



1625 K Street NW Suite 750 Washington DC 20006
Tel: 888 838 4867 ♦ Email: TOUR@TravelDocs.com

Visa requirements shown below are for U.S. citizens ONLY. Nationals of all other countries please contact Pinnacle Travel Document Systems directly for specific requirements for your itinerary.

Nepal

Visa(s) Req'd	# Forms	# Photos	Cost 1 – Persons - 2		Application Deadline	Expedite Fee Per Person
Nepal	1	1	\$129.00	\$229.00	30 days prior to your departure	\$55.00

Cost for each person beyond the first two will be \$100.00
Visa will be valid for stay of up to 15 days – contact PTDS for requirements for longer stays.
Please use enclosed sample information verbatim and substitute your personal information.

Fees shown above include all necessary consular and service fees as well as the cost to return your passport(s) via FedEx within the continental U.S. (Please add \$29.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with one (1) photograph, and one (1) completed visa application form for Nepal. Please also send two (2) photocopies of the vital information page of your passport. Photographs should be recently shot passport-type photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home digital photographs are not acceptable and photographs must be different than those in your current passport.) Your passport must be valid for a minimum of six (6) months beyond the completion of your travel and must have at least two (2) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visa.

Applications must be received in our offices no more than 90 days and no fewer than 30 days prior to your departure from your shipping address. Documents received after the deadline will be subject to the *per person* expediting fee shown above. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements quoted are subject to change without notice.
Check and credit card payment accepted. Credit card payment subject to 3.5% surcharge.



PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:

**Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC 20006**



- ◆ Your actual passport (Please keep a photocopy for your records.)
- ◆ This completed form
- ◆ Two (2) photocopies of the vital information page of your current passport
- ◆ One (1) completed visa application form *per person* for Nepal
- ◆ One (1) passport-type photograph *per person*
- ◆ Credit or debit card authorization below

PLEASE TYPE OR PRINT CLEARLY

Full Name: _____	Full Name: _____
Passport #: _____ Exp: <u> </u> Mo / <u> </u> Yr	Passport #: _____ Exp: <u> </u> Mo / <u> </u> Yr
Home _____	Home Tel: _____
Mailing _____	Work Tel: _____
Address: _____	Email: _____
_____ (FedEx cannot deliver to PO boxes)	Date of Departure from Home: <u> </u> Month / <u> </u> Day / <u> </u> Year
Address _____	Tour Name: Nepal – FIT
For Return _____	Date of Tour Departure: <u> </u> Month / <u> </u> Day / <u> </u> Year
Of _____	Special Instructions: _____
Passport: _____	_____
Tel: _____	_____

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from Month / Day / Year to Month / Day / Year

I will not be at my home and/or return shipping address from Month / Day / Year to Month / Day / Year

CREDIT CARD AUTHORIZATION: AMEX / VISA / MC (please circle one)

Cardholder Name: _____	Signature: _____
Card #: _____ CID# _____	Expires: <u> </u> Mo / <u> </u> Yr Amount US\$ _____

FIT NEPAL 2014(Nepal30)70 FX29 129/229 PGS2 VAL 6MOS DL 30DAYS 55.00 3.5%

IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:

You must have at least two (2) blank unused pages available in your passport for visas and entry/exit stamps, not including those at the back of your passport reserved for amendments and endorsements to the passport. In addition, your passport must be valid for six (6) months beyond the completion of your travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are \$222.00 for passport pages and \$250.00 for passport renewals. We can also assist with first time passports.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Pages
Passport Renewals
First Time Passports
Second Passports

www.TravelDocs.com/PTDSPassports

You may also contact us via email at TOUR@TravelDocs.com or by phone at 888-838-4867 and we will send you an instruction kit.

VISA APPLICATION FORM, NEPAL
(For Tourist, Official and Diplomatic Visa)

Embassy of Nepal
2131 Leroy Place, N. W.
Washington, D. C. 20008

Permanent Mission of Nepal
820 Second Avenues, Suite 17 B,
New York, NY 10017

Affix your passport
size photograph here

***Photo should not be
more than six months
older***

Please check the followings if applying for tourist visa for the first time
in the current year:

☒ \$25.00 for 15 days multiple entry;

☐ \$40.00 for 30 days multiple entry ☐ \$100.00 for 90 days multiple-entries

***All Visas can be obtained either the entry point or the Nepalese Embassy abroad.
No fee is charged for Official and Diplomatic visa.***

H. E. Ambassador/Consul General/Consul,

I wish to travel to Nepal and therefore, request for ☒ Diplomatic ☐ Official ☒ Tourist Visa.

1. Full name: Johnathan Michael Doe 2. Nationality: USA
3. Place and date of birth: Los Angeles CA, USA 13 March 1961
4. Permanent address: 4321 Main Street, Anywhere CA 98765
5. Phone no.: 987-654-3210
6. Temporary address in Nepal: PER YOUR ITINERARY
7. Occupation: Engineer 8. Passport no.: 0123456789
9. Date and place of issue: 10 May 2005 10. Date of expiry: 09 May 2015
11. Purpose of visit & expected date of arrival in Nepal: Prepaid Tour - PER YOUR ITINERARY
12. Duration of stay: ☐ Days ☐ Weeks ☐ Months 13. Number of previous visits: NONE
14. Year, month and duration of last visit: NOT APPLICABLE

PLEASE DO NOT FORGET TO DATE AND SIGN YOUR APPLICATION

.....
Signature of the applicant

.....
Date:

For official use only

- | | |
|-----------------------|---------------------------------------|
| 1. Type of visa: | 2. Fees/reason for waiver, if gratis: |
| 3. Visa entry number: | 4. Date of issue: |
| 5. Date of expiry | 6. Visa Sticker no.: |

.....
Issuing Officer

VISA APPLICATION FORM, NEPAL
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- | | |
|--|--------------------------------|
| 1. Full name: | 2. Nationality: |
| 3. Place and date of birth: | |
| 4. Permanent address: | |
| 5. Phone no.: | |
| 6. Temporary address in Nepal: | |
| 7. Occupation: | 8. Passport no.: |
| 9. Date and place of issue: | 10. Date of expiry: |
| 11. Purpose of visit & expected date of arrival in Nepal: | |
| 12. Duration of stay: <input type="checkbox"/> Days <input type="checkbox"/> Weeks <input type="checkbox"/> Months | 13. Number of previous visits: |
| 14. Year, month and duration of last visit: | |

.....
Signature of the applicant

.....
Date:

For official use only

- | | |
|-----------------------|---------------------------------------|
| 1. Type of visa: | 2. Fees/reason for waiver, if gratis: |
| 3. Visa entry number: | 4. Date of issue: |
| 5. Date of expiry | 6. Visa Sticker no.: |

.....
Issuing Officer