

AGENDA

BOARD OF EDUCATION OF THE VOCATIONAL SCHOOL
IN THE
COUNTY OF SUSSEX

WORK SESSION & REGULAR MEETING 4:00 P.M.

September 27, 2012

- I. CALL TO ORDER
- II. DECLARATION OF OPEN PUBLIC MEETINGS ACT (BOARD SECRETARY)
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL (PRESIDENT AND BOARD SECRETARY)
- V. MINUTES
- VI. CORRESPONDENCE
- VII. SUPERINTENDENT'S REPORT
- VIII. BOARD COMMENTS
 - A. President's Comments
 - B. Committee Reports
 - C. Board Member Comments
- IX. PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)
- X. REVIEW OF AGENDA ITEMS
 - A. Finance
 - B. Building & Grounds
 - C. Grants
 - D. Education
 - E. Personnel
- XI. OLD BUSINESS
- XII. SPECIAL INTEREST ITEMS
- XIII. PUBLIC PARTICIPATION - ANY ITEM
- XIV. NEW BUSINESS
- XV. CLOSED MEETING MOTION (IF REQUIRED)
- XVI. RETURN TO OPEN MEETING OR ADJOURNMENT

I. **CALL TO ORDER**

The Meeting was called to order by _____ at ____ P.M.

II. **DECLARATION OF OPEN PUBLIC MEETINGS ACT**

Reading of the Declaration of Open Public Meetings Act by _____.

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Vocational School in the County of Sussex has caused notice of this meeting to be published and adequate notice has been provided. Such notice was placed in The New Jersey Sunday Herald and The New Jersey Herald on September 16, 2012, and September 17, 2012.

III. **PLEDGE OF ALLEGIANCE**

Flag Salute was led by _____.

IV. **ROLL CALL**

Mr. Cofrancesco
Mr. Fiedorczyk

Ms. Shake
Dr. Lamonte

Ms. Wexler

Also Present:

Mission Statement

"The Sussex County Technical School, a school of choice, in partnership with family, community, business, industry and institutions of higher learning, empowers secondary and adult students to become self-directed learners and active participants in their community by providing a competitive advantage to pursue ANY career opportunity."

V. **MINUTES**

August 23, 2012 - Special Public Meeting
August 23, 2012 - Closed Session
August 30, 2012 - Work Session and Regular Meeting

VI. **CORRESPONDENCE**

August 29, 2012 - Letter from Project Self-Sufficiency
September 12, 2012 - Letter from American Cancer Society Relay for Life

VII. SUPERINTENDENT'S REPORT

1. Congratulations to the entire SCTS community for an excellent school year opening on September 6, 2012. The great opening was followed by a very well attended Back to School Night, in spite of stormy weather, on Tuesday, September 18, 2012. School activities, including Fall athletics, Student Council, Key Club, School Store, and Cultural Club events are underway with good student participation rates. The 7:00PM Back to School Night was preceded by a 6:30PM presentation focusing on the anti-bullying laws and school procedures, etc. Ms. Guarcello, the SCTS Student Assistance Counselor and HIB Specialist, presented the HIB parent program.
2. Congratulations to SCTS junior Michael Griffin for recently passing his Eagle Scout Board of Review. Michael's Eagle Scout project consisted of building seating for an outdoor lecture area at the Wild Life Preserve located on the Vernon/Sussex border. Michael's Court of Honor will be Saturday October 20, 2012.
3. Once again, the SCTS community will participate in the "Stuff the Bus" food drive sponsored by the Sussex County Social Services Food Pantry. Last year, our school collected approximately 1,700 pounds of non-perishable food for the drive. The food drive started Monday, September 24, 2012, and will take place until Monday, October 24, 2012. Students bring the food to their shop area, and the shop collecting the most food earns a prize. Others interested in donating may bring food to the Main Office. Items such as baby care items, tuna, peanut butter, rice, cereal, soups, canned fruit, mac and cheese, personal hygiene products, etc., are needed by the food pantry.
4. Special congratulations are due to Chef Scully and students Cina Gabel, Sam Morris, Steven Schneider, Matthew Wild and Julia Heiden for participating in the Annual Champions of the Grill competition held at the Sussex County Fairgrounds on Sunday, September 16, 2012. The SCTS team was recognized for their BBQ ribs in the amateur division.
5. During the Week of Monday, October 1 through Friday, October 5, 2012, the district will commemorate a Week of Respect as part of our school-wide anti-bullying efforts. The culminating activity for the observance will be a school-wide assembly for students and staff, featuring Mr. John Halligan. Mr. Halligan will relay his own tragic experience as a dad whose thirteen year old son took his own life in 2003, after incessant bullying by peers since 5th grade, both in school and online. His story is said to be powerful, reminding students that there is a face, a person, a heart, on the other side of the computer screen. A letter regarding the program was mailed to all parents, explaining the program and offering parents the option of excusing their child from the program for personal and sensitive reasons.

Some other events that will take place during the Week of Respect include:

Anti-Bullying Slogans/Posters - Ms. Fantasia has agreed to dedicate that week to students creating anti-bullying slogans on posters. The

posters will be hung in and around the auditorium before our guest speaker arrives on Friday. The posters would be kept up until the Anti-Bullying Summit on October 24, 2012, for the middle school students to view.

Pledge Banner - Mr. Merser has agreed to create a large banner welcoming our guest speaker, John Halligan. Written underneath would be, "We pledge to put an end to bullying." Students would sign their names on the banner. Again, this would be hung in the auditorium.

Random Act of Kindness Day - Monday, October 1, 2012, will be "Random Act of Kindness Day." Students would be encouraged to share their acts with Ms. Guarcello who will write them out and put them on her bulletin board. To entice participation, prizes like wristbands and laser tag gift certificates will be given out.

To coincide with Random Act of Kindness Day, all English teachers have kindly agreed to do a self-esteem/motivational exercise with their students.

Mix-It-Up Lunch - On Friday, October 5, 2012, lunch tables will be labeled with a colored piece of construction paper. Students will receive a colored piece of paper as they walk in. Students will sit at the table that matches the color they received. Student Council, Key Club, and National Honor Society members are all on board with assisting. They have agreed to help pass out the colored paper and will encourage other students to participate as well.

6. The carpentry shop, under the direction of instructor Mr. Howard Drake, will be constructing "welcome" signs for Hampton Township during the coming weeks. The project included Mr. Drake and his students presenting the plans to the Hampton Planning Board in order to obtain particulars regarding the specifications, etc. The carpentry shop will also be constructing a large sign for the new Vernon Township Dog Park during the coming months.
7. The October 24, 2012, faculty meeting will feature NJ DOE staff member Dr. Tracey Severns, Deputy Chief Academic Officer, New Jersey Department of Education, for a presentation focusing on the Common Core Standards and the importance of implementing the standards and documenting same in lesson plans, etc.
8. The annual "Meet the Candidates" program, sponsored by the Student Center, will take place Thursday, October 11, 2012, at 9:00AM. Faculty members are encouraged to attend portions of the event in order to expose students to the electoral and political process. Students must have permission slips in order to attend the event which may include local, county, and state candidates. Students are encouraged to dress appropriately for the event and attend prepared to ask questions and become involved in a dialogue with the candidates. The Meet the Candidates event concludes with a brunch prepared by our culinary students, for candidates and students at approximately 10:30AM.
9. The Newton Medical Center is conducting a major capital campaign that will dramatically improve the facility and services that the hospital will be able to provide. An educators group has been formed to

encourage individual and school involvement in the campaign. Sussex Tech stands ready to support the effort in whatever way possible. The effort offers another opportunity for the greater SCTS community to become involved in charitable works that focus on improving the community.

10. Sussex Tech had two administrators in attendance at a special meeting on Tuesday, September 18, 2012, sponsored by the State Council of Vocational School Superintendents in order to discuss proposed revisions to NJAC 6A:19-2.3 (b). The Administrative Code focuses on access to county vocational schools by sending district students. Apparently, the proposed changes in admissions procedures were embedded in the extensive Education Transformation Task Force Report. As more information about the proposed admissions changes becomes available, it will be shared with the administration and the Board of Education. It was shared at the meeting that any changes to the existing code governing vocational school admissions practices would become effective no sooner than the 2014/2015 school year.
11. The Fourteenth-Annual Legislators Back-to-School Program begins October 1, 2012, and continues in New Jersey throughout the school year. Sponsored by the National Conference of State Legislators, the bipartisan effort aims to teach young people about the process, pressures, and the debate, negotiation, and compromise that are the fabric of American democracy through interaction with their local legislators. The program may include individual classroom visits, school assemblies, or multiple class audiences. The SCTS community plans to invite local legislators to visit our school as part of the above effort.
12. Congratulations to students Daria Ferdine, Matt Corsello, Bradford Van Orden, Mia Branham, and Sara Higgins for all achieving a Statesman Award and completing their Washington Leadership Training through SkillsUSA. They also had a meeting on Capitol Hill with Congressman Scott Garrett's Office. They spoke with his aide about career tech education and the Perkins funding. They represented themselves and Sussex County Technical School with much pride and enthusiasm.
13. Sussex Tech Athletics are off to a wonderful start. We have 165 athletes cleared to participate in fall sports. Following are the current records:

Cross County:

Girls are currently 2-1

Boys are 0-3

Boys Soccer is 4 - 2

The Star Ledger has senior Danny DaSilva as a state leader for assists, and Aaron Michalov is a leading scorer and assists for all Group 1 schools in the state.

Girls Soccer is 2-2

Football is 1-1

During week one, senior Dylan Johnson rushed for an amazing 346 yards and scored 5 touchdowns. To our knowledge, that is a school record for yards rushed in one game.

Tennis is 0-4

Cheerleaders

We have 29 cheerleaders for the fall season, and they will perform for the fall pep rally in addition to all football games.

The overall atmosphere among the programs is very positive. We have large participation numbers within the programs, and our athletes are having success as teams and as individuals.

VIII. BOARD MEMBER COMMENTS

IX. PUBLIC PARTICIPATION

X. AGENDA ITEMS

A. Finance

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- A1. RESOLVED, that the Board approve the Board Secretary's Report for July 31, 2012, as attached.
- A2. RESOLVED, that the Board approve the Treasurer of School Monies Report for July 31, 2012, as attached.
- A3. RESOLVED, that the Board Secretary certifies that, as of July 31, 2012, no line item account or program category account has been over expended in violation of NJAC 6A:23A-16.10 (c) 3, Over Expenditure Of Funds, Paragraph (a). Transfers of line item budget transfers to be ratified in accordance with Title 18A:22-8.1, transfer of line items and program categories and board resolution of October 12, 1987.
- A4. RESOLVED, that pursuant to NJAC 6A:23 A-16.10 (c) 4, we certify that as of July 31, 2012, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- A5. RESOLVED, that the Board approved the attached July, 2012 fiscal year line item budget transfers be ratified in accordance with 18A:22.8-1.

- A6. RESOLVED, that the Board retro-actively approves the attached Check Journals and Bills and Claims Reports from the General Fund and Cafeteria bank accounts as follow:

General Fund-August

Batch 77	\$	163,429.35
Batch 78	\$	153,290.42

General Fund-September

Batch 50	\$	1,088,271.52
Batch 52	\$	140,969.66

Cafeteria-September

Batch 51	\$	10,112.45
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- A7. RESOLVED, that the Board rescind resolution A28 approved on June 21, 2012 with Morris Hills Regional Board of Education, Student #2016466 has withdrawn from Sussex County Technical School.
- A8. RESOLVED, that the Board rescind resolution A27 approved on June 21, 2012 with Jefferson Township Regional Board of Education, Student #2016311 has withdrawn from Sussex County Technical School.
- A9. RESOLVED, that the Board rescind resolution A31 approved on June 21, 2012 with Roxbury Township Regional Board of Education, Student #2016397 has withdrawn from Sussex County Technical School.
- A10. RESOLVED, that the Board approve the attached Tuition Contract Agreement with Jefferson Township Board of Education for providing full time educational services to Student #2016446 in the amount of \$11,468 for the 2012-13 school year from September 1, 2012, through June 30, 2013, and authorize the Board President and Board Secretary to execute the contract.
- A11. RESOLVED, that the Board approve the following Joint Transportation Contract Agreement for the 2012-13 school year with Hardyston Township Board of Education as follows:

<u>Route #</u>	<u>Dates</u>	<u>Cost</u>
LAFHD	9/1/12 - 6/30/13	\$11,070

- A12. RESOLVED, that the Board approve the following Joint Transportation Contract Agreement for the 2012-13 school year with Lafayette Township Board of Education as follows:

<u>Route #</u>	<u>Dates</u>	<u>Cost</u>
LAF PREK	9/1/12 - 6/30/13	\$ 4,871

- A13. RESOLVED, that the Board approve the following Joint Transportation Contract Agreement for the 2012-13 school year with Sparta Township Board of Education as follows:

<u>Route #</u>	<u>Dates</u>	<u>Cost</u>
ALP 10	9/1/12 - 6/30/13	\$29,520

A14. RESOLVED, that the Board approve the participation of Post-Secondary student V.S. at a tuition rate of \$2,500 per year from September 1, 2012 through June 30, 2013.

B. Buildings and Grounds

Be it resolved, upon the recommendation of Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

C. Grants

Be it resolved, upon the recommendation of Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- C1. RESOLVED, that the Board accept the Rural Education Achievement Program (REAP) Grant FY 13 in the amount of \$53,036 from July 1, 2012, through September 30, 2013.
- C2. RESOLVED, that the Board approve the submission of the Individuals with Educational Disabilities Act (IDEA) FY13 grant in the amount of \$184,552 from September 1, 2012, through August 31, 2013.
- C3. RESOLVED, that the Board accept Budget Modification #1 to the School Based Youth Services Program in the amount of \$2,500 raising the total amount of the grant to \$321,878 from July 1, 2012, through June 30, 2013.

D. Education

Be it resolved, upon the recommendation of Superintendent of Schools that the following actions be taken:

D1. RESOLVED, that the Board approve the following class trips:

<u>Destination</u>	<u>Requested By</u>	<u>Approx. # Students</u>
FFA Leadership Conference Crown Plaza Hotel South Brunswick, NJ	Dan Delcher	5
Fall FFA Career Development Event Rutgers University New Brunswick, NJ	Dan Delcher	8
Spring FFA Career Development Event Rutgers University New Brunswick, NJ	Dan Delcher	8
State FFA Convention - 2 nights Rutgers University New Brunswick, NJ	Dan Delcher	8
Senior Class Trip - 5 nights Orlando, FL	Dawn VanAuken/ Brian Ward	30

<u>Destination</u>	<u>Requested By</u>	<u>Approx. # Students</u>
SkillsUSA State Office Meeting (5 meetings for 2012-13) Holiday Inn Somerset, NJ	Ralph Starace	2
SkillsUSA State Competition Garden State Exhibit Center Bridgewater, NJ	Ralph Starace/ Tara West	140
SkillsUSA Competition and State Officer Meeting Raritan Valley Community College Branchburg, NJ	Ralph Starace	70
SkillsUSA Fall Leadership Conference NJPSA Headquarters Jamesburg, NJ	Ralph Starace	40
NJ Student Council State Meeting Ewing Township, NJ	Ted Dembowski	10
SkillsUSA Governor's Conference East Brunswick, NJ	Ralph Starace	2

D2. RESOLVED, that the Board approve the disposal of the following textbooks in accordance with NJSA 18A:34-3:

<u>Qty.</u>	<u>Year</u>	<u>Book Title</u>	<u>Author/Publisher</u>	<u>ISBN #</u>
15	2004	Auto Engine Performance & Drivability	Goodheart Wilcox	1-59070-257-3
19	2004	Auto Steering & Suspension	Goodheart Wilcox	1-50970-262-x
1	2004	Auto Steering & Suspension	Goodheart Wilcox	1-50970-261-1
15	2004	Auto Brakes	Goodheart Wilcox	1-59070-267-0
16	2004	Auto Electricity & Electronics	Goodheart Wilcox	1-59070-272-7
2	2004	Auto Electricity & Electronics	Goodheart Wilcox	1-590-70-272-7

D3. RESOLVED, that the Board approve Grade 12 student T. H. to attend Johnson and Wales and take his English 12, Physical Education, and Health classes at that facility, and upon successful completion of the courses, grant T. H. a Sussex County Technical School Graduation Diploma under Option II of Board Policy 5460 High School Graduation.

E. Personnel

Be it resolved, upon the recommendation of Superintendent of Schools that the following actions be taken:

E1. WHEREAS, the Board of Education of the Sussex Technical School (the "Board") wishes to appoint Augustus Modla ("Modla") as the Superintendent of Schools/Principal for a period of four and one-half years (4½) commencing on January 1, 2013 and ending on June 30, 2017; and

WHEREAS, Board and Modla have negotiated and agreed to a contract of employment commencing on January 1, 2013, and ending on June 30, 2017, which agreement has been reviewed and approved by the Hunterdon County Executive Superintendent of Schools;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of Sussex Technical School hereby appoints Augustus Modla to serve as the Superintendent of Schools/Principal for a period of four and one-half years (4½) commencing on January 1, 2013, and ending on June 30, 2017; and

BE IT FURTHER RESOLVED, that the Board hereby approves the contract of employment between the Board and Modla to serve as Superintendent of Schools/Principal; and

BE IT FURTHER RESOLVED, that the Board President and Business Administrator/Board Secretary are directed to take all necessary action to execute and effectuate the terms of the contract of employment between the Board and Modla.

E2. RESOLVED, that John Mackey be approved as a SkillsUSA Advisor, effective October 1, 2012, through June 30, 2013, at a salary of \$2,536, prorated to \$2,282. Account #11.401.100.100.000

E3. RESOLVED, that the following extra periods/prep periods be retroactively approved effective September 1, 2012, through June 30, 2013:

<u>Name</u>	<u>Account</u>	<u>Base</u>	<u>Level</u>	<u>Longevity</u>	<u>Incentive</u>	<u>Period/ Prep</u>	<u>Study Hall/Lab</u>	<u>Total</u>
Alonzo, B.	11.310.100.101.000	\$50,347	2			\$4,750		\$ 55,097
Bourinaris, L.	11.310.100.101.000	\$55,262	9			\$4,750		\$ 60,012
Coplon, Q.	11.140.100.101.402	\$92,327	23	\$1,000	\$3,800	\$4,750		\$101,877
Coulson, D.	11.320.100.101.000	\$52,702	6			\$4,750		\$ 57,452
Deery, J.	11.140.100.101.405	\$58,182	11			\$4,750		\$ 62,932
Fantasia, M.	11.140.100.101.400	\$50,847	3			\$4,750		\$ 55,597
Fredericks, M.	11.140.100.101.401	\$55,262	9		\$3,400	\$4,750		\$ 63,412
Gasiorek, C.	11.310.100.101.000	\$52,702	6			\$4,750		\$ 57,452
Kumetz, J.	11.140.100.101.401	\$80,567	18	\$1,000	\$3,400	\$4,750		\$ 89,717
Land, C.	11.310.100.101.000	\$87,297	21	\$1,200	\$3,400	\$4,750		\$ 96,647
Longstaff, K.	11.320.100.101.000	\$55,262	9		\$4,200	\$7,125		\$ 66,587
Lynch, K.	11.140.100.101.401	\$55,262	9			\$7,125		\$ 62,387
Mackinnon, M.	11.140.100.101.401	\$64,187	13	\$1,200	\$3,400	\$4,750		\$ 73,537
McKiernan, C.	11.310.100.101.000	\$80,567	18	\$1,400	\$3,400	\$4,750		\$ 90,117
Myers, V.	11.140.100.101.403	\$61,037	12	\$1,200		\$4,750		\$ 66,987
Russo, J.	11.140.100.101.403	\$52,702	6		\$3,400	\$4,750		\$ 60,852
Scully, G.	11.310.100.101.000	\$70,617	15	\$1,200		\$4,750		\$ 76,567

<u>Name</u>	<u>Account</u>	<u>Base</u>	<u>Level</u>	<u>Longevity</u>	<u>Incentive</u>	<u>Period/ Prep</u>	<u>Study Hall/Lab</u>	<u>Total</u>
Sturm, P.	11.140.100.101.402	\$83,897	19	\$1,800	\$3,800	\$4,750		\$ 94,247
Ventresco, M.	11.320.100.101.208	\$52,702	6			\$4,750		\$ 57,452
Wakefoose, D.	11.310.100.101.000	\$73,907	16	\$1,400	\$1,000	\$4,750		\$ 81,057
Ward, B.	11.310.100.101.000	\$56,472	10			\$4,750		\$ 61,222
Makris, T.	11.310.100.101.000	\$56,472	10		\$1,700		\$3,000	\$ 61,172
Nicholson, J.	11.140.100.101.405	\$64,187	13	\$1,000	\$3,400	\$4,750	\$1,900	\$ 75,237
Paladini, D.	11.310.100.101.000	\$88,997	22	\$1,800	\$1,700	\$9,500		\$101,997
Shadwell, M.	11.310.100.101.000	\$73,907	16	\$1,400	\$3,400	\$9,500		\$ 88,207
VanAuken, D.	11.320.100.101.312	\$83,897	19	\$1,600	\$1,000	\$2,375		\$ 88,872

E4. RESOLVED, that the following individuals be retroactively-approved for Lunch Duty, effective September 1, 2012, through June 30, 2013, at a salary of \$3,000. Account #11.140.100.101.000

Jonathan Russo
Josh Conklin

Ted Dembowski
Steve Wagner

E5. RESOLVED, that Mark Bishop be approved as a Substitute Teacher, effective September 28, 2012, through June 30, 2013, salary as per the Substitute Teacher Pay Scale. Account #11.140.100.101.423

E6. RESOLVED, that Kristen Longstaff be approve as a Bedside Tutor, effective September 28, 2012, through June 30, 2013, at the salary of \$40.00 per hour. Account #11.150.100.101.000

E7. RESOLVED, that Zachariah Logan be approved as an Assistant Football Coach, effective September 12, 2012, through June 30, 2013, at a salary of \$3,518, Step 1, prorated to \$2,708. Account #11.402.100.100.000

XI. OLD BUSINESS

XII. SPECIAL INTEREST ITEMS

XIII. PUBLIC PARTICIPATION

XIV. NEW BUSINESS

XV. CLOSED MEETING MOTION (IF REQUIRED)

Closed Meeting was read by _____.

The Board of Education of the Vocational School in the County of Sussex will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to

have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel - employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion, second and vote to enter into closed meeting at ____ P.M.

Closed Meeting

Regular Session of the Board of Education was recalled at ____ P.M.

XVI. ADJOURNMENT

M: S :