

OUR
LADY
OF
LOURDES

Baulkham Hills South

TO KNOW

TO LOVE

TO SERVE





Our Lady of Lourdes Primary School
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Parish Priest: Fr. Wim Hoekstra
Assistant Priest Fr. Giovanni Presiga

Parish tel. no. 9639 8385

School Executive

- ❖ Principal Steven Haskins
- ❖ Assistant Principal Paul Battikha
- ❖ Religious Education Coordinator Jennifer Peters
- ❖ Coordinator Elizabeth Bryant
- ❖ Coordinator Rebecca Neylan
- ❖ Coordinator Louisa Drumond

School tel. no. 9639 4172

School fax 9639 0819

School email ololbhills@parra.catholic.edu.au

School website www.ololbhills.catholic.edu.au



Dear Parents

Welcome to Our Lady of Lourdes Primary School. I am sure you will enjoy the friendliness of the school and parish community.

The mission of all members at Our Lady of Lourdes Primary is to work collaboratively in ensuring that we are an authentic Catholic school committed to quality teaching and learning. All individuals are valued and the development and dignity of every child is nurtured and encouraged.

Our school proclaims Jesus and His Good News by example in word and through celebration. Our mission statement emphasises our strong commitment to Catholic education. We constitute a faith community and are part of the local church and community.

Excellent opportunities are provided for our students to develop academically and spiritually within a caring community. Quality relationships exist between all those who have a stake in our school: students, parents, staff and parish. During the course of the year, we are able to share with the members of our community the marvellous work being undertaken in our school and experience education at its best.

At our school, we ensure that information technology is used to enhance learning opportunities for all our students. We are committed to the continual upgrading of our hardware and software.

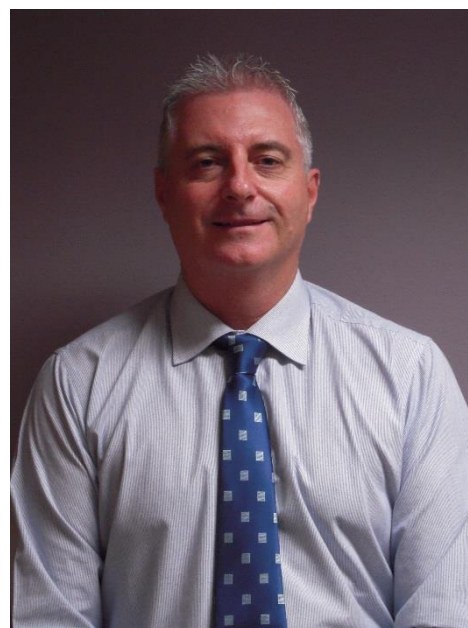
You are encouraged to read the school's mission statement on the next page.

If you have any questions or concerns please do not hesitate to contact me.

Yours sincerely,

Steve Haskins

Principal



Mission Statement

We work collaboratively in ensuring that, as a Catholic school, we are committed to quality teaching and learning.

Valuing all individuals, we nurture and encourage the dignity of each student.

FAITH

As a Catholic community committed to our life in Christ, inspired by the Gospel virtues, we witness and call all to know, love and serve.



COMMUNITY

In partnership with the home, parish and diocese, we promote an environment where our school students draw riches from this faith community in their journey of discovery and development.



EDUCATION

Our Catholic school, a place of quality teaching and learning, is dedicated to encouraging our students to discover and develop their talents and potential.

"The wise leaders will shine with all the brightness of the sky. And those who have taught many people to do what is right will shine like the stars forever".
Daniel 12:3-4

Compassion

Faith

Fairness

Our Lady of Lourdes Baulkham Hills South

The Mission of all members at Our Lady of Lourdes is to work collaboratively in ensuring that we are an authentic Catholic school committed to quality teaching and learning.

All individuals are valued and the development and dignity of every person is nurtured and encouraged.



To be faithful to our call as a Catholic School and our vocation as Catholic Educators, Our Lady of Lourdes gives witness to the Gospel in order to reflect the light of Christ.

Inspired by **Faith** we seek to live the Gospel by giving example to those entrusted to our care. Our school acknowledges the uniqueness of each individual and provides an environment which is both inclusive and safe.

In order to build relationships which are characterised by mutual **respect, responsibility, care and compassion**, our community will show **acceptance** of diversity and act with justice and **fairness**.



"The wise leaders will shine with all the brightness of the sky. And those who have taught many people to do what is right will shine like the stars forever."

Daniel 12:3-4

Responsibility

Respect

Acceptance



Music





Learning In Action



Touch
Football and
Athletics



At school

Daily school timetable

School commences	8.55am
Morning recess	11.10 am to 11.40 pm
Lunch	1.10 pm – 1.20 pm (eating time)
	1.20 pm – 1.55 pm (playing time)
Dismissal	3.10 pm

Food requirements

- The children have morning recess for 30 minutes. Please give your child a small amount of food for this time (e.g. biscuit, cake or fruit).
- At lunch time, a sandwich and a drink are usually sufficient.
- If a child cannot eat all of his/her lunch, we encourage the child to take the remaining food home.
- Teachers supervise the children during lunch and recess breaks.

Please note: It is important to notify the teacher if your child has any food allergies.

School's responsibility for children

Our responsibility for the children commences at 8.30 am when a teacher begins supervision in the playground. The school's responsibility concludes at 3.10 pm when the school bell rings.

Curriculum

At Our Lady of Lourdes there is a focus on child-centred tasks and activity-based learning. The children are exposed to a wide range of experiences as they explore the six key learning areas of Religious Education, Mathematics, English, Science and Technology, Human Society and Its Environment and Creative and Practical Arts.

Our school also offers:

- Music program
- Choir
- Instruments/band
- Literacy Support / Reading Recovery
- Numeracy Support
- School Counsellor
- Learning Support
- Services of a psychologist
- Physical education program
- Opportunities to participate in various sporting activities



Prayer

The school prays together each morning at assembly and the teachers also facilitate shared prayer in their classes. The children take part in praying the Angelus at 12 o'clock each day. Special liturgical events are celebrated by the school community. Once a term, students prepare and attend the weekly Parish Mass.



Sacramental program

In keeping with the Parramatta Diocesan Policy, the immediate preparation for Sacraments is parish based and family centred. Parents take the main responsibility for preparing their children. This is carried out in the home environment and is supported by small group meetings.

Parents are the primary educators of their children and we work in partnership with them to help each student reach their full potential.

Bus travel

Forms for bus travel are available from the school office.

Excursions & cultural activities

As part of the learning experience, excursions are organised. Teachers will send home information about the purpose of the excursion, departure time of the bus, etc. The school takes care not to overburden parents financially by the types of excursion chosen or their timing. Parents are sometimes invited to help with supervision on these days. At different times during the year cultural activities may be staged at school

Staff development days

The Catholic Education Office allows the school six pupil-free days. This enables staff to use a block of time to develop areas of curriculum or focus on a particular issue. Parents will be notified well in advance of these days.



Communication

School office hours

The school office is open from 9.00 am – 3.30 pm. It would be appreciated if fees were paid by 3pm to enable banking and books to be completed. Money for school fees should be placed in the envelopes provided by the school. EFTPOS is available Monday to Friday however parents are encouraged to use the B-PAY facility.

Accidents / sickness

In the event of a serious accident at school, the following procedure will be followed:

1. The school will ring the parents
2. If the parents are unavailable, the school will then ring the contact person nominated by the parent/guardian
3. The school will take the necessary steps to ensure the well-being of the child

Custody information

If you have sole custody of your child/children it is requested that you send a certified copy of a court order to the principal.

If you delegate a friend or relative (unknown to us) to take the child/children from school for you, a phone call or a note from you advising us of this would ensure the student's safety.

Collecting your child during class time

If you need to collect your child before the dismissal bell, please call at the office for a leave form to give to the class teacher. Please note that the teacher will not allow the child to leave the school without this note.

Sometimes you may want another person to collect your child. If so, please advise either the office or class teacher. Once again, this is important for your child's safety. Please notify the teacher, in writing, of any change to the routine, e.g. different method of departure from school.

Information from school

It is a good idea to check your child's bag for any notes from school. Newsletters are accessed via email, downloaded from the web or accessed via the "Skoolbag" app for iPhone or Android phones.

Appointments with staff

If you have any concerns about your children, you are welcome to make an appointment to see either the classroom teacher or the principal. Please note that discussions with the class teacher can only be held outside class time.



Parent group

The school's parent group is very active and all parents are encouraged to join the fundraising, social or pastoral care committee.

Changing your details

It is essential that you notify the school, in writing, of any changes to your address, phone number or email address. If your child is ill, it is most distressing if the school is unable to contact you because of incorrect information.



Absence from school

If a child is absent from school for any reason, a note explaining the absence must be forwarded to the class teacher when the child returns. Each day the class teacher must mark a class roll. This is a legal document that records the official attendance of all children in class.

If parents want to take their child from school for any period of time, a note to the class teacher, explaining the circumstances, is required.

All correspondence regarding absences sent to the teacher needs to contain:

- the date the letter was written
- the date the child was absent
- signature of a parent or guardian



Uniform

School uniform

Boys Summer

navy shorts
 blue short-sleeved shirt
 grey socks
 black shoes
 school hat

winter

navy long trousers or shorts
 blue long-sleeved shirt
 grey socks
 black shoes
 school hat
 navy school jumper/zip jacket
 school tie

Girls

checked frock
 grey socks
 black shoes
 school hat
 navy school jumper/zip jacket

grey/blue checked uniform
 grey socks/stockings
 long-sleeved blue blouse
 black shoes
 school hat
 school tie

Sports uniform

navy shorts
 white polo shirt
 white socks
 white sandshoes



- In winter a navy regulation tracksuit may be worn on sports days only.
- Each child will need a paint shirt for painting and craft (e.g. an old business shirt/large T shirt).
- Sometimes Kindergarten students need a change of underwear. This is to be stored in the child's bag.

Note: Please make sure that all clothing is clearly labelled with your child's name and class.

Uniform shop

The uniform shop is managed by parents.

Parents will be advised of opening days or you may send your orders via the school office, marked uniform order. Please make cheques payable to OLOL Uniform Shop.

Second hand uniforms may also be purchased from the uniform shop.

Enquiries: Margaret Daines 9639 8016

Uniform requirements

The school has a uniform policy which is available at the office. Please refer to it for specific details.



Our Lady of Lourdes Primary School

Whole School



Principal: Ms H Kingsley

2013

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Schools' National Tree Day



Working Together



Excursions



At home

Preparing your child for kindergarten

Change for a child occurs when he/she moves from the intimacy of the family circle to school life. There are, however, some practical ways in which you can help the transition. Over the next few months it would be helpful if you encouraged your child to:

- dress himself/herself
- lace shoes
- play with groups of children of the same age (encourage your child to share toys and take turns)
- use playground equipment safely
- stay at friends' or relatives' houses for a few hours without you
- care for and put away playthings
- help with small jobs around the house
- know what to do if parents are late
- follow simple instructions

It is important that your child knows how to:

- open and close lunch boxes and drink bottles
- use and flush the toilet and wash his/her hands
- ask clearly for items
- say his or her name and address
- recognise name and personal belongings
- pack and unpack bags
- zip and unzip jackets

Helping your child's progress at school

Parents play an important role in their children's education. You can assist your child's progress in school by:

- helping to develop your child's vocabulary
- listening to your child
- answering your child's questions
- reading a story every day, e.g. at bedtime
- borrowing books and toys for your child from your local library
- teaching songs, rhymes, jingles, the names of colours and parts of the body
- counting objects with your child and encouraging concept development (e.g. you could ask your child to set the table and count the plates)
- sorting and matching collections of items like fruit and clothes
- holding a pencil correctly and forming letters correctly
- identifying letters

continued...

- asking your child to follow simple instructions, e.g. “take off your shoes and put them on the verandah”
- taking some time to play with your child (find out about your child’s ideas and feelings)
- encouraging your children to talk about their experiences at school (it is important that you share in their new adventure)
- being interested in items your child brings home from school (talk about them and put them on display at home)

Buddy system

Each Kindergarten child will have a Year 6 friend. They will meet with their buddies each week for activities.

Organising your child for school

Make sure your child arrives at school before 8.45 am. It is important that he/she has some time to socialise before classes.

Ensure that your child is collected on time at the end of each school day. Children soon become worried if they are kept waiting, even for a few minutes.

After a few weeks, you may not need to take your child to the classroom. You can bring him/her to the school gate as this helps to develop a sense of responsibility.

If a student is very ill the parents will be called to come to the school.



Before & after-school care

Before & after-school care operates within the school grounds. If your child requires before or after school care please phone 1300 553 583 between 8.00am and 5pm.

Casual bookings are available.

