



**Minutes of the Parish Council Meeting held on
Monday 11th June 2012 at 7.00pm**

Those Present:-

Councillors; Mrs. M. Raymond (Chairman), Mr. T. Green, Mr. D. Jordan (Vice-Chairman),
Mrs. D. Kaye, Mr. S. Raymond, Mrs. E. Robinson and Mr. M. Whitehead.
Mrs. A. Pickering – Clerk

1696 Public Speaking - None.

1697 Apologies for Absence - Captain F.E. Holmes and Cllr. Mrs. M. Jackson.

1698 Chairman's Opening Remarks - The Chairman thanked Members of the Parish Council for their excellent work organising the Jubilee events. All events were very well attended and enjoyed by all.

Members were sorry to hear Captain Frank Holmes is currently in hospital, best wishes were sent to him.

1699 Declaration of Interests - None.

1700 Law & Order

Local Police Report - P.C.S.O. Natalie Bingham attended the meeting to discuss the three reported incidents during May 2012. Cllr. Mrs. E. Robinson asked for some K-9 leaflets. It was reported that the local P.C.S.O.'s had been postcoding cycles and other items outside the British Legion recently. Neighbourhood Watch Co-ordinators are hoping to have more email addresses on the Kirk Ella grapevine to help promote it throughout Kirk Ella.

P.C.S.O. Bingham was thanked for her attendance at the meeting.

1701 Minutes of Previous Meeting - The minutes of the meeting held on Monday 9th May 2012 were accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

1702 Matters Arising from Minutes

Minute 1690 - The Clerk advised that a letter had been sent to Holme on Spalding Moor Parish Council in response to their letter regarding planning matters.

Minute 1680 - It was reported that Cllrs. Mrs. E. Robinson and Mr. T. Green had visited the resident on 10th May 2012. The Clerk was asked to contact the Enforcement Officer at E.R.Y.C. requesting assistance with the matter as no progress had been made since the visit.

Minute 1688 (1677) - The Clerk was asked to contact E.R.Y.C. and request a response to the letter regarding the Birkdale Close development.

Minute 1692 - The Clerk reported that she had been in contact with Mr. Needler about the litter bin which was removed when the work started on the Birkdale Close development. Mr. Needler had advised that the bin was in poor condition and therefore could not be in-instated but he would be happy to pay for a replacement if the Parish Council could arrange to purchase and install one. The Clerk was asked to contact E.R.Y.C. for a price and email the details to Mr. Needler.



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Minute 1692 - It was advised that Cllr. Mrs. E. Robinson had visited the site of the salt bin on Glenfield Drive and the Clerk had reported her findings to E.R.Y.C.

1703 Finance

Parish Council Cheques

The following cheques were presented for approval/payment:-

<input type="checkbox"/>	100932	Hull Golf Club (Jubilee Barbecue)	£757.50
<input type="checkbox"/>	100933	Internet	£12.09
<input type="checkbox"/>	100934	Mr. G. Lawson (Internal Audit of Accounts)	£100.00
<input type="checkbox"/>	100935	Staff Wages	£505.74
<input type="checkbox"/>	100936	E.R.Y.C. (Pension Contribution Employer & Employee)	£158.60
<input type="checkbox"/>	100937	Cllr. Mrs. E. Robinson (Jubilee Events)	£11.36

Cllr. Mr. T. Green joined the meeting at this point, 7.30pm.

Report by Chairman of the Finance Working Group - Cllr. Mr. T. Green presented the finance report showing the forecast to the end of the financial year. The Jubilee events raised a total of £510 for the blue plaque scheme. An explanation of variances was given. Cllr. Green was thanked for his hard work with the accounts.

End of Year Accounts - The accounts for the year ended March 2012 were presented to the Council by the Responsible Finance Officer, and subsequently approved and signed.

Completion of Internal Audit - The Clerk circulated a letter from the Internal Auditor, Mr. G. Lawson, received on completion of the internal audit of the Council's books for the year ended March 2012. It was advised that all appropriate records had been well maintained, budget control was strong and the Council worked within the controls set.

Annual Audit Return for Year Ended March 2012 - It was advised that the Annual Return Statement of Accounts had been prepared for audit. After circulation/discussion, the document was subsequently approved and signed by the Chairman and Responsible Finance Officer.

Annual Governance Statement - The Clerk circulated the Annual Governance Statement which was subsequently approved by the Council and signed by the Chairman and Clerk.

1704 Correspondence

Localism Act 2011 Code of Conduct - The Clerk had provided each Member with a copy of the East Riding of Yorkshire Council Member Code of Conduct prior to the meeting, to enable a full discussion to take place at the meeting. The Chairman highlighted areas of concern for discussion/agreement. Cllr. Mr. M. Whitehead advised Members that the new Standards Board Committee does not include any Parish Council representatives and therefore if a Member was reported to the Standards Board, the matter would be dealt with by East Riding Councillors.

The Clerk was asked to seek approval from the Head of Legal Democratic Services at E.R.Y.C. to make the following change and addition to the Code of Conduct; Item (6) (1) (b) be replaced with 'Retire from the meeting room' and also insert a note at the bottom of page 5 'If a Member of this Parish Council is referred to the Standards Board Committee, we would like a Parish Councillor present on that Committee'.



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It was agreed unanimously that on receipt of approval from E.R.Y.C. to make the two amendments, the Code of Conduct, as adopted by East Riding of Yorkshire Council on 4th April 2012, be adopted to take effect as of 1st July 2012, subject to review following the receipt of further information from the Monitoring Officer/E.R.Y.C. in relation to pecuniary and non-pecuniary interests.

General Correspondence - The following general correspondence had been circulated to Parish Councillors since the May Parish Council Meeting.

- ❖ Haltemprice Skate Park Minutes 19/04/2012
- ❖ A164, Humber Bridge to Beverley Route Improvement Scheme
- ❖ Bridle Path Alert
- ❖ Jubilee Tasks!!
- ❖ Meeting Time Change for 17.5.2012
- ❖ Streetscene Services Tree Felling – Kirk Ella
- ❖ East Riding Parish News – May 2012
- ❖ Temporary Overtaking Restriction and 30MPH Speed Limit – A164 (Part of)
- ❖ A Message from Your Chairman and Vice-Chairman
- ❖ Application for Preliminary Consent for Inclusion in the Pharmaceutical List Thomas Wallis – at Premises within the vicinity of Gorton Road, Willerby
- ❖ Wanted!!
- ❖ Flood Liaison Meeting – 1 June 2012 – County Hall, Beverley
- ❖ Speeding Vehicles in Kirk Ella and West Ella
- ❖ Parish/Town News Release Willerby and Kirk Ella
- ❖ Tackling Anti Social Behaviour in our Community
- ❖ Haltemprice & Hunsley Area Community Partnership Meeting
- ❖ West Ella & Willerby Football Club
The Clerk was asked to send a letter to the Club congratulating them on their continued success.
- ❖ The Weekend!!
- ❖ East Riding Parish News – June 2012

1705 Technical - Nothing to report.

1706 Environmental/Events

Jubilee Group Report - It was reported that the Jubilee coffee morning had been very well attended, fewer children than expected had attended the Jubilee walk, all who did participate thoroughly enjoyed it. The Chairman had thanked Mr and Mrs Peach for their wonderful work organising refreshments etc. at West Ella.

Cllr. Mrs. E. Robinson advised that she had attended the Church fete and sold the remainder of the red, white and blue items and bric-a-brac, Cllr. Robinson was thanked for her hard work with this event. Practically all tickets for the barbecue at the Hull Golf Club were sold, the event had been held indoors due to the weather. The food had been delicious and the hospitality exceptional. The Clerk was asked to send a letter to the Hull Golf Club thanking them for hosting the event, their cooperation and hospitality and in particular to the resident Chef, Luigi, for the excellent food.

Thanks were expressed to everyone who supported these events.

Cllrs. Mr. D. Jordan and Mr. M. Whitehead very kindly purchased the beacon which was on the top of the Church tower. The beacon was lit at 10.00pm on Monday 4th June by Andrew Hutchcroft, more than 200 people attended including many children.



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Severe Weather Grant - Cllr. Mr. M. Whitehead was asked for an update on the purchase of the four salt bins. Cllr. Whitehead advised these had not yet been ordered. Cllr. Mrs. E. Robinson was asked to liaise with the Clerk about the locations and purchase of the salt bins, which it was agreed should be green in colour and lockable.

Cllr. Mr. M. Whitehead was asked to obtain some quotes from local contractors for clearing snow etc. for consideration later in the year if required.

Commuted Sums - Cllr. Mr. M. Whitehead was asked for an update on the application for commuted sums further to the information sent to him by Cllr. Mrs. M. Jackson from the 2nd Kirk Ella Scouts & Guides group. Cllr. Whitehead agreed to chase this up and report back at the next meeting.

1707 Planning

Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the May Parish Council Meeting

- Erection of single storey extensions to the sides and rear of the existing dwelling house, with alterations to include a new roof – 70 South Ella Way, Kirk Ella – **Approve.**
- Erection of a detached dwelling following demolition of existing bungalow – 246A West Ella Road, Kirk Ella – **Refuse. We feel strongly about this application and request that, if the planning officer is recommending a different decision, it should be referred to the appropriate Committee/Sub-Committee.**
- Retention of a tree house and play area (Amended Plans) – 9 West Ella Way, Kirk Ella - **Refuse. We feel strongly about this application and request that, if the planning officer is recommending a different decision, it should be referred to the appropriate Committee/Sub-Committee.**
- Conversion of existing garage to additional living accommodation – 21 Elveley Drive, West Ella – **Approve.**

Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- Construction of a dormer window to side – 90 South Ella Way, Kirk Ella – APPROVED
- Erection of single storey extension to rear – 60 South Ella Way, Kirk Ella – APPROVED
- Tree Work – 11 West Green, West Ella – APPROVED
- Tree Work – Elm Lodge, 24 Church Lane, Kirk Ella – APPROVED
- Tree Work – 60 Valley Drive, Kirk Ella – APPROVED
- Tree Work – 7 The Meadows, West Ella – APPROVED
- Certificate of Lawfulness for continued use of land as a caravan site (single caravan) – 62 Riplingham Road, Kirk Ella – REFUSED
- Tree Work – 213 West Ella Road, Kirk Ella – APPROVED
- Erection of two storey extension to side, and single storey extension to rear – 56 Fairfield Avenue, Kirk Ella – APPROVED
- Erection of porch canopy to front following removal of existing – 33 Fairfield Avenue, Kirk Ella – APPROVED
- Erection of wooden shed for the storage of company garden equipment – Riplingham Court, Riplingham Road, West Ella – APPROVED
- Construction of dormer extension to front (Amended Scheme Ref. 11/00545/PLF) – 71 Wolfreton Garth, Kirk Ella – APPROVED



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- Erection of a single storey extension to side and rear – Tresillian, 34 Packman Lane, Kirk Ella - APPROVED

1708 Highways

Cllr. Mrs. E. Robinson advised that a compliant had been received via email from a resident about the West Ella Road verge. It was reported that E.R.Y.C. had been and sawn up the ivy but left it under the hedge bottom. Cllr. Robinson was asked to forward the email onto the Clerk to enable this matter to be taken up with Highways, E.R.Y.C. Cllr. Mrs. E. Robinson and Cllr. Mr. M. Whitehead advised they would be happy to meet with an Officer to explain exactly what work is required.

Cllr. Mr. T. Green advised that the footpath near the first bus stop opposite the Kirk Ella/West Ella boundary between the village signs also needs attention, water and mud continually collects there due to the dip in the footpath.

Cllr. Mr. D. Jordan advised that the sight line near the village sign on Rilpingham Road is highly dangerous due to overgrown tree branches, the Clerk was asked to report this to E.R.Y.C. and request it is dealt with as a matter of urgency.

Cllr. Mr. M. Whitehead advised that the planting of the daffodil bulbs last year had been a huge success. The Clerk was asked to order ten sacks again for planting this year.

Cllr. Mr. M. Whitehead gave an update on the upgrade of the A164 and advised that residents should email him if they have any questions/concerns about the works.

1709 Date and Time of Next Meeting - The next meeting is scheduled for Monday 2nd July 2012 at 7.00pm in Room U17, Wolfreton Upper School, South Ella Way, Kirk Ella.

Cllr. Mr. M. Whitehead asked the Clerk to include West Ella Methodist Church (future use) on the agenda for the next meeting.

Chairman's Signature – 2nd July 2012

Meeting closed at 8.40pm.