Dear Parents:

The entire staff of Faith Academy has the goal of establishing an atmosphere throughout the school in which children will feel safe, secure, happy, and in addition, have a maximum opportunity to learn.

In an effort to accomplish this goal, we have established an Assertive Discipline plan for K-3 through Grade 1. The plan specifies rules that cover the behaviors we expect from our students. The plan also states that students who break rules will receive negative consequences and students who follow the rules will receive positive consequences.

Our rules for K-3 through Grade 1 are as follows:

- 1. Follow directions the first time they are given.
- 2. Respect others. (Use of bad language and name calling is considered disrespectful.)
- 3. Keep hands, feet, and other personal objects to yourself (includes hitting, pinching, spitting and kicking).
- 4. Raise your hand for permission to speak during instruction.
- 5. Remain seated during instruction.

Four happy faces are posted at the beginning of each day next to each child's name. If a student chooses to break a rule:

1st time: Verbal warning

Happy face removed = Time out in the classroom

2nd time: 3rd time: 4th time: Happy face removed = Time away in another classroom – Note sent home Happy face removed = Loss of some playtime/freeplay - Contact parent/Note

5th time: Happy face removed = Parent contacted, disciplinary report filled out, sent to principal

If a child repeatedly loses all faces, the child is sent to the supervisor who will determine the appropriate discipline. Suspension is possible after 3 disciplinary reports. Suspension is possible after 3 disciplinary reports. If a child is sent home for any combination of 3 full days or 6 half days of school, that child may not be permitted to come back to school for the remainder of the school year.

Each teacher has a similar plan for classroom behavior, a copy of which will be sent to you by your child's teacher.

We are confident that such clearly stated and thorough classroom Assertive Discipline plans will teach our children to be responsible for their actions and make this school year a positive and motivating experience.

We ask for your complete support in our efforts. Please discuss this letter with your child, sign and return the bottom portion to school.

Sincerely, Tim Skelton, Headmaster	Revised June, 2013
I have read and agree to support the Assertive Discipline plan of Faith Academy.	
Parent's Signature: Date:	Child's Name

Teacher: