

Scholarship Rejection Letter

[Your Name]
[Address]
[City, State, Zip]

[Date of letter]

[Recipient's Name]
[Title]
[Company Name]
[Address]
[City, State, Zip]

Dear [Recipient's name],

I am writing to you today to thank you for your application to the following scholarship:

We had a very large number of outstanding applicants this year. We regret to inform you that you have not been selected for the scholarship award that you applied for this year.

We wish you the very best and you may reapply for next year's scholarship after the first of the New Year. Thank you for your interest in our scholarship and providing us the opportunity to get to know you. Take care and please do reapply next year.

Best regards,
[Your Signature]