

Recording requested by (name):

Tom Trustee

Name of person recording the Deed of Full Reconveyance

And when recorded, mail to (name and address):

Hil Homeowner

123 Main St


Sacramento, CA 95814

Name and address of person who should receive the stamped copy of this Deed

For recorder's use

TITLE ORDER NO. 123456789 ESCROW NO. 2015-123456789 APN 123-45-6789

### DEED OF FULL RECONVEYANCE

Tom Trustee, as  
Trustee under the Deed of Trust dated Jan. 01, 2010, made by  
Hil Homeowner as Trustor, and  
recorded on Jan. 04, 2010 as Instrument No. n/a , in Book/Reel 01012010  
Page/Image 72, of Official Records of Sacramento  
California, covering the following described property:

Copy this information from your current Deed of Trust (from when the note and deed of trust were recorded)

**Lot 14 of Blackacre Addition to the City of Sacramento, as delineated in of said addition, recorded January 30, 1965, in Book 625, Page 013065.  
Or: attach a copy marked "Exhibit A" and write "See Exhibit A."**


Having received from holder of the obligations thereunder a written request to reconvey, reciting that all sums secured by the Deed of Trust have been fully paid, and said Deed of Trust and the note or notes secured thereby having been surrendered to said Trustee for cancellation, does hereby RECONVEY without warranty, to the person or persons legally entitled thereto, the estate now held by it thereunder.

IN WITNESS WHEREOF, Tom Trustee,  
as Trustee, signs this Deed of Full Reconveyance.

Dated \_\_\_\_\_ Tom Trustee  
as Trustee

Trustee signs and dates in front of notary.

By \_\_\_\_\_

 Note: Sacramento does not use Instrument Numbers. Some counties use Instrument Number as well as, or instead of, the Page/Image and Book/Reel numbers. Fill in whatever is on your current Deed of Trust.

**This form must be signed in front of a notary.**

## ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

**DEED OF FULL RECONVENYANCE  
NEXT STEPS:**

1. Trustee's authorized agent signs the Deed of Full Reconveyance in front of a notary public.
2. Record the Deed of Full Reconveyance at the Recorder's Office in the county where the property is located.

The Sacramento County Clerk/Recorder's Office charges a filing fee (currently \$21/first page plus \$3 for additional pages). Current Sacramento fees are available at the Sacramento County Recorder's website at [www.ccr.saccounty.net/Pages/Fees.aspx](http://www.ccr.saccounty.net/Pages/Fees.aspx).

If you attached the property description (instead of typing it out), be sure to include the attachment when you record the Deed of Full Reconveyance.

**FOR MORE INFORMATION**

On the Web:

- Sacramento County Clerk-Recorder's Office  
[www.ccr.saccounty.net/](http://www.ccr.saccounty.net/)
- Sacramento County Assessor's Office  
[www.assessor.saccounty.net/](http://www.assessor.saccounty.net/)

Sacramento County Public Law Library  
609 9th Street, Sacramento, CA 95814  
916-874-6012  
[www.saclaw.org](http://www.saclaw.org)