

Grammar for explaining travel itineraries

Work with a partner. You each have an explanation of the travel itinerary below. DO NOT LOOK AT YOUR PARTNER'S PAPER! Do the following:

- i. Student A reads sentence 1 out loud.
- ii. Student B reads sentence 1 out loud.
- iii. Find the differences.
- iv. Decide which sentence is better. Give a reason if possible.
- v. Make corrections on your paper, if necessary.
- vi. Do i-v for sentences 2, 3, 4, etc.

Travel itinerary

| Depart | Arrive | Flight number | Date | Time | Check-in |
|----------------|---------|---------------|-------|------------|---------------|
| New York (JFK) | | Iberia 6250 | 11/18 | 5:55 p.m. | J14 3:55 p.m. |
| | Madrid | | 11/19 | 7:15 a.m. | |
| Madrid | | Iberia 106 | 11/19 | 10:55 a.m. | 103 9:55 a.m. |
| | Seville | | 11/19 | 11:25 a.m. | |

- 1)
 - a) I'll just go through the itinerary with you.
 - b) You'll just go through the itinerary with me.
- 2)
 - a) First, you take Iberia flight 6250 from JFK to Madrid.
 - b) At first, you take Iberia flight 6250 from JFK to Madrid.
- 3)
 - a) The flight on 5:55 p.m. at November 18th.
 - b) The flight is at 5:55 p.m. on November 18th.
- 4)
 - a) You have to check in at gate J14 until 3:55 p.m.
 - b) You have to check in on gate J14 by 3:55 p.m.
- 5)
 - a) You'll arrive in Madrid on 7:15 a.m.
 - b) You'll arrival in Madrid at 7:15 a.m.
- 6)
 - a) That's one day later, at November 19th.
 - b) That's one day later, on November 19th.
- 7)
 - a) After that, you will go to Seville on Iberia flight 106.
 - b) After that, you will go Seville in Iberia flight 106.
- 8)
 - a) It departs on 10:55 a.m. and gets at Seville on 11:25 a.m.
 - b) It departure at 10:55 a.m. and gets to Seville at 11:25 a.m.
- 9)
 - a) Check-in is one hour before depart, it is on 9:55 a.m.
 - b) Check-in is one hour before departure, at 9:55 a.m.
- 10)
 - a) I hope you enjoy your trip!
 - b) Do you have any questions?

Look at the example sentences:

- a) **First**, I went to school. Next, I stopped at the supermarket.
b) **At first**, I liked this class. But now, it's boring.

What is the difference between “first” and “at first”?

What are the rules of using prepositions?

- a) Use _____ with times.
 _____ 1:00
 _____ noon
 _____ 7:15 p.m.
- b) Use _____ with dates and days of the week.
 _____ November 19th
 _____ New Year's Day
 _____ Tuesday
- c) Use _____ to give a deadline
 Finish the report _____ tomorrow.
 Be at the gate _____ 10:15 a.m.
- d) Use _____ to give an endpoint to an action or state that lasts.
 I waited _____ 3:00. Then, I left.

Below is the second half of the travel itinerary. With your partner, explain it to a client (out loud). Use the sentences from page 1 as a guide. When you are finished, write your explanation.

Travel itinerary

| Depart | Arrive | Flight number | Date | Time | Check-in |
|---------|----------------|---------------|-------|------------|---------------|
| Seville | | Iberia 115 | 11/26 | 10:10 a.m. | 96 8:40 a.m. |
| | Madrid | | 11/26 | 10:40 a.m. | |
| Madrid | | Iberia 6251 | 11/26 | 1:00 p.m. | 14 12:00 p.m. |
| | New York (JFK) | | 11/26 | 3:30 p.m. | |