## WITNESSES

NOTES

Name: Address:	 
Address.	 
Phone:	 
Name:	 
Address:	 
Phone:	
Name:	
Address:	 
Phone:	 
Name:	
Address:	 
Phone:	 
POLICE	
POLICE	
Name of Officer:	 
Badge Number:	 
Department:	 
Phone:	

## AUTO & EQUIPMENT IN CASE OF ACCIDENT

## FILL OUT AT SCENE OF ACCIDENT

- Immediately after any accident, every driver of a car or truck must submit this report to the proper department.
- 2. Give other drivers your name, address, your company's name and address, phone number, license number and operator's license number.
- 3. Carefully examine the other vehicle for damage.
- 4. Discuss accident with employer, police and your insurance rep only.
- 5. Telephone your office at once in case of serious accident.
- 6. Be courteous.
- 7. Submit your report to employer at above address as soon as possible.

## **DRIVER'S REPORT**

Dept:	Supt:
Date:	Time:
Location:	

Name of Employer:

Address:	Address:	
Phone:	Phone:	
Driver's Name:	Vehicle:	
Driver's Age:	Year Make Model	
Address:	License #:	
	Damage:	PERSON(S) INJURED
Phone:		Name: Age:
		Address:
Vehicle:		
Year Make Model		Phone:
Equip. #:		Extent of Injury:
Serial #:		Insured's vehicle Other vehicle Ped.
License #:		Name: Age:
Damage:		Address:
		Phone:
		Extent of Injury:
		☐ Insured's vehicle ☐ Other vehicle ☐ Ped.
		Where Taken After Accident:
OTHER DRIVER(S) & VEHICLE(S)	DESCRIPTION OF ACCIDENT	
Name of Owner:		
Address:		
Phone:		
Name of Driver:	DIAGRAM	