



## 43rd Annual Honours and Awards Presentation

# NOMINATION FORM

Please print clearly.

**We nominate:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Number Street Postal Code

TELEPHONE \_\_\_\_\_  
Home Work

EMAIL ADDRESS \_\_\_\_\_

In the following category, we, the nominators, understand there is only one potential award presented in each category:

- Sport Individual Provincial
- Sport Individual National
- Sport Individual International/World
- Sport Team Provincial
- Sport Team National
- Sport Team International/World
- Volunteer Individual (2 awards given) (min 3 years involvement)
- Volunteer Organization
- Good Citizen Individual
- Good Citizen Organization
- Culture Individual
- Culture Organization
- Heroism Award
- Special Contribution

We understand that the accomplishment(s) of our nominee should have taken place in the year 2015. To our knowledge, our nominee has not received a Civic Award prior to this nomination.

**NOMINATOR**

**SECONDER**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**DEADLINE FOR SUBMISSIONS: Friday, March 18, 2016**

PLEASE GIVE A FULL AND DETAILED DESCRIPTION OF YOUR NOMINEE'S ACCOMPLISHMENT(S) BELOW EXPLAINING WHAT QUALIFIES THEM AS PER THE TERMS OF REFERENCE AND THE CRITERIA.

ALL NOMINATIONS WILL BE ACKNOWLEDGED IN WRITING.  
THE DECISION OF THE HONOURS AND AWARDS COMMITTEE IS FINAL

Nominees Name: \_\_\_\_\_

Category you are Nominating them for: \_\_\_\_\_

List of Accomplishment(s)/Award(s) in 2015: \_\_\_\_\_  
\_\_\_\_\_

Please tell us about your Nominee and what makes this accomplishment special:  
(your information will be useful when the Committee prepares the awards speeches)

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**NOTE:** The information you provide will be used in the Committee's decision-making process and also in preparing your candidate's speech, should your nominee be selected to receive an award.

**INCLUDE AS MUCH INFORMATION AS POSSIBLE. NOMINATIONS OF TEAMS OR ORGANIZATIONS MUST BE ACCOMPANIED BY A LIST OF ALL MEMBERS.**

## TERMS OF REFERENCE

1. The award to an individual can be given only once in a lifetime in each category.
2. The award to a volunteer organization may not be repeated unless the reason for the award is different from the previous award.
3.
  - a) The award to a team may not be repeated unless a substantial number (75%) of the members of the team is different from those recognized earlier, at the discretion of the Committee.
  - b) A complete, typewritten list of all players must be included with each team nomination.
4.
  - a) Each person receiving an individual award will be given a City of St. Thomas plaque appropriately inscribed.
  - b) Each volunteer organization or team will be given a City of St. Thomas plaque bearing the names of all members, appropriately inscribed.
  - c) Each member of the volunteer organization or team will be given a Civic Award lapel pin.
5. The Committee may make nominations and/or seek nominations from individuals or organizations.
6. If the Committee feels it does not have a recipient of sufficient merit, the award for a particular category may not be given that year.
7. The accomplishment(s) of the nominee(s) should have taken place in the year of consideration. e.g. 2016 banquet recognition for 2015 achievements.
8. Each recipient of the Civic Award must be:
  - a) a citizen of the City of St. Thomas and/or
  - b) an individual involved in a St. Thomas-based group.

**unless** being recognized in the Heroism Category and the Mayor's Award
9. The executive signing officers of recognized groups must be advised of the nomination(s) submitted relative to their organizations.
10. **The decisions regarding recipient selections and category selection are made at the discretion of the Honours and Awards Committee and may vary depending on the qualifying information submitted. As well, from time to time the Committee reserves the right to re-categorize nominations in order to be fair and appropriate.**

# CRITERIA

## SPORTS

Must be in a recognized open Provincial competition and or open National competition and or in a recognized International/World competition. Awards may be presented for both Individual and teams in each above listed category.

## VOLUNTEER

2 individual awards and or 1 organization award, for those who have currently volunteered their time and/or talents on a continuous basis and have provided an outstanding contribution to the citizens of St. Thomas for a minimum of three years.

## GOOD CITIZEN

1 individual and or 1 organization, who through their volunteerism, have performed a one-time outstanding deed for the betterment of the citizens of St. Thomas.

## CULTURAL

Must be recognized at the Provincial, National, or International level in the field of theatre, art, music or literature or as Cultural Ambassadors for the City of St. Thomas, the individual or group nominated has contributed to the cultural character of our City through extended cultural accomplishments and/or by representing St. Thomas. 1 individual and or 1 organization.

## HEROISM

- 1) To qualify for this award, the nominee has performed a selfless act to save or protect others.
- 2) The Heroism Award may be given to a St. Thomas Citizen or to a non-St. Thomas Citizen who has performed an act of bravery in St. Thomas, or outside St. Thomas if the act was in St. Thomas's interest.
- 3) The Heroism Award may be given posthumously.

## SPECIAL CONTRIBUTION

To qualify for this award, the nominee must have made a significant contribution to the citizens of St. Thomas through work that is not listed in the other established categories. 1 award.

## MAYOR'S AWARD

Is presented by the Mayor to an individual or organization who has made an impact on the City of St. Thomas and surrounding community through their accomplishments.

**ALL NOMINATIONS MUST BE SUBMITTED NO LATER THAN MARCH 18, 2016  
TO THE HONOURS AND AWARDS COMMITTEE, c/o P. O. BOX 520, CITY HALL, N5P 3V7  
OR HAND-DELIVERED TO THE PARKS AND RECREATION DEPARTMENT, LOCATED AT  
THE ST. THOMAS TIMKEN COMMUNITY CENTRE, 2 THIRD AVENUE**

**Please note: A maximum of 5 complimentary tickets will be provided to accepted teams and organizations.  
1 complimentary ticket will be provided to each accepted individual recipient.  
You are welcome to purchase additional banquet tickets if needed – ADVANCE TICKET SALES ONLY.**

The 43<sup>rd</sup> Honours and Awards Banquet will take place Thursday April 21, 2016  
at the St. Thomas-Elgin Memorial Centre, 80 Wilson Avenue.

For further details, call the Parks and Recreation Department at 519-633-7112