

**CITY OF BOULDER  
CONSTRUCTION PROJECT COST RECONCILIATION RETURN**

Please complete all highlighted cells

**A** \_\_\_\_\_  
(General Contractor Name) / (Project Address & Description)

General Contractor Address City State Zip

**1 Permit Number(s):**

Please submit this form along with: 1) The final AIA progress bill or other final construction invoice(s) that reflects the final price of the completed project; 2) The permit(s) showing prepaid tax; 3) The final job cost accounting records reflecting all construction costs. In order to avoid penalty and interest charges, this reconciliation must be submitted to the City of Boulder, along with any tax due, within 90 days of either the certificate of occupancy (CO) date or the permit status report project completion date that follows final inspection when a (CO) is not required.

**B Calculation of use tax due or to be refunded:**

Description	Amount	
1 Original Contract Price		
2 Total Change Orders		
3 Total Completed Contract Price (Add lines 1+2)		
4 48% of line 3 or actual total taxable cost of construction (Refer to specific instructions)		
5 Use Tax Due (Multiply line 4 by 4.21%) Note: Line 5 includes 3.41% City & 0.80% Boulder County taxes		
6 Total City use tax permit prepayment deposits (3.41%)		Sum of all permits
7 Total County use tax permit prepayment deposits (0.80%).		
8 Boulder City/County tax paid to vendors (must attach invoice copies)		
9 SUM of all taxes paid on permit(s) and to vendors		
10 If line 5 is greater than line 9, enter difference here (This is additional use tax owed - continue on line 12)		
11 If line 5 is less than line 9, enter difference here (This is refund amount - skip to Section C)		
12 Final CO or permit status report completion date (mm/dd/yy):		
13 Due date of this reconciliation (90 days after line 12):		
14 Date this form and payment submitted to City (mm/dd/yy):		
15 If filed and paid more than 90 days after line 12, add interest of 1.0% per month (Line 10 x No. of months late x 1.0%)		
16 If filed and paid more than 90 days after line 12, add penalty of 10% (Line 10 x 10%)		
17 <b>TOTAL DUE</b> (Sum of lines 10, 15 & 16)		

**C** Under penalty of perjury, I declare that I have examined this Construction Project Reconciliation Return and it is true and correct to the best of my knowledge and belief.

_____		_____
(Signature)		(Date)
_____		_____
(Printed Name)	(Title)	(Phone No.)
(E-mail Address) _____		

If you would like to be informed of the status of this reconciliation, please include e-mail address here. If the city chooses to review the reconciliation, you will be notified. Otherwise, this project reconciliation will be automatically closed 270 days after the project completion date.