



**DISCOUNT DEADLINE:
MAY 10, 2016**

DEAR EXHIBITOR,

EXPO Convention Contractors, Inc. (EXPO) is pleased to have been selected as Official Service Contractor for the Fort Lauderdale Home Design and Remodeling Show, May 27-30, 2016. Included in this service kit you will find several forms for various items you may require for you exhibit. The EXPO forms are to be returned to our office, the other forms should be returned to the respective contractors. Select only the service forms you require and return them as soon as possible. ***In order to receive the EXPO discounted prices for your orders, please remit payment in full no later than TUESDAY, MAY 10, 2016.***

All questions, which concern other vendors, should be directed to the appropriate vendor.

Your 10' X 10' display booth is equipped with the following:

8' high back wall
36" high side wall
7" X 44" identification sign

(CONVENTION CENTER IS NOT CARPETED)

All freight must be shipped pre-paid and received in our warehouse **NO later than TUESDAY, MAY 17, 2016** in order to avoid a 50% late charge. Do not ship exhibit material directly to show-site to arrive prior to your set up day. Please see the ***Drayage Handling Authorization Form*** for complete instructions. Any exhibitor freight that is shipped to the convention center will be turned over to EXPO, and will be billed appropriately.

If there are any questions or if there is anything further we can do to assist you, just call us at (305) 751-1234 or Fax us at (305) 751-1298.

Looking forward to working with you.

EXPO CONVENTION CONTRACTORS, INC.

Exhibitor Sales & Services