

Minutes  
BOARD OF EDUCATION  
December 9, 2009  
Monthly Meeting  
7:30 p.m.  
High School Cafeteria

Present: Mesdames Bresnihan, Marcus and Papandrew; Messrs. Belmont, Kayen, Paskoff and Strife; Superintendent of Schools Dr. Barbarino; Assistant Superintendent for Business Dr. Burak; Administrator for Personnel and Student Support Services Mrs. Nystrom; School Attorney Mr. Feldman; District Clerk Mrs. Mueller; approximately 31 Citizens

Absent: Assistant Superintendent for Curriculum, Instruction and Assessment Mr. Beleckas

At 7:32 p.m., Mrs. Papandrew called the Meeting to Order, led the Pledge of Allegiance, and welcomed the community. On motion by Mrs. Bresnihan, seconded by Mr. Paskoff, the Minutes of the November 18, 2009 Monthly Meeting were approved unanimously by all Board Members present voting aye. On motion by Mrs. Marcus, seconded by Dr. Kayen, the Minutes of the November 24, 2009 Special Meeting were approved by Mrs. Papandrew, Mrs. Marcus, Mr. Belmont, Dr. Kayen and Mr. Strife voting aye and Mrs. Bresnihan and Mr. Paskoff abstaining.

CORRESPONDENCE TO THE BOARD

Email was received from the following individual and/or group:

- South Middle School parent complimenting a leave replacement staff member.

PRESENTATIONS

Dr. Barbarino/Mr. Graham introduced Conference III Football Coach of the Year Steven LoCicero and Conference IV Soccer Coach of the Year Jennifer Dankenbrink. Mr. Graham thanked the Board of Education and Central Administration for their support of the District's athletic program. Dr. Barbarino also noted that every fall athletic team made it to the playoff season.

SUPERINTENDENT'S REPORT

Dr. Barbarino reported that Governor Paterson had proposed mid-year cuts, but that the Legislature opposed same. The Governor is deferring payments to school districts, as a means to alleviate New York State's cash flow problems. This, however, creates a cash flow issue for school districts. Mrs. Papandrew asked if there is anything that the school district and community should be doing to voice their concern. Dr. Barbarino noted that the school district will be monitoring the situation closely and, if community support is needed, he will reach out to same. Mrs. Bresnihan asked if the District may want to send a letter to Senator Skelos, thanking him for his strong advocacy efforts on behalf of our District.

Dr. Barbarino reported that the PTA Curriculum Committee has submitted their 2008-2009 report: The Art of Writing and Computer Literacy. The District has developed a response, which Mr. Beleckas will share with the Committee and the Board.

REPORTS FROM TRUSTEES

Dr. Kayen reported that the Policy Committee will meet on December 11, 2009.

Mrs. Marcus reported that she attended Pippin, the Fly with the Owls Run/Walk, and many of the winter concerts.

Mrs. Bresnihan also attended Pippin and many of the winter concerts.

Mr. Paskoff attended Pippin, the Fly with the Owls Run/Walk, and several football games.

Mr. Strife attended the South Middle and Waverly Park concerts, as well as the Fall Sports Night.

Mrs. Papandrew attended all District concerts.

Dr. Kayen congratulated Mrs. Papandrew on her hard work in organizing the Fly with the Owls Run/Walk.

Mrs. Papandrew reported that the 5<sup>th</sup> Annual Fly with the Owls Run/Walk had 701 registrants, with over 600 participants finishing the race. She thanked the community, staff and faculty for their support, explaining that the proceeds are used for many wonderful programs for the youth of the Lynbrook community. Mrs. Papandrew also commented that next year's race will be held in November. Dr. Barbarino thanked Mrs. Papandrew as well.

#### ART GALLERY

Ms. Saraiva

#### OLD BUSINESS

Mrs. Papandrew reported that the Board has extended invitations to PTA Council and the Compact Committees to meet on January 7, 2010 and January 20, 2010, respectively.

#### NEW BUSINESS

Mr. Belmont suggested that the Board renew discussions regarding the installation of a turf field. Mrs. Papandrew noted that the budget sessions would be a good opportunity to revisit this issue.

#### PUBLIC COMMENTS

Mr. Roth, Resident	World Record Holder Bill Benson
Mr. Glickman, Resident	Turf Field
Ms. Butwin, Resident	Turf Field Health Issues

Mrs. Papandrew responded to all comments.

#### SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent of Schools of the Lynbrook Union Free School District, the following **Professional Personnel** Resolutions be approved:

On motion by Mrs. Bresnihan, seconded by Mr. Paskoff, Resolutions 09-12-C1 through 09-12-C6, 09-12-NC1 through 09-12-NC9, 09-12-G3 through 09-12-G12 were approved unanimously to be placed on **Consent Agenda** by all Board Members present voting aye.

On motion by Dr. Kayen, seconded by Mrs. Marcus, Resolutions 09-12-C1 through 09-12-C6, 09-12-NC1 through 09-12-NC9, 09-12-G3 through 09-12-G12 were approved unanimously on **Consent Agenda** by all Board Members present voting aye.

#### RESIGNATION

09-12-C1	<b>JILLIAN LEONE</b>	Position:	Teaching Assistant
		Effective:	12/18/09
		Assigned to:	Marion Street
		Explanation:	Resigned

**LEAVES OF ABSENCE**

09-12-C2      **OLGA ZISEL**, Social Studies Teacher in Lynbrook High School, is requesting a Family and Medical Leave, effective February 1, 2010 through May 7, 2010, and an Infant Care Leave, effective May 10, 2010 through August 31, 2010.

09-12-C3      **LAURIE TROJANOWSKI**, Special Education Teacher in North Middle School, is requesting a Family and Medical Leave, effective April 19, 2010 through May 28, 2010.

09-12-C4      WHEREAS, **BARRY WYNER**, a tenured Music Teacher with many years of District service; and

WHEREAS, Mr. Wyner has written an original play and has recently received an offer to have his play produced and staged with a professional cast Off-Broadway; and

WHEREAS, in order for Mr. Wyner to take advantage of this unique opportunity, it is necessary for Mr. Wyner to be on-site and intimately involved in the pre-production process on a continuing daily basis; and

WHEREAS, the Superintendent of Schools of the Lynbrook Union Free School District has determined that the District and its students will benefit from having a member of the District's Fine and Performing Arts Department directly involved with a professional Off-Broadway production of his original play;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education grants Barry Wyner an unpaid leave of absence from his full-time teaching position for the period January 12, 2010 through February 12, 2010.

**CONDITIONAL APPOINTMENTS**

09-12-C5      **COURTNEY TOMAINI**      Position:      Teaching Assistant  
Effective:      12/21/09  
1<sup>st</sup> year of a 3-Year Probation Period  
Probation:      12/21/09 – 12/21/12  
Pay Scale:      As per contract  
Assigned to:      Marion Street  
Explanation:      Jillian Leone resigned

09-12-C6      **ALYSSA PANITCH**      Position:      Music Teacher  
Effective:      11/30/09  
1st Year of 3-Year Probation Period  
Probation:      11/30/09 - 11/30/12  
Certification:      Initial Music  
Pay Scale:      Class 1 Step 1  
Assigned to:      South Middle/High School  
Explanation:      Trudy Goldstein retired

Upon the recommendation of the Superintendent of Schools of the Lynbrook Union Free School District, the following **Civil Service Personnel** Resolutions be approved:

**RESIGNATIONS**

09-12-NC1      **EILEEN BROCHER**      Position:      Substitute Typist Clerk (Part-time)

Effective: 11/28/09  
Assigned to: District  
Explanation: Resigned

**CONDITIONAL APPOINTMENTS**

09-12-NC2      **CAROL BRESCIA**

Position: Substitute Monitor  
(Part-time)  
Effective: 11/27/09 – 6/30/10  
Probation: No probation for part-time  
position  
Pay Scale: As per contract  
Assigned to: District  
Explanation: Substitute position

09-12-NC3      **CAROL BRESCIA**

Position: Substitute Typist Clerk (Part-time)  
Effective: 11/27/09 – 6/30/10  
Probation: No probation for part-time  
position  
Pay Scale: \$11.48 per hour  
Assigned to: District  
Explanation: Substitute position

09-12-NC4      **DIANA SUTCLIFFE**

Position: Substitute Typist Clerk (Part-time)  
Effective: 12/7/09 – 6/30/10  
Probation: No probation for part-time  
position  
Pay Scale: \$11.48 per hour  
Assigned to: District  
Explanation: Substitute position

09-12-NC5      **MARY ELLEN LOONIE**

Position: Registered School Nurse  
(Permanent Substitute)  
Effective: 11/9/09 – 6/30/10  
Pay Scale: \$105.00 per day  
Assigned to: District  
Explanation: Substitute position

09-12-NC6      **SUSAN DEERY**

Position: Registered School Nurse  
(Permanent Substitute)  
Effective: 11/9/09 – 6/30/10  
Pay Scale: \$105.00 per day  
Assigned to: District  
Explanation: Substitute position

09-12-NC7      **MICHELE DANIELS**

Position: Registered School Nurse  
(Permanent Substitute)  
Effective: 11/9/09 – 6/30/10  
Pay Scale: \$105.00 per day  
Assigned to: District  
Explanation: Substitute position

09-12-NC8      **REGINA IDSON**

Position: Registered School Nurse  
(Permanent Substitute)  
Effective: 11/9/09 – 6/30/10  
Pay Scale: \$105.00 per day

		Assigned to:	District
		Explanation:	Substitute position
09-12-NC9	<b>CELESTE KRIEBICK</b>	Position:	Senior Stenographer (10-month)
		Effective:	12/14/09
		Probation:	12/14/09 – 6/14/10 (usual six-month civil service probation)
		Pay Scale:	As per contract
		Assigned to:	High School
		Explanation:	Susan Beallis resigned

Upon the recommendation of the Superintendent of Schools of the Lynbrook Union Free School District, the following **Resolutions** be approved:

09-12-G3      WHEREAS, the Lynbrook Union Free School District (“District”) maintains the Omni Group, Inc. Model 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted on the 12<sup>th</sup> day of November, 2008 by the District’s Board of Education (“Board”); and

WHEREAS, the Board desires to restate and amend the Plan as regards to Section 2.1 Eligibility;

NOW, THEREFORE, BE IT RESOLVED, that Section 2.1 of the Plan is hereby restated and amended to read as follows:

**2.1      Eligibility**

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer; and

BE IT FURTHER ESOLVED, that the Plan, as restated and amended, is hereby approved and adopted.

09-12-G4      WHEREAS, the Lynbrook Union Free School District has been audited by the New York State Comptroller’s Office as a routine audit where recommendations have been made to the District for review; and

WHEREAS, the Lynbrook Union Free School District has prepared a corrective action plan to address the recommendations; and

WHEREAS, the Board of Education has authorized the Superintendent to submit the response to the audit and corrective action plan electronically to the New York State Comptroller’s Office and the New York State Department of Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves the audit response and corrective action plan for the 2009 State Audit of the Lynbrook Union Free School District.

09-12-G5      BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District hereby adopts Policy 1500-E.1 entitled “Indoor Use of Facilities Exhibit” as follows:

**1500-E.1      INDOOR USE OF FACILITIES EXHIBIT**

LYNBROOK PUBLIC SCHOOLS  
111 ATLANTIC AVENUE  
LYNBROOK, NY 11563  
516-887-0259

**FORM FOR INDOOR USE OF FACILITIES**

TO: Board of Education

DATE: \_\_\_\_\_

The undersigned hereby makes application on behalf of \_\_\_\_\_  
(Name of organization)

an association formed for \_\_\_\_\_

for permission to use the \_\_\_\_\_ at the \_\_\_\_\_  
(room, gymnasium, etc.) (name of school)

from\* \_\_\_\_\_  
(month(s), day(s) of week, exact times to begin & end)

There will be a charge of \$\_\_\_\_\_ for admission, the entire proceeds of which will be devoted to the following specific purposes \_\_\_\_\_

If said permission is granted, we hereby agree to comply strictly with the rules and regulations of the Board of Education governing the use of public school buildings, to not deny to any person participation in the use of school facilities on the grounds of race, religion or ethnic origin, to take the utmost care in the use of the school property arising from the occupancy of any portion of the building. We also agree that we will hold the school district harmless against all claims, damages or causes, or action for damages arising during the use of the requested facilities and will indemnify the school district for all suits, orders, decrees and judgments entered on account of injuries to person or property sustained in and about such facilities due to the negligence of the undersigned.

A Certificate of Insurance with a minimum of one million dollars in liability insurance naming Lynbrook Public Schools as additional insured must be attached to this form. The Certificate of Insurance must abide by Lynbrook Public School District's insurance carrier's requirements.

It is necessary for supervisors to instruct their charges in building fire regulations at the beginning of each session.

\*If request is for regular weekly or monthly meetings, please list dates below:

Sept \_\_\_\_\_ Oct \_\_\_\_\_ Nov \_\_\_\_\_ Dec \_\_\_\_\_ Jan \_\_\_\_\_

Feb \_\_\_\_\_ Mar \_\_\_\_\_ Apr \_\_\_\_\_ May \_\_\_\_\_ Jun \_\_\_\_\_

\_\_\_\_\_  
Signature, Organization Representative    Address to mail correspondence    Telephone#

\_\_\_\_\_  
Telephone #(s) Facilities Office is to call in case of cancellation on a scheduled date

Request Approved \_\_\_\_\_ Date \_\_\_\_\_  
(Building Principal)

Request Approved \_\_\_\_\_ Date \_\_\_\_\_

(Director of Facilities & Operations)

LYNBROOK PUBLIC SCHOOLS

INSURANCE REQUIREMENTS – USE OF FACILITIES

The organization shall purchase and maintain during the term of use the following insurance. This insurance must be purchased from a New York State licensed, A.M. Best Rated “A” or “A+” carrier. The Lynbrook UFSD and its Board of Education shall be named as additional insured. A copy of the certificate shall be mailed to the District, with a provision that, in the event the policies are either cancelled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The activities shall not commence until they have obtained all insurance as required and such insurance has been approved by the District.

I. FOR ALL COVERAGES: Any deductibles or self-insured retentions must be declared to and approved by the District. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its Board, officers, employees or volunteers.

II. COMMERCIAL GENERAL LIABILITY INSURANCE: “Occurrence” form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

With regard to Commercial General Liability coverage, the policies shall be endorsed to contain the following provisions:

- ❖ The Organization’s insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- ❖ Any insurance or self-insurance maintained by the District, its Board, officers, employees and volunteers shall be in excess of the Organization’s insurance and shall not contribute to it.
- ❖ The District and its Board shall enjoy all rights and privileges of the policy without the responsibility to pay premiums.

09-12-G6

BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District hereby adopts Policy 1500-E.1.A entitled “Use of District Sports Fields and Facilities Exhibit” as follows:

**1500-E.1.A USE OF DISTRICT SPORTS FIELDS AND FACILITIES EXHIBIT**

LYNBROOK PUBLIC SCHOOLS  
OFFICE OF PHYSICAL EDUCATION, ATHLETICS & HEALTH  
LYNBROOK HIGH SCHOOL  
9 UNION AVENUE  
LYNBROOK, NY 11563





The organization shall purchase and maintain during the term of use the following insurance. This insurance must be purchased from a New York State licensed, A.M. Best Rated "A" or "A+" carrier. The Lynbrook UFSD and its Board of Education shall be named as additional insured. A copy of the certificate shall be mailed to the District, with a provision that, in the event the policies are either cancelled or diminished, at least 30 days prior written notice by certified mail, return receipt requested, thereof shall be given to the District. Any endorsements affecting coverage for additional insured must be attached to the certificate. The activities shall not commence until they have obtained all insurance as required and such insurance has been approved by the District.

I. FOR ALL COVERAGES: Any deductibles or self-insured retentions must be declared to and approved by the District. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its Board, officers, employees or volunteers.

II. COMMERCIAL GENERAL LIABILITY INSURANCE: "Occurrence" form, including Premises-Operations, Products-Completed Operations, Contractual, Personal Injury, Owner-Contractor Protective and Fire Damage Legal Liability. Coverage shall be in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate.

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- ❖ The Organization's insurance coverage shall be primary insurance as respects the District, its Board, officers, employees and volunteers.
- ❖ Any insurance or self-insurance maintained by the District, its Board, officers, employees and volunteers shall be in excess of the Organization's insurance and shall not contribute to it.
- ❖ The District and its Board shall enjoy all rights and privileges of the policy without the responsibility to pay premiums.

09-12-G7

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools of the Lynbrook Union Free School District, the following individuals be appointed as Proctors for the ACT, SAT, AP, PSAT and Regents exams for the 2009-2010 school year:

Bonnie Ambruso	Christopher Froelich
John Cornicello	Jack Tuckman
Ray Dixon	Steven Saputo
Laurence Glenz	Jacqueline Katz

09-12-G8

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following be appointed as Middle School Musical Production Advisors for South Middle School for the 2009-2010 school year, unless otherwise changed by action of the Board of Education:

<u>Position</u>	<u>Advisor</u>
Director-Stage	Thomas Gibbons
Director-Music	Barry Wyner
Assistant Director/Choreographer	Marisa Minicus
Art Advisor/Set Design	Andrea Gray

Set Construction  
Costume Advisor

James Fanning  
Andrea Gray

09-12-G9 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District has reviewed and approves the following activities, bills and expenditures for October 2009:

High School	\$ 6,657.53	Marion Street	\$ 3,217.41
South Middle	\$ 1,473.46	Waverly Park	\$ 2,632.42
West End	\$ 312.00	North Middle	\$ 738.38
Kindergarten Center	\$ 500.00		

09-12-G10 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District acknowledges receipt of the Treasurer's Report and Warrants for October 2009 and directs it be placed on file in the District.

09-12-G11 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District ratifies the following transfer of funds:

Payroll for October	\$ 3,345,309
General Fund	\$ 1,733,877
Lunch Fund	\$ 56,205
Federal Fund	\$ 41,823
Capital Fund	\$ 718,591

09-12-G12 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE

11/09/09	20230924
11/17/09	20230921

CSE

10/16/09	99991673		
11/02/09	20147112		
11/04/09	20201133		
11/05/09	20177035	20156108	
11/06/09	20220073		
11/09/09	20220072		
11/10/09	20102018	20145021	20220946
11/12/09	20177001	20174118	20220923
11/13/09	20169036	20145065	20185013
	20146104	20137046	
11/17/09	20167007	20157048	20110031
	20201421		
11/19/09	20195034		
11/24/09	20135057		

On motion by Mrs. Bresnihan, seconded by Mr. Belmont, Resolution 09-12-G1 was approved unanimously by all Board Members present voting aye.

09-12-G1 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District gratefully acknowledges and accepts a donation of \$180.64 from the Target Foundation for the purpose of supporting the Challenge Day Program **(Code 2850-418-20-0020-HS, Activities Fees and Supplies)**.

On motion by Dr. Kayen,, seconded by Mrs. Marcus, Resolution 09-12-G2 was approved unanimously by all Board Members present voting aye.

09-12-G2 BE IT RESOLVED, that the Board of Education of the Lynbrook Union Free School District gratefully acknowledges and accepts a donation of \$750 from the West End PTA for the purpose of supporting an assembly entitled Mr. Mike **(Code 2110-495-00-0004-BOCES Reg. Cert.)**.

At 8:01 p.m., on motion by Mrs. Bresnihan, seconded by Mr. Strife, the Board recessed to Executive Session to discuss a matter of particular personnel.

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District Clerk