



Student Name

District Administration Office ● 10505 Learning Lane, Allendale MI, 49401

Parent Affidavit ~ Memo of Understanding

Your signatures are required (below) as an acknowledgement of your understanding of the items needed for student entry into public school.

- 1. Original Birth Certificate: The Michigan Missing Children’s Act (MCL 380.1135) requires the school district to notify the person enrolling that he or she must provide a certified (original) birth certificate.

As the parent/guardian, I understand that I must provide my child’s original (no copy) birth certificate within 30 days of my child’s first day of school. If I fail to do so, the school district must contact the local law enforcement agency for investigation.

→ Parent/Guardian Signature Date

- 2. Health Records: (Public Health Code Acts 89 of 2000 and 368 of 1978 Section 9307) The Michigan Department of Community Health requires that the parent/guardian of each child must present the follow documents to school officials before initial entry into school:

A certificate of required immunizations or valid waiver with Ottawa County Health Department stamp

As the parent/guardian, I understand that I must present the health records listed above as required by law. If I fail to do so, my child will not be permitted to school until I have provided the proper documentation.

→ Parent/Guardian Signature Date

- 3. Proof of Residency (MCL380.1148a:388.1624b): Proof of residency is required at the time of enrollment or before a student begins his or her first day of school. In order to establish legal residence for school purposes a student must have a parent or legal guardian residing in the school district.

Acceptable proof of residency is:

Rent Receipt, \*lease, or mortgage with parent/guardian’s name and address listed.

Utility bill (gas, electric, home phone, cable/satellite) with either parent/guardian’s name and address listed.

\*Month to Month Leases are no longer accepted

As the parent/guardian, I understand that I must present acceptable proof of residency as described above and required by law. If I fail to do so, my child will not be permitted to school until I have provided this proper documentation.

Parent/Guardian Signature Date