



Update on the Grade 6 Canberra Trip Itinerary, Updated Student Information, Parent Consent

Friday, 28 August 2015

Dear Students, Parents and Guardians,

With approximately 11 weeks to go until our Grade Six trip to Canberra we would like to provide students and parents with some additional information prior to our departure date of Monday 16th of November.

Itinerary & Activities:

An updated itinerary is attached which provides details of the places we are to visit and the activities we will be enjoying during our Canberra visit. The itinerary includes all flight details and provides students with an idea of the fairly strict time frames we will need to follow to ensure we fit in all the exciting things we have planned.

Supervising Staff:

Students will be accompanied throughout the Canberra Trip by:

- | | |
|---------------------------------------|--|
| - Grade 6 Teachers | Romeo Fabrizio & Bernadette Rossington |
| - Principal | Craig Deayton |
| - Deputy Principal Primary | Sue Walker |
| - Admin Assistant & First Aid Officer | Susan McCrae |

Departure & Return Dates:

Departure	Monday 16 November	- drop off at Hobart Airport at 8.10am
Return	Thursday 19 November	- pick up from Hobart Airport at 8.50pm

Travel Arrangements:

A total of 56 students and 5 (possibly 6 staff) will be travelling to Canberra on two separate flights. 28 students and at least 2 staff will travel on each flight.

Accommodation:

We will be staying at the Alivio Tourist Park in Canberra. Their web site provides details of the park and its facilities <http://aliviogroup.com.au/>. Accommodation will be in cabins of three or four people. Teachers will be in the same area as students in their own cabins. We will have the majority of our meals at the Tourist Park.

Dietary Requirements:

Alivio have requested we now provide details of any dietary requirements students may have. Please complete all relevant details on the attached form if this applies to your child. This adds an extra amount to the cost of the accommodation so Alivio stresses that advice of dietary limitations should be based on medical requirements or religious beliefs not food preferences.

What to Bring: A full gear list is attached detailing all items recommended for the trip.

Clothing - Students will need to wear their College sports uniform on day 1 and day 4. Students will also wear their ASL hats and will receive ID badges to provide means of easy identification when travelling.

Food & Drink – Students will require recess, lunch and snacks for the first day of the trip. Please ensure that your child has enough food to sustain them through to afternoon tea on the first day and that they also have an empty water bottle (this can be filled at various stages).

Contact & Medical Information:

Please find enclosed a ***Confirmation of Student Details for Excursion*** form. This form records all contact details and medical information we currently have recorded for your child. Please review the details carefully to ensure everything remains correct. Please amend or update as required. Please ensure this form is returned to your class teacher by Friday 11th September so all student records can be updated before the end of the term.

Payment for Trip:

A reminder that all payments must be finalised by Friday 16 October; the end of the first week of Term 4.

Informed Parent Consent: A risk management plan for each excursion and/or activity is completed and submitted before the approval of any school excursion and is available for parents to review upon request. The risks associated with any excursion are identified and assessed before the approval of any excursion, in line with the College's Excursion Policy. The SHC Excursion Policy and Procedures can be viewed on the SHC website at www.shc.tas.edu.au (under the *Policies* tab on the *Home* page).

Attachments:

- Personal Gear List
- Permission Form (details of any dietary requirements)
- Confirmation of Student Details for Excursion

Action Required:

- Please sign and return the permission slip (recording details of dietary requirements) by 11/9
- Please make any necessary amendments to Student Details Form & return by 11/9
- Please ensure payments are complete or are progressing to finalise payment by 16/10

More to Come:

Additional information will be provided as we get closer to our departure date. Please contact your class teacher if you have any queries in the meantime.

Many thanks,

Romeo Fabrizio & Bernadette Rossington
Grade 6 Teachers

Grade 6 Canberra Trip 2015

Personal Gear List

This is a guide, please make sure your child packs sensible, user-friendly gear that is clearly named.

Clothing:

- ~ Sacred Heart College sports uniform (to wear for plane travel on day 1 and day 4)
- ~ ASL red hat (to be worn everyday)
- ~ SHC lanyard with name tag (to be worn everyday)
- ~ Clothes for 2 days (Tuesday & Wednesday)
- ~ Allow for lots of walking – warm and cold temperatures
- ~ Shorts / pants / tops / jumper
- ~ Comfortable shoes for lots of walking
- ~ Sufficient socks and underwear for 4 days
- ~ waterproof jacket
- ~ sleepwear
- ~ pool towel & bathers (a swimming cap is required for the AIS, can be purchased for \$4)

Toiletries

- ~ toothbrush & toothpaste
- ~ soap & shampoo
- ~ face washer
- ~ comb/brush
- ~ roll on deodorant only
- ~ small packet of tissues
- ~ sun lotion/lip balm

Bedding and Sundries

- ~ small backpack for use each day
- ~ drink bottle (named)

Optional Items (sole responsibility of the student)

- ~ Camera, iPod, mp3/ music players

Luggage:

A luggage limit of one sausage/sports bag or medium size suitcase plus one school or travel bag applies per person. Sausage/sports bags are the most suitable luggage for accommodated tours. The school/travel bag is useful inside the coach for day-to-day items (e.g. lunch on first day, camera, torch and games, etc.). Metal-framed backpacks, red/white/blue striped shopping bags & cricket bags are not accepted.

Airline / Coach Luggage Restrictions:

Suitcases - should not exceed the total linear dimensions of 140cm (i.e. length and width and depth) and weight of 15kgs (sausage or sports bags are acceptable).

Hand Luggage - One soft sided bag no larger than Width 23cm, Height 34cm, Length 48cm

The hand luggage must be able to fit in the luggage racks above the seats, on the coach. If this is not possible, the hand luggage will need to be repacked to fit on the racks or placed in the luggage bins under the coach.

Please note that any luggage that does not adhere to the above measurements & weight may not be accepted by the coach captain due to limited luggage space and weight allowance.

Permission

Grade 6 Canberra Trip

16 - 19 November 2015

Please return to class teacher by Friday 11 September

Student Name: _____

I have read all of the information provided by the school in relation to the Grade 6 Canberra Trip from Monday the 16th to Thursday the 19th of November 2015.

I give permission for my daughter/son _____ (full name) to attend.

I give my consent for my child to travel in any form of public transport deemed by the school to be necessary or desirable for the safe conduct of the excursion.

- I give my consent for my child to participate in all activities, outings, trips and functions arranged as part of this trip.
- I have provided the school with all relevant and up-to-date information relating to my child's medical or physical needs.

Where the teacher-in-charge of the excursion is unable to contact me, or it is impracticable to contact me, I authorise the teacher-in-charge to:

- Administer such first aid as the teacher-in-charge judges to be reasonably necessary.
- Consent to my child receiving any medical or surgical attention deemed necessary by a medical practitioner.

Please record details of any SPECIAL DIETARY REQUIREMENTS for your child re: allergies, medical requirements, religious beliefs (not food preferences).

Parent Name: _____

Signature: _____

Contact No: _____