

**DRAFT**

REGULAR MEETING OF THE MARIN COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS HELD TUESDAY, MARCH 14, 2006, AT 10:08 A.M.

Roll Call

Present: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown;  
Commissioner Goff; Commissioner Murray; Commissioner Adams

Absent: Commissioner Kinsey

**3a. APPROVAL OF THE MINUTES OF THE MEETINGS OF FEBRUARY 7 AND 14, 2006**

M/s Commissioner Brown - Commissioner Murray to approve the minutes of the meetings of February 7 and 14, 2006.

Vote: Motion carried 6-0.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

**3b. OPEN TIME FOR PUBLIC EXPRESSION, UP TO THREE MINUTES PER SPEAKER, ON ITEMS NOT ON THE HOUSING AUTHORITY AGENDA**

Golden Gate Village Resident Council ("GGVRC") Chair Royce McLemore acknowledged Christine Gouig for her efforts as Executive Director of the Housing Authority. Ms. McLemore suggested a Marin City vacancy list be submitted to the Board of Commissioners monthly.

**3c. EXECUTIVE DIRECTOR'S REPORT.**

Executive Director Christine Gouig thanked the Board for their support and assistance and indicated she had very much liked working for Marin Housing. Ms. Gouig advised that she has prepared a report on the condition of the Agency and further advised that the report will be sent to the Board and Interim Executive Director in the near future.

Board members individually thanked Ms. Gouig and acknowledged her excellent work.

**3d. REQUEST TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH WELLS FARGO FOUNDATION, IN THE AMOUNT OF \$5,000, TO PROVIDE RESIDENT SERVICES TO PUBLIC HOUSING TENANTS**

By letter dated March 14, 2006, Executive Director Christine Gouig submitted her report and recommendations regarding the above-captioned matter.

M/s Commissioner Gallimore - Commissioner McGlashan to authorize the Executive Director to execute a contract with Wells Fargo Foundation for \$5,000, to provide nursing and educational services to low-income, frail, and elderly residents of Marin County's public housing complexes.

Wells Fargo Community Development Manager Damon Scott briefly commented on the Wells Fargo Foundation and presented a \$5,000 check to the Housing Authority Agency to provide Supportive Housing services in calendar year 2006.

Board members individually acknowledged Wells Fargo's work with the community.

Thereafter, the vote on the motion was

Vote: Motion carried 6-0.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

**3e. REQUEST TO APPROVE APPLICATION FOR FEDERAL ASSISTANCE FOR DISASTER RECOVERY RELATED TO WINTER STORMS**

By letter dated March 14, 2006, Executive Director Christine Gouig submitted her report and recommendations regarding the above-captioned matter and advised that the application for federal disaster assistance is to aid in the recovery from damages suffered from a small mudslide at Marin City's Golden Gate Village public housing.

M/s Commissioner McGlashan - Commissioner Murray to:

- (1) Approve project application for Federal Assistance;
- (2) Adopt Resolution No. 4-2006 designating applicant's agent(s) and authorize said agent(s) to execute application for federal assistance.

Vote: Motion carried 6-0.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

**3f. REQUEST TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE TWO AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD"), RELATED TO THE SHELTER PLUS CARE PROGRAM, FUNDED UNDER THE MCKINNEY-VENTO HOMELESS ASSISTANCE FUNDS FOR CALENDAR YEAR 2006**

By letter dated March 14, 2006, Executive Director Christine Gouig submitted her report and recommendations regarding the above-captioned matter.

M/s Commissioner Murray - Commissioner Gallimore to authorize Executive Director to execute contracts with the U.S. Department of Housing and Urban Development ("HUD") and any other required documents for \$377,436 and \$393,504 for a total of \$770,940 in McKinney-Vento Homeless Assistance funds for calendar year 2006.

Vote: Motion carried 6-0.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

**3G. REQUEST TO AUTHORIZE THE CHAIRPERSON TO EXECUTE GRANT AGREEMENT WITH THE MARIN COMMUNITY FOUNDATION, IN THE AMOUNT OF \$50,000, FOR THE HOUSING AUTHORITY'S ASSISTLINE PROGRAM**

By letter dated March 14, 2006, Executive Director Christine Gouig submitted her report and recommendations regarding the above-captioned matter and noted that staff has written an appeal to the Marin Community Foundation ("MCF") to reconsider the indication that 2006 will be the last year that MCF funds the Assistline.

Director of Supportive Housing and Assistline Supervisor Kimberly Carroll briefly commented on the work and success of Assistline to be a countywide central database of all affordable housing stock.

Board members and staff discussed their concern regarding closing down the Assistline at the end of 2006 and suggested looking into other potential funding sources for the program.

County Administrator Matthew Hymel reported that staff and MCF will be coordinating individual meetings with Board members regarding proposed reductions to programs.

M/s Commissioner Murray - Commissioner Gallimore to authorize the Chair to execute grant agreement with the Marin Community Foundation ("MCF") in the amount of \$50,000 for the Housing Authority's Assistline Program.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

### 3h. REQUEST TO CONFIRM APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR

By letter dated March 14, 2006, Executive Director Christine Gouig submitted her report and recommendations regarding the above-captioned matter.

Human Resource Director Laura Armor reported that the Board's subcommittee of Commissioners Brown and Gallimore and Christine Gouig have selected Barbara Collins to serve as interim Executive Director subject to the Board of Commissioners approval.

M/s Commissioner Murray - Commissioner McGlashan to ratify the decision of the Commission's subcommittee regarding selection and appointment of Barbara Collins as interim Executive Director.

AYES: Commissioner McGlashan; Commissioner Gallimore; Commissioner Brown  
Commissioner Goff; Commissioner Murray; Commissioner Adams

ABSENT: Commissioner Kinsey

The meeting was adjourned at 10:29a.m.

SINE DIE

---

CHAIR

ATTEST:

---

SECRETARY