopt Corporate Banking Authorization Resolution

After review, Keith Martin made a motion, seconded by Justin Harnish to adopt Resolution #051412A authorizing signatures of Bruce Leisey, Justin Harnish and Keith Martin for the Sewer Capital Improvement Fund. * The motion was unanimously approved.

4. Award police car bids

After review, Justin Harnish made a motion, seconded by Keith Martin to award the bid for the 1995 Chevrolet Caprice in the amount of \$503.00 to Gary Calik; the bid for the 2005 Chevrolet Caprice in the amount of \$1,000 to Michael Corcoran and to reject the bid for the 2003 Dodge Intrepid in the amount of \$312. * The motion was unanimously approved.

5. Approve and Execute Seal Coating and Line Painting Bids

Justin Harnish made a motion, seconded by Keith Martin to approve and execute the Line Painting bid in the amount of \$24,841.00 and the Seal Coating bid in the amount of \$64,662 (less Durlach Road). Both items bid through Cooperative Bidding and amount approved by Resolution #021312. * The motion was unanimously approved.

6. Local Bridge Inspection Program

After discussion, Keith Martin made a motion, seconded by Justin Harnish to approve participation in the local bridge inspection program administered by PennDot. * The motion was unanimously approved.

7. Charity Gardens Park Ball Field Score Board

After review, Justin Harnish made a motion, seconded by Keith Martin to approve Agway of Ephrata's proposal to furnish and install a scoreboard sign at Charity Gardens Park ball field as per the drawing design submitted to the Board of Supervisors. The Township Manager will send an approval letter to Agway. * The motion was unanimously approved.

8. ACH Payment for Intergovernmental Insurance Coop

Keith Martin made a motion, seconded by Justin Harnish to authorize the Township Manager to set up an ACH payment with the insurance carrier for the monthly health insurance payment. * The motion was unanimously approved.

9. Authorize Non-Uniform Pension Plan Signature

Keith Martin made a motion, seconded by Justin Harnish to execute updated signature authorization forms for Non-Uniform Pension Plan. * The motion was unanimously approved.

Executive Session

Justin Harnish made a motion, seconded by Keith Martin to enter into Executive Session at 9:30 PM to discuss personnel and possible litigation issues. * The motion was unanimously approved unanimously.

Keith Martin made a motion, seconded by Justin Harnish to hire Dennis Kissinger of 928 May Road, Lititz as part-time ground/maintenance employee at \$12.00 an hour with a max of 30 hours per week to the end of the lawn maintenance season determined by the Road Master. * The motion was unanimously approved.

The Board of Supervisors authorized the Township Solicitor to send a letter to Mr. & Mrs. Echternach informing them that the Township will not advance funds for the repair of the sinkhole located on their property. No other decisions were made at this time.

Justin Harnish made a motion, seconded by Keith Martin to exit Executive Session at 10:30 PM. * The motion was unanimously approved.

Bills to be Paid

General Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$45,791.83 for the month of April. *The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$8,651.08 for the month of April. *The motion was approved unanimously.

Sewer Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$2,647.68 for the month of April. *The motion was approved unanimously.

Liquid Fuel Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Liquid Fuel Fund bills totaling \$2,101.25 for the month of April. *The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
5. Solicitor's Report
6. Engineer's Report

Adjournment

Keith Martin made a motion, seconded by Justin Harnish, to adjourn the meeting at 10:45 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Justin Harnish, Vice-Chairman

Keith Martin, Secretary