

Art Submission Form

11th Annual "Reinterpreting Reality"

Submission Form and Art Works must be received by:
February 27, 2015

Display Period:
March 2013

Exhibits will be presented by
Artwork will be exhibited at the CUB Gallery

Please only one submission per artist!

Name: _____

(check One) **Student** _____ **Faculty** _____ **Staff** _____ **Community Member** _____

Major: _____ **Year:** _____

Phone: _____ **Email:** _____

Title of Art Work: _____

Medium: _____

Value: \$ _____

Size/Dimensions: _____

Weight: _____

Description of Art Work (5-10 words):

Special Hanging Instructions (please specify whether artwork is wall hanging or free standing artwork):

We reserve the right to question or refuse works that are not relative to this art exhibit. By signing this form, you agree to the terms of responsibility (see reverse or below) and you agree to publicly display your works. Questions? Please contact Chansee Xiong at chance.xiong@wsu.edu or 509-335-1856

Artist Signature: _____

Email samples of artwork to:
chance.xiong@email.wsu.edu

Mail or Drop off form and art works at:

Women's Resource Center
Wilson Hall Rm 8
Washington State University
Pullman, WA 99164-4005

ALL ART MUST BE READY TO DISPLAY

TURN OVER ➡

Art Submission Form

11th Annual

"Reinterpreting Reality"

Sponsored by

**YWCA WSU, the Women's Resource Center,
Coalition for Women Students, and
Student Entertainment Board (SEB)**

Women at WSU, students, faculty staff, and community members are invited to submit works for the art exhibit entitled, *Reinterpreting Reality*. The goals of *Reinterpreting Reality* are to examine the artistic expression of personal thoughts and experiences of women via painting, photography, poetry, sculpture etc.

Guidelines for entries:

- **Artists are responsible for the initial cost for shipping and insuring their art works to and from the exhibit. Please insure all shipped pieces of work.**
- Because of limited gallery space, please **limit size to 50"x40"**. For installation works or anything larger please see contact below.
- Please only one entry per artist.
- Written works are hard to display, if need be, make them at least poster size and framed.

- Make sure **all art is ready to be displayed, including framing and matting & hanging.**

This includes:

- Framed
- Assembled
- Attached to hanging background if it is separate pieces like photos.
- All entries must have hanging wire or means to hang art

- **Entries that are not complete and exhibit ready will not be included.**

- **Please fill out and sign form and include it with the art submission. One form for each submission please.** Some information will be used in the descriptive information displayed with art.

RESPONSIBILITIES OF THE PARTIES

A. **Care and preservation.** The Exhibition Center will give objects left in its custody the same care provided similar property of its own. Evidence of damage to objects at the time of receipt or while in custody will be reported immediately to the Lender. No alteration, restoration or repair to objects will be undertaken without the written authorization of the Lender. The Lender certifies that the objects loaned are in good condition and will withstand the ordinary strains of installation, packing and transportation.

B. **Insurance.** Washington State University is covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.) which only covers claims arising from the negligence of Washington State University and its employees, officers, and agents in the performance of their duties under this Agreement.

C. **Value of objects loaned.** The value of the object(s) loaned under this agreement needs to be established by the Lender. The Lender declares this value in good faith and, upon request, can provide evidence to support this assertion.

D. **Publicity and Photography.** Unless the Exhibition Center is notified in writing to the contrary at the time the object(s) is/are loaned, it is understood that the object(s) on loan may be photographed and reproduced exclusively for publicity purposes connected with the exhibition, for exhibition documentation and for educational purposes.

E. **Return of loans.** Upon expiration of the loan, the object(s) will be released to the lender according to the terms listed under "shipping" in this agreement.

F. **Shipping.** All works will be shipped or brought to the Exhibition Center by the Lender or the Lender's representative. The Lender will be responsible for all shipping charges incurred for the delivery of the work.

G. **Abandoned Property.** Property subject to a loan agreement which is on loan to the Exhibition Center shall be deemed to be donated to the Exhibition Center if the Lender makes no claim or files no action to recover the property within 60 days after termination of the exhibition or expiration of the loan term.

If your work does not fall into these categories then please contact:

Chansee Xiong

Phone number 509-335-1856

chance.xiong@email.wsu.edu