

CareerTalks Request Form

Career Development and Employment Presentations

CareerTalks sessions are designed to provide session participants with career development and/or employment information and to assist them in making a successful transition from student to career professional. Sessions are typically 50 minutes long and encompass key learning objectives for participants.

Note: The SECC will collect student attendance and NSIDs at the presentation, and will follow up with attendees to provide additional resources and an online evaluation.

Name	Department		Positi		osition/Title/Role			
Email	Telephone		Proposed Date		Alternative Date		Time	
Audience (Who is the presentation being tailored to?)		Year in Program			Expected # of attendees			
Promotion (What strategies do you plan to use to promote this session?):								
Additional Comments								

Presentations

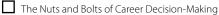
Select a presentation from the following, and up to one 15 minute add-on presentation, if desired.

If you are looking to introduce your students to career and employment services on campus, the Meet Your Student Employment and Career Centre: Services and Programs for Students will provide them with an overview of what our office has to offer. This session can be delivered either as a 30 minute presentation or as an interactive, 50 minute panel discussion.

Meet Your SECC (30 Minute Presentation) Meet Your SECC (50 Minute Par	nel Discussion)				
If your students are at an exploration phase and express uncertainty about their career path,	they may benefit most from the following sessions (50 minutes each)				
Plan with a Pencil: Career Development for 1st and 2nd Years	Strengths Workshop				
Plan with a Pencil: Career Development for 3rd and 4th Years	MBTI Workshop				
What Can I Do With My Degree In? Learn How to Explore Career Possibilities	Networking 101				
If your students are seeking assistance with the transition to employment, they may benefit Creating Top Cover Letters and Building Effective Resumes and C.V.'s Marketing Your Student Leadership Experience Effective Job Searching: A Step by Step Approach	 it most from the following sessions (50 minutes each): How to Make the Most of a Career Fair The Power of LinkedIn Ace the Interview: Tips and Tricks 				

Add-on presentations

We also have a couple of additional topic areas which can be added to any of the above-mentioned sessions. These sessions are 15 minutes in length:



Summer Job Search

For more information: