

Make the Choice



Meet the Challenge

MT. MORRIS ALTERNATIVE

And

ADULT HIGH SCHOOL

HANDBOOK for 2011/2012

3400 N. Jennings Road
Flint, Michigan 48504
Telephone # (810) 591-9508
Fax # (810) 591-0658

Dear Student, Parent(s), Guardian(s) and Families,

Welcome to the Mt. Morris Alternative High School Program. Please note that our faculty and staff are here to assist your student with his/her educational needs. Take special note of our graduation requirements and school policies. Good attendance is necessary for a good education. Please feel free to call or drop into our office before or after class anytime. Our door is always open for your questions, comments and concerns.

THE MISSION OF MT. MORRIS CONSOLIDATED SCHOOLS

The mission of the Mt. Morris Consolidated Schools is to provide resources, opportunities and experiences that develop individual potential for lifelong learning.

BELIEF STATEMENTS

- All individuals are entitled to a supportive, safe and effective learning environment
- All individuals have the right to be treated with dignity and respect
- Learners need numerous and diverse opportunities to master skills
- Teachers and learners share responsibility in the learning process.

NON-DISCRIMINATION POLICY

It is the policy of Mt. Morris Consolidated Schools that no discriminatory practices because of sex, race, color, national origin, or handicap are allowed in providing instructional opportunities, job placement assistance, re-employment practices, and policies governing student conduct and attendance. Any person suspecting discriminatory practice should contact Mt. Morris Consolidated Schools, Tricia Hill Superintendent, at 12356 Walter Street, Mt. Morris, MI 48458, or phone 810-591-8760.

OFFICE INFORMATION

Our office is located at 3400 N. Jennings Road, Flint, MI 48504
Telephone: (810) 591-9508
Fax #: (810) 591-0658
Office Hours: Monday – Friday 8:00 A. M. – 4:00 P.M.

ADMINISTRATION

Tricia Hill Superintendent
Rebekah Dupuis.....Assistant Superintendent
D. Lee Worsham.....Principal
Allen Peter.....Assistant Principal
Carryl PromowiczBehavior Interventionalist

GRADUATION/COMMENCEMENT POLICY

Students attending Mt. Morris Alternative High School are expected to participate in their graduation ceremony. Information regarding the commencement ceremony, caps and gowns, scholarships, etc will be made available. Students completing high school graduation requirements will be honored at the ceremony. Students must have 21.5 credits to participate in graduation exercises. In addition, students must enroll in summer school to complete the needed class in order to meet graduation requirements.

Per Section 7630-R of the Mt. Morris Consolidated Schools district policy: "It is expected that students will have completed requirements for graduation before participating in the various graduation exercises and ceremonies with the following: a senior lacking no more than 1/2 credit needed to graduate and who is participating in sufficient make-up work will be allowed to participate in graduation exercises." All makeup work must be completed prior to the start of the next academic school year.

Students who are under 20 years of age and in the graduating class of 2010 must complete the following to earn a high school diploma:

REQUIRED COURSES	#CREDITS REQUIRED
ENGLISH	4
MATH	4
SCIENCE	3
SOCIAL STUDIES	3
COMPUTERS/ON LINE EXPERIENCE	.5
ELECTIVES	5.5
APPLIED ARTS	1
HEALTH	.5
PHYSICAL EDUCATION	.5
TOTAL REQUIRED	22

In addition to the required coursework set forth by the Michigan Department of Education, students must take the state proficiency test, which is the Michigan Merit Examination (MME) in his or her junior year in order to graduate.

Students who are 20 years of age or older and their class has graduated, must complete the following to earn a high school diploma:

REQUIRED COURSES	#CREDIT(S) REQUIRED
ENGLISH	4
MATH	2
SCIENCE	2
SOCIAL STUDIES	1.5
U.S. HISTORY	1
SOCIAL POLITICAL STUDIES	.5
COMPUTERS	.5
ELECTIVES	8.5
TOTAL REQUIRED	20

Additional Credits
may be earned or
waived through the
following, if the
student is age 20 or
older*:

High School
Completion Courses

Military Service

Previous Schools

Approved Testing
for Credit

College Credits

*Upon Approval of
Administration

Beginning with the graduating class of 2011 (students who were in the 8th grade during the 2006-2007 school year); students must meet the Michigan Merit Curriculum's High School Graduation Requirements (PA 123 and PA 124).

Subject Area	Description
English/Language Arts 4 Credits	Aligned with the subject area content expectations developed by the Department and approved by the State Board of Education
Mathematics 4 Credits	Algebra 1 Geometry Algebra 2 A Math Course must be taken in the Senior year
Science 3 Credits	Biology Chemistry or Physics 1 Additional Science Credit
Social Studies 3 Credits	US History and Geography World History and Geography .5 Civics .5 Economics
Health and Physical Education 1 Credit	Credit guidelines developed by the Michigan Department of Education
Visual, Performing, and Applied Arts 1 Credit	Credit guidelines developed by the Michigan Department of Education
World Languages ** 2 Credits	** Begins with the class of 2016
Online Learning Experience	Online course or learning experience OR Online experience is incorporated into each of the required credits

ACADEMIC INFORMATION

STUDENT REGISTRATION

All students interested in pursuing a high school diploma, G.E.D., or vocational training is welcome to enroll during the registration period. Students will be required to fill out an application/contract for admittance into school. If the student is accepted, classes will be scheduled during the interview. Students need to bring with them at the time of registration; their prior school transcripts, social security card, birth certificate, and disciplinary and immunization records (if they are under the age of 18). This documentation is required by state law for admittance into a public school system within the state of Michigan. Students under 18 must also bring a parent or guardian with them to register. In order to be considered a full time student, students must be enrolled in eight (8) classes per semester (4 classes each nine-week term). If Special Education Services are needed, the student(s) will be referred back to their home district.

A minimum of two (2) credits or four (4) classes must be completed in the program for students to be eligible for a high school diploma from this program. Tuition payment is required for students currently enrolled in another school district or with a high school diploma. The fee is \$150.00 for a ½ credit class.

CHANGE OF ADDRESS/EMERGENCY CARD

Students are to inform the office if they have a change of address or a new telephone number. All students must have on file with the office a current emergency card, including up-to-date names, addresses and telephone numbers.

G.E.D. PREPARATION AND TESTING

Any person whose class has graduated and is at least 18 years of age may take the G.E.D. Test. Mt. Morris is a certified G.E.D. testing center. All preparation and Adult Basic Education (ABE) classes are free of charge. A \$30.00 registration fee is required to begin the process. The registration fee is good for one school year and is non-refundable. The registration fee is applied to the first test. All fees must be paid prior to taking the G.E.D. Test. Each portion of the GED test cost \$30.00. There is a \$30.00 charge for each retest.

HIGH SCHOOL SAT/ ACT TESTING

More than 2,700 colleges, universities, and scholarship agencies, require or recommend the ACT and/or SAT test.

Registration packets and test preparation booklets are available in the office.

MME/ACT TESTING

The State of Michigan requires that all 11th grade students take this multiple part test. The MME/ACT test is given in the first part of the winter semester. Specifics regarding date, time, and place will be provided.

GRADING POLICY

Mt. Morris Alternative High School issues final grades approximately every nine weeks. Each teacher will give their individual grading policy in their syllabus. Teachers will explain their grading procedures during the first day of class. If a grade is in question, the student is to meet privately with the instructor, and if necessary, the principal. The student will receive a letter grade upon successful completion of a class. Progress reports are given at the midterm point of each class.

CREDIT MARKING SYSTEM

Mt. Morris Alternative/Adult Education students receive a half credit for each nine week day course and / or night course that is successfully completed by the student. Students earn a letter grade for each class they complete. At the approximate mid-point of each marking period, a Progress Report will be completed for each student, indicating their academic progress and behavior. Report cards and progress reports will be mailed home. Transcripts are updated annually and are kept in the school's main office. Students may make an appointment to review their academic progress before or after class, but not during classroom hours.

G.A.S.C. SKILL CENTER

Students who attend our school may have an opportunity to participate in the Genesee Intermediate School District's Skill Center program. Enrollment will be based on academic success, attendance, and behavior at our school.

DUAL ENROLLMENT

Under Michigan law it is possible for some students to be enrolled in classes both at the Alternative/Adult High School and a Michigan public or private college or university. If specific conditions are met, the school district will assist the student in paying tuition and fees. Special details concerning dual enrollment are available from the principal.

SCHOOL RECORDS

Mt. Morris Alternative/Adult students' official records are kept in a restricted area of the main office and are accessible to parents/guardians of students under the age of 18. Records are available to students who are 18 years of age and older, or to anyone they authorize, Mt. Morris staff and Mt. Morris Central Office personnel, officials of the school when properly authorized, law enforcement officials upon presentation of a subpoena, agencies associated with student financial aid if properly authorized; and others authorized by the Family Educational Rights and Privacy Act. Specific information regarding a challenge of the contents of a student's records is available from the principal.

FIA/SOCIAL SECURITY PAPER WORK

Paperwork for students receiving FIA and Social Security will only be completed after the student has attended Mt. Morris Alternative High School for four weeks of class. When a student is dropped from a class, FIA and Social Security will be notified.

AGE OF MAJORITY

The Mt. Morris Board of Education recognizes that when a student reaches the age of maturity, she/he is afforded all rights and privileges of adulthood. When a student attains the age of 18, a written request may be submitted in the office asking that the student be completely responsible for obtaining an education and be allowed to represent themselves in all matters pertaining to the school. Parents in the presence of a school member must sign this form. A student 18 years of age at the time of registration is considered an adult with full responsibilities and rights.

TEXTBOOKS

Mt. Morris Schools provides textbooks and workbooks free for student use. Students are responsible for the proper care and return of books issued to them. Students must return the same text undamaged.

DUE PROCESS

If a student has a disagreement with a teacher or staff member regarding attendance, grades, discipline, etc., the student should request an appointment (not during class time) to discuss the problem with the individual staff member. If the issue cannot be resolved, the principal should be notified of the difficulty and an appointment will be arranged so that all parties may discuss the issue. If further action is warranted, the final step is to contact and discuss the problem with a MMAHS Administrator. The decision of administration is final, as the Mt. Morris Board of Education assigns the MMAHS administrative officials as the designee in all student discipline matters involving MMAHS students, affording them all decision making authority with respect to student discipline.

VISITORS

All visitors, including parents, former students, etc. must report to the office when coming to the building.

Students from other schools are not allowed to enter the school unless they are participating in a school organized event.

No visitors, children, and/or non-students are allowed in classrooms at any time.

SCHOOL GROUNDS AND FACILITIES

ACCESSIBILITY/ACCOMODATIONS

In compliance with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, and the Michigan Handicappers' Civil Rights, the site is accessible to persons with disabilities. Handicapped parking is available for vehicles with a handicapped registration. Unauthorized vehicles parked in handicapped designated areas may be subjected to fines and/or towed.

AUTOMOBILES/PARKING

Students must park in the specified lot. This lot may be entered from the south driveway. All vehicles entering the lot must observe the speed limit. All vehicle radios, etc. must be turned off when entering the school property.

SEARCH AND SEIZURE

School officials maintain the right to confiscate items in a student's possession. They may search school property assigned to a student as well as vehicles on school property. This includes a search by a Canine Unit of a law enforcement agency. In such cases the following guidelines will apply:

- a. There is reasonable cause to believe the items in possession are illegal, in violation of school rules, or constitutes a hazard to the health, safety, and welfare of the students or others.
- b. School officials or a designee have the authority to enter, search school property, and confiscate items covered by this regulation including, but not limited to; alcohol, drugs, drug paraphernalia, weapons, pornography, stolen goods, fireworks, explosives, any illegal, unauthorized, or contraband materials. This also applies to students' lockers.

BUS TRANSPORTATION

Bus transportation will be provided as the need warrants from designated areas in Mt. Morris to the Alternative Education site and back to Mt. Morris at the end of the school day. The bus and bus stops are considered school property and all rules and regulations apply during regular day runs and field trips.

MTA bus passes are available at the beginning of each month for students meeting eligibility requirements.

Eligibility for a MTA bus pass is dependant upon attendance, discipline, and enrollment in day courses. Passes may be revoked at the discretion of administration.

COMPUTER TAMPERING

Improper use of computers will result in suspension from the class and/or the program. All students must sign a district wide "Acceptable Use Policy for Technology Use Form" upon registration. Students are not allowed to use computers, copy machines, laminators, or other office equipment without teacher permission and supervision.

FIRE ALARM/FIRE & TORNADO DRILLS

For student safety and welfare, a diagram is located in every room designating the location of fire alarm, fire extinguishers, and tornado shelters. The exit route during a fire or tornado drill is also designated.

FOOD AND BEVERAGE

Food and beverage may be allowed in the classroom with permission of the instructor. Beverages will not be allowed near computers at any time. Everyone is expected to help keep our school clean. All food and beverages must be disposed of properly. Tables must be wiped clean. Students are restricted from using vending machines during class. NO EXCEPTIONS.

LOCKERS

Lockers with locks are available for student use. Students are responsible for the contents of the assigned locker, however, lockers remain school district property and may be searched at any time. Locks are to remain on each locker through the end of the school year. Any missing lock will be the responsibility of the student(s) assigned to that locker.

PESTICIDE APPLICATION

The school will notify students when a pesticide application will occur according to Public Act 451 of 1994.

ATTENDANCE POLICY

The purpose of our attendance policy is to maintain academic standards for earning credit. A successful educational experience is directly related to attendance. The school is concerned any time a student is absent, arrives late, or leaves early. It is essential for all persons involved to recognize that the school, the home, and the student all have a shared responsibility to develop desirable habits relative to punctuality and attendance. A student will be dropped from a class if the attendance policy is exceeded. The attendance policy for each student is as follows:

1. Students are allowed seven (7) absences per class, per nine-week session for day classes and five (5) for evening (5th hour) classes.

TARDY POLICY

Per class in one nine (9) week term

1st tardy: Warning given by teacher

2nd tardy: Teacher issued consequence.

3rd tardy: One additional absence for the class in which the tardy occurred.

4th tardy: 2 hours of assigned Friday School (12:20-2:30)

5th tardy: Classes closed until parent meeting is held.

2. There are no tardies to 2nd, 3rd, and 4th hours. Students have five (5) minutes to go from class to class. *This is a sufficient amount of time to arrive at a student's next class.*
3. Any student under the age of eighteen (18) must have a parent or legal guardian come into the main office and verify who they are in order to sign that student out of the building early. It is also the responsibility of the student to contact teachers upon returning to school after an absence to determine what make-up work will be required. A student will be given time to complete and submit make-up work according to the policy of the individual instructor.
4. Absences that are not counted against a student's attendance record include:
 - Funeral service for immediate family (parent, sibling, children, grand parent only)
 - Court subpoena if called as a witness, not a *defendant*
 - Admittance to a hospital
 - Jury Duty
 - a. Contagious diseases (Chickenpox, measles, lice, mono, ringworm, shingles, or others as indicated by the health department)

- b. Designated school activities, i.e. field trips, MMAHS athletic events
- c. Emergency medical visit
- d. Other as deemed appropriate by an administrator.
 - These absences will require a document on the establishment's official letterhead with the time, date, phone number, and signature from the facility where the student was seen.
 - Administration will make the final decision on all situations in question.
 - Any student found falsifying a document for use as an excused absence will be dismissed from the program.

BUILDING SECURITY CAMERA SYSTEM

As a means of providing additional security for its students, Mt. Morris Consolidated School district utilizes video cameras on its busses and in school hallways. Please be advised that any images of your child that may occur as a result of this videotaping may be reviewed by third parties. To the extent that a videotape records student discipline issues, that portion of the videotape may be reviewed at the school district by the parents and/or legal guardian whose children are involved in the disciplinary matter. However, the videotapes will not be released nor will copies be permitted to be made.

Mt. Morris Alternative High School has an electronic security (alarm) system. Once the building has been secured (closed for the day), entry will cause police to be notified. Students must not enter the building on non-school time unless accompanied by a school official or staff member. Students found tampering with or vandalizing security systems are subject to discipline.

GENERAL INFORMATION

WORK PERMITS

Any student under the age of 18 must have a work permit to be employed outside the school. The following procedures must be followed to obtain a work permit:

1. Students pick up work permit in the office.
2. The employer and the student complete the work permit and return it to the school office for signature.
3. The student will take the completed work permit back to his/her employer.
4. A separate work permit will be processed for each job.
5. The student must bring in the permit to be signed before or after school, or during their assigned lunch period.

FIELD TRIPS

Field trips with specific educational value may be made available. Student involvement in a field trip is up to the discretion of his/her teacher and may be denied for various reasons including, but not limited to: grades, attendance, and disciplinary problems. Prior to leaving on a field trip, a student should secure permission from the teacher whose classes will be missed. All school rules are enforced while students are on a field trip. Students under 18 years of age must have a written permission slip signed by a parent/guardian prior to leaving on a field trip.

PUBLIC ACT #10 - SECTION 380.1179

Medication, both prescription and non-prescription, which students are to take during the school day, is to be brought to the main office and will be dispensed by office personnel. Specific directions for administering the medication and a note from a parent authorizing its administration must be provided. Public Act 10 / Section 380.1179 have been revised.

The following will be added for compliance to Public Act 10.

- ✓ A public or non-public school student may possess and use a metered dose inhaler or a dry powder inhaler for the relief of asthma symptoms, or before exercise, to prevent the onset of asthma symptoms, while at school, on school sponsored transportation, or at any school-sponsored activity if the following conditions are met:
- ✓ There is written approval from the student's physician or other health care provider and the student's parent/guardian to possess and use the inhaler; and the building administrator has received a copy of the written approvals from the physician and the parent/guardian.

PUBLIC ACT #165

Public Act #165 requires that students be informed that having sex or sexual contact with an individual under the age of 18 is a crime punishable by imprisonment and that one of the other results of being convicted of this crime is to be listed on the internet sex offenders registry for at least 25 years.

PUBLIC ACT #234

Public Act #234 excerpts the surrender of a newborn, who is not the victim of child abuse, from the provisions of the Child Protection Services Law. This allows an anonymous surrender of an infant from birth to 72 hours of age to an Emergency Services Provider (ESP). An ESP is a uniformed or otherwise identified employee of a fire department, hospital, or police station that is inside the building or on duty. The parent has the choice to leave the infant without giving any identifying information to the ESP.

SCHOOL CANCELLATION

When weather, road conditions, or other emergencies deem it necessary to close Mt. Morris Consolidated Schools, the following radio and TV stations will be notified: WRCL (93.7), WFDF (910), WTAC (600), WCRZ (108), WDZZ (92.7), WWCK (105), WJRT (TV-12), and WNEM (TV-5). Announcements will be made, however, last minute weather information sometimes necessitates closing school with very little notice. Families should discuss procedures to follow in case students are dismissed early. When regular day school classes for Mt. Morris are cancelled due to inclement weather, classes at the alternative/adult high school site are also cancelled. If an unexpected emergency or dismissal occurs for Westwood Heights, classes are cancelled.

STUDENT CODE OF CONDUCT – SCHOOL POLICIES

Policies are developed to protect the individual rights of students and teachers to promote the general welfare of the school. Individual rights are protected only to the extent that they do not unduly interfere with the rights of another or the good of the school.

The Adult/Alternative Education Program operates in accordance with federal and state laws, rules, regulations, and those procedures developed by the Mt. Morris Board of Education. The curriculum is designed specifically to enable students to earn a high school diploma, GED, and receive training to become productive members of society.

Any student violating the Mt. Morris Alternative High School Behavior Code will be subject to the following guidelines:

1. In-School Resource Room – The student is assigned to the supervised In-School Resource Room during school hours as a result of minor disciplinary infractions. Failure to follow the rules of the In-School Resource Room will result in an out of school suspension.
2. Out-of-School Suspension - The student is excluded from the regular school day for one (1) to nine (9) days depending on the severity of the infraction or how often the infraction is repeated.
3. Dismissal- The student is removed from the Mt. Morris Alternative High School program for any infraction that endangers the safety and security of another individual and/or the school. A student may also be dismissed from the program for multiple infractions for any behavior code.

Please note that whereas under most circumstances the consequences designated for each of the following Behavioral Codes are followed, the administrator may use his or her discretion in administrating an outcome for an offense. This includes permanent dismissal from the Mt. Morris Alternative High School program.

BEHAVIOR CODE

WE EXPECT THAT:

1. Students will respect the rights and property of others. Language or behavior that is profane, abusive, drug related, harmful to others, intimate displays of affection, gang symbols, and obscene gestures will not be tolerated under any circumstances.
2. Students have the right to expect an environment free of sexual or other types of harassment. Victims are encouraged to report harassment to a building administrator. An investigation will be conducted. If proven, may result in immediate dismissal from the MMAHS program.
3. Bullying, harassing, threatening, or intimidating acts, including bomb threats, either verbally or by gesture, threatening the well being, health, or safety of any person on school property or en route on school provided transportation will not be tolerated. Any infraction of this nature may result in immediate dismissal from the MMAHS program.
4. Students will not engage in any threatening or intimidating behavior including, but not limited to, verbal or written language and/or gestures, directed toward other students, staff, or associated personnel shall be permanently dismissed from the MMAHS program.
5. Weapons, Arson or Criminal Sexual Conduct. Any student in possession of a dangerous weapon, as defined by law, or who commits arson or criminal sexual conduct on school district property, or at a school sponsored event shall be permanently dismissed from the MMAHS program.

Board Policy 5205 states:

“A dangerous weapon, within the meaning of this policy, shall include by way of description, such things as a firearm, knife, black jack, baton, iron bar, brass knuckles, martial arts devices, and incendiary and/or explosive devices. Pursuant to federal law, the

term includes, but is not limited to, any weapon designed to expel a projectile by the action of an explosive, the frame, or receiver of any such weapon, a muffler, or silencer for such a weapon, or destructive device. Any person, including a student, who violates this policy, will be reported to law enforcement authorities.”

The sections of the *Revised School Code* that address this issue are contained in the Michigan Compiled Laws under MCL 380.1311 and 380.1313. The section of the *Gun Free Schools Act of 1994* that governs this issue is contained in the United States Code under 20 USC 3511.

Pursuant to federal legislation enacted in 1994, local educational agencies cannot receive federal funds unless they have a policy requiring expulsion for at least one year if a student brings a firearm to school. The *Revised Code* addresses weapon possession and other issues in section 380.1311. Subsection 2 of this provision states that if a student possesses a dangerous weapon in a weapon free school zone (on school property and/or a vehicle used by a school to transport students to or from school property), or commits arson or criminal sexual conduct in a school building or on school grounds, the student must be expelled for a period of not less than 180 school days, subject to possible reinstatement provided for in the law. There are certain exceptions that may not require a board to expel a student.

The term “dangerous weapon” means a firearm, dirk, dagger, stiletto, iron bar, knife with a blade over 3 inches in length, pocket knife opened by a mechanical device, and brass knuckles [MCL 380.1313(4)]. The definition of a “firearm” in section 380.1311 refers to the definition of that term in the federal *Gun Free Schools Act of 1994* which refers to another section of federal law which defines “firearm” as:

- Any weapon (including a starter gun) which will or is designed or may readily be converted to expel a projectile by the action of an explosive:
 - The frame or receiver of any such weapon:
 - Any firearm muffler or firearm silencer; or
 - Any destructive device.
6. Physical Assaults against School Personnel – Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence. Any student who commits a physical assault against a district employee or against a person engaged as a volunteer or contractor for the district on school property, on a school bus, or other school related vehicle, or at a school sponsored activity or event, shall be permanently dismissed from the MMAHS program.
 7. Physical Assaults against Students – Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence. Any student who commits a physical assault against another student on school property, or on a school bus or other school related vehicle, at a school sponsored activity or event, shall be permanently dismissed from the MMAHS program.
 8. Verbal Assault – Verbal assault is defined as any willful verbal threat, which is intended to create or place another in fear of immediate physical contact, which will be painful and injurious, coupled with the apparent ability to execute the act. Any student who commits a verbal assault against another student on school property, on a school bus or other school

related vehicle, or at a school sponsored activity or event shall be permanently dismissed from the MMAHS program.

9. Possession with the intent to sell any Unlawful Drug, Behavior-Altering Substances, or Alcohol on School Property. Possession, with the intent to sell any stimulating, depressing, behavior-altering substances (without a medical prescription), any form of hallucinogenic drug, marijuana, alcohol, or look-a-likes. Alcohol look-a-like beverages are those advertised and marketed as non-alcoholic, but which come under the control of the state liquor commission. Drugs and other controlled substances look-a-likes are those which are obviously intended to produce abnormal behavior. All students who violate this rule shall be permanently dismissed from the MMAHS program.

10. Possession/Use/Influence of Unlawful Drugs and Behavior-Altering substances on School Property.

Possession, use, transfer of any stimulating, depressing, behavior-altering substances (without a medical prescription), any form of hallucinogenic drug, marijuana, alcohol, or look-a-likes. Alcohol look-a-like beverages are those advertised and marketed as non-alcoholic, but which come under the control of the state liquor commission. Drugs and other controlled substances look-a-likes are those which are obviously intended to produce abnormal behavior. All students who violate this rule will be referred to a licensed program providing evaluation and/or treatment for substance abuse programs. The school district will not be financially responsible for such evaluation and/or treatment program. The student will not be allowed to return to school until an interview/evaluation with a licensed program has been scheduled and/or completed. On the second offense, in addition to a nine- day suspension, the student will be referred to IARC or other substance abuse agency. The student will not be allowed to return to school until an interview with IARC or other substance abuse agency is completed. Alcohol is considered a drug.

IARC (Intake, Assessment and Referral Center) is the clearinghouse of the Genesee County Commission on substance abuse. Trained specialists will interview each student and recommend further counseling and/or treatment as necessary. IARC is located at 3500 Flushing Road in Flint. (733-5370).

Dismissal will result when a student violates the drug policy twice at any one building level.

11. Electronic Devices/Personal Property – Mt. Morris Alternative/Adult Education restricts students from carrying pocket pagers, electronic communication devices (i.e. cell phones) or other personal communication devices in school. CD and cassette players, video equipment, television sets, radios, headsets, personal safety devices, game pieces (such as dice), playing cards, laser lights, and any other type of electronic entertainment equipment for personal use are prohibited during school hours and may be confiscated unless specifically approved by administration.
12. Building Substitutes – Building subs may be used to assist in making the operation of the school safe, manageable and efficient. As school employees, they are to be treated with respect and students are to honor any reasonable request made by them.
13. Clothing or personal hygiene that presents a distraction to the teacher or class members interferes with classroom activities, or presents a safety hazard to the student is prohibited. Students should dress appropriately for weather conditions so there will be no need to wear coats in the classroom. Halter tops are not allowed. T-shirts that advocate the use of illegal

- substances, advertises beer, alcohol, or tobacco; or contains offensive or sexually suggestive language, and tops or shirts such as (Playboy/Hooters) are not acceptable.
14. Any skirt, dress and / or shorts that are mid-thigh in length (approximately 4 inches above the knee cap) are not allowed. Clothing that reveals bare mid-drifts or off the shoulder garments are not to be worn. Sleeveless shirts are allowed if the straps are 3 fingers wide. Underwear such as "wife beaters" shirts is inappropriate attire for school. Pajamas and bedroom slippers are inappropriate school attire. Gang related paraphernalia such as one pant leg up, one shoe is tied; hats worn to the side in the building will not be tolerated. Students must wear pants and/or shorts so that undergarments are not exposed. In addition, extremely short shorts are not allowed. A hooded sweatshirt may only be worn with the hood off the head. Sunglasses are not to be worn in the building.
 15. Students will maintain a safe environment. Weapons, ammunition, explosives, and other dangerous objects will not be brought on school property. Action against any individual in possession of the above-mentioned items while on school property will be subject to prosecution to the fullest extent of the law and permanent expulsion. (In compliance with revised school code 1311-2).
 16. Students will come to class prepared. Students will be active participants in class and will not disrupt the learning process in the classroom. Students will be in an alert mental state during class. Sleeping during class will result in an absence for that class period.
 17. Students may possess a cellular phone on a restrictive basis. Phones are to be turned off during class so that they do not interfere with the operation of the classroom. Phones that ring during class may be confiscated by the teacher and/or administrator. Phones may be used before the start of school, the end of the school, during hall passing time, and during a student's lunch period. Headphones are not to be worn during class time. Students are responsible for their own electronics. *Searches will not be conducted for lost or stolen cell phones, ipods, etc.*

Results of Cell Phone Use Violations

Students who choose to use a cell phone during prohibited times or in prohibited areas will be subject to the following discipline:

1st violation – student may pick phone up at the end of the day in the main office.

2nd violation – parent must pick phone up in the main office and sign “Violation Contract”.

3rd violation – student may be suspended (5) days.

18. Students will receive credit for work that is a result of their own effort. Cheating and plagiarism will not be tolerated.
19. To be in the hallways during class time, students must be in possession of a pass from their teacher. The student must sign out of the classroom and then back in when they return. Hall passes for the use of a public or office telephone are not to be issued. Students are expected to obtain their classroom materials and use the restroom facilities, fountains, etc, during the class passing time. Students needing to use the restroom during class due to a medical condition must provide a doctor's verification. No passes are to be given to students during the first fifteen (15) minutes and the last fifteen (15) minutes of each class.
20. Students will practice safe driving habits and proper speeds when approaching or leaving the school. Students must park in the student lot. Car stereos must be turned off. Students may not return to their cars without permission from the staff. A student returning to a car without

permission will be sent home for the day with an absence. Reckless driving is grounds for suspension. Careless driving risks the safety of students at school and pedestrians in parking areas. Any student driving carelessly as witnessed by school staff and/or security may be subject to disciplinary action.

21. Citizenship is an important part of our program. Your continued participation in this program depends on your good behavior. We do not have an obligation to keep you in our program if your behavior warrants dismissal. Your conduct will be noted on your report card.
22. “Expulsion” means a permanent and complete severance of the relationship between the student and the district. While the words “expulsion” or “expel” may appear at times, the State of Michigan law or rules that refer to a period less than a permanent and complete severance of the District/student relationship, the term, for the purposes of this District, shall mean a permanent severance. The Mt. Morris Consolidated School District reserves the right to grand admission into one of the district-operated alternative education programs at the sole discretion of the MMAHS administration.

Mt. Morris Alternative High School
Student Code of Conduct Contract
2011-2012 Academic School Year

I have received a copy of the Mt. Morris Alternative / Adult High School ~~2010-2011~~ 2011 – 2012 handbook.

I have read and understand the information in the handbook including the student behavior code and the school attendance policy.

I understand that my failure to follow the guidelines in the handbook will result in disciplinary action including suspension and/or dismissal from the Mt. Morris Alternative High School program.

Student Signature

Date

Parent Signature

Date

MMAHS Staff Signature

Date

ACER C: Documents/Ellen/handbook revised 2011 – 2012 APPROVED