

**Homewood Public Library District Board Meeting  
Regular Meeting Minutes  
Homewood Library  
7:00 p.m. – October 17, 2012**

**CALL TO ORDER** – Ms. Eagle, President, called the meeting to order at 7:10 p.m. Present for the meeting were Library Board members Mr. Bouchie, Ms. Korajczyk, Ms. Eagle, Mr. Flor, Mr. Barr, and Administrative Librarian Cindy Rauch. No members of the public were present. Absent from the start of the meeting were Library Board members Mr. Weiss and Ms. Davis-Bridges. Mr. Weiss arrived at and attended the meeting at 7:50 PM.

**AGENDA** – Ms. Korajczyk moved to amend the agenda to include a closed session for purposes of discussing employment of an Administrative Librarian. Mr. Bouchie seconded the motion. After a brief discussion, the Board passed the motion to amend the agenda by unanimous voice vote.

**CONSENT AGENDA** – Ms. Korajczyk moved to approve the consent agenda. Mr. Bouchie seconded the motion. After a brief discussion, the Board passed the motion to approve the consent agenda by unanimous voice vote.

**LIBRARIAN’S REPORT –**

**Retirement time-line** – Administrative Librarian Cindy Rauch indicated the dates she will be working, scheduled leave dates, and her date of retirement.

**Wireless upgrade** – The wireless upgrade has been done, but there are still bugs in the system that are being worked out.

**In-service summary** – The recent in-service for staff was extremely popular and worthwhile.

**PLA Boot camp** – Dee Delaney attended the PLA 2012 boot camp Nashville, Tennessee on behalf of the Homewood library. She reported that it was extremely worthwhile and resulted in a great exchange of ideas and program information.

**Resource Review Request** – the Homewood Public Library received a resource review request to examine the DVD, Goliath. An appropriate response was made by the Administrative Librarian.

**SWAN** – SWAN is working to upgrade its services.

**East Hazel Crest** – East Hazel Crest has made its contract payment,

**Property Tax Appeal** – the Homewood Public Library has received a copy of a commercial appeal for property located at 2720-2860 Chayes Court, Homewood, IL.

**OCLC report** – The OCLC “A Snapshot of Priorities & Perspectives for U.S. Public Libraries” was presented.

**Facts E-book** – the Trustee Facts Book is now available and the Library will be ordering copies of it as well as copies of the current Illinois Library Laws and Rules.

**Tree Replacement Update** – the replacement trees have been planted and are in the ground.

**PATRON COMMENT/CORRESPONDENCE/SUGGESTION BOX/EMAIL COMMENTS** – Patron comments were generally favorable. Notable were comments concerning fireplaces and rude people.

#### **COMMITTEE REPORTS –**

**Advocacy** – No report.

**Facilities** – the facilities committee needs to schedule an autumn inspection of the facilities.

**Finance** – A detailed report was submitted by Mr. Flor. Mr. Flor indicated that the IMRF is over budget, but that we are generally on time, on target, and in a good financial position. He commented on a potential reduction in the EAV because of property market values declining, but indicated it is survivable. Mr. Flor discussed the Ehlers' presentation and suggested we sit tight with IMET. He assured the board that we are where we should be and we are financially sound.

A motion was made by Mr. Flor to move \$1,230,000 from the Illinois Funds to the Great Lakes Bank Cash Management Account and convert the shares certificate at Great Lakes Credit Union to a two-year Certificate of Deposit (@\$445,000). The motion was seconded by Ms. Korajczyk.

A roll call vote was taken:

Ayes: Mr. Bouchie, Ms. Korajczyk, Ms. Eagle, Mr. Flor, Mr. Barr.

Nays: None

Abstentions: Mr. Weiss, Ms. Davis-Bridges.

The motion carried: Ayes – 5; Nays – 0; Abstentions – 2.

**Governmental Affairs** – No report; meeting scheduled for next Tuesday night at 6 PM. .

**Library Resources** – No report.

**Policy** – No new report; minutes previously approved.

**Personnel** – No report.

**Audit** – No report.

**Nominating committee** – No report.

#### **New Business –**

**2013 Election** – Information was provided on the seats up for election next year.

**Great Lakes Bank signature cards** – Board members were reminded to sign the Great Lakes Bank signature cards.

**Interim Administrator** – The Board discussed the position of Interim Administrator, the procedure and process for selecting an Interim Administrator, the salary, benefits, and job description.

**Amended Budget and Appropriation Ordinance** – there was an error in the Levy ordinance black box notice that required a correction and the ordinance will be presented at a hearing on November 14, 2012.

**Levy Ordinance** – a hearing for the Levy Ordinance will be held on November 14, 2012.

**Closed Session** – Ms. Korajczyk moved and Mr. Weiss seconded that the Board move into closed session to discuss the employment of a new administrative librarian in accordance with 5 Illinois Compiled Statutes, Chapter 120, Section 2(C)1.

A roll call vote was taken:

Ayes: Mr. Bouchie, Ms. Korajczyk, Ms. Eagle, Mr. Flor, Mr. Barr, Mr. Weiss.

Nays: None

Abstentions: Mr. Weiss, Ms. Davis-Bridges.

The motion carried: Ayes – 6; Nays – 0; A Abstentions – 1.

The closed session commenced at 8:10 PM and continued to 8:45 PM.

Mr. Bouchie moved and Mr. Flor seconded that the Board leave its Closed Session and return to its open meeting. The motion carried unanimously: Ayes – 6; Nays – 0; A Abstentions – 1.

**Old Business** – Director Search – Ms. Eagle, President, indicated that she would be contacting Alice Calabrese Berry Consulting to convey the Board’s concerns about the recruitment of a replacement of Administrative Librarian Cindy Rauch.

**Meetings** – Board members were reminded that a special meeting has been scheduled for October 27, 2012 at 9:00 AM to meet with Alice Calabrese Berry Consulting to discuss the recruitment of a replacement for Administrative Librarian Cindy Rauch.

**Adjournment** – Mr. Weiss moved and Mr. Bouchie seconded that the Board adjourn the meeting. The motion passed and the meeting was adjourned at 8:48 PM.

Accepted \_\_\_\_\_

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**Murray Barr, Secretary**