

Residential and Commercial Property Inspections

## **Checklist for Setting Up a Home Inspection**

BUYER:\_\_\_\_\_

PHONE:\_\_\_\_\_

INSPECTION ADDRESS:\_\_\_\_\_

Contact the inspector to set up the inspection.
Day: Date:
Time:
Confirm appointment with the buyer.
Confirm appointment with the seller.
Confirm appointment with the other agent.
Ensure that all services are on (electrical, water & gas).
Lock Box info
Obtain other keys (electrical panel, basement, guest house, garage door
opener, etc.)
Ensure that attic, under the building, electrical, etc. are all accessible.
Have seller transfer disclosure statement available.
Have other documents available (building plans, contracts warranties,
guarantees, operating instructions, etc.).
Ensure that any animals are handled.
Any other specific instructions.

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