

Department of Revenue Services
State of Connecticut
25 Sigourney Street
Hartford CT 06106-5032
TPG-170 (02/15)

Business Taxes Status Letter Request (Letter of Good Standing)

Part I: Taxpayer Information

Business Name		Telephone Number ()
CT Tax Registration Number	Federal Employer ID	
Mailing Address		
City	State	ZIP Code
Business Location (if different from mailing address)		
City	State	ZIP Code

Part II: Status Letter Information

Reason for Request: _____

Part III: Third Party Information - Any letter mailed or faxed to a third party will have the original letter sent to the business making the request.

Check here if you wish to have the status letter mailed to a third party: ☐

Name		
Address		
City	State	ZIP Code

Check here if you wish to have the status letter faxed to a third party: ☐

Name	Fax Number ()
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Part IV: Declaration

I declare under penalty of law that I have examined this document (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to Department of Revenue Services (DRS) is a fine of not more than \$5,000, or imprisonment for not more than five years, or both. The declaration of a paid preparer other than the taxpayer is based on all information of which the preparer has any knowledge.

Sign Here Keep a copy for your records.	Signature	Print Name	Date
	Title		Telephone (daytime) ()

Instructions

Use the *Status Letter Request for Business Taxes* to request a status letter stating whether or not a business has overdue tax returns or owes outstanding tax liabilities to the Connecticut Department of Revenue Services (DRS).

Who May Request a Status Letter

An authorized representative of the business may request a status letter. An authorized representative may be an owner if the business is a sole proprietorship or LLC, a partner if the business is an LLP or partnership, or a corporate officer or director if the business is a corporation. A third party, such as a practitioner, may be authorized to receive a status letter if a properly completed **Form LGL-001**, *Power of Attorney*, is submitted with the request.

Where to Submit

Mail to:

**Department of Revenue Services
Compliance Support Unit
Status Letter Request
25 Sigourney Street
Hartford CT 06106**

Related Forms and Publications

For more information, see **Informational Publication 2004(9)**, *Status Letters*.

For Further Information

If you need additional information or assistance, call the Compliance Support Unit at **860-297-5940**, Monday through Friday, 8:30 a.m. to 4:30 p.m.

Forms and Publications

Forms and publications are available anytime by:

- **Internet:** Visit the DRS Web site at **www.ct.gov/DRS** to download and print Connecticut tax forms and publications at any time; **or**
- **Telephone:** Call **860-297-4753** (from anywhere), or **1-800-382-9463** (in-state) and select **Option 2** from a touch-tone phone.

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911.