# Format for Compliance Report of MCA for the year 2009-10 for extension of approval for the academic year 2010-2011

# Submitted By


## Seemanta Engineering College

**Mayurbhanj, Jharpokharia**

## Estd: 1997

**Approved by AICTE, New Delhi & Affiliated to BPUT, Rourkela.**

**Mailing Address :- Mayur Vihar, Jharpokharia, Mayurbhanj, Orissa,Pin-757 086.**

**Telephone No: 06791-222808, 222333, 222300, Fax No.: 06791-222810**

**Email : sec_maj@yahoo.co.in. Website : www.secmbj.org**

## *ortant information for filling up the compliance report*

- *The institution is required to submit two copies of the Compliance Report as per prescribed format along with mandatory disclosure to the concerned Regional Office latest by 31st August 2009 .*
- *The Compliance Report should be submitted along with a processing fee of Rs. 50,000/- in the form of demand draft in the favour of Member Secretary, AICTE, payable at New Delhi. The compliance reports without the processing fee will not be accepted.*
- *The information in the compliance report should be filled up strictly as per the prescribed format. Compliance Reports with incomplete information will not be accepted.*
- *All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.*

Signature of Authorized Signatory with date

# FORMAT FOR COMPLIANCE REPORT

**All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by 31/08/2008.**

**1 i) Name and Address of the Institution**

| | | |
|---|---|---|
| **Name** | **SEEMANTA ENGINEERING COLLEGE, MAYURBHANJ** | |
| **Address** | **Permanent Location as approved by AICTE** | **Temporary Location (if applicable)** |
| **Village** | **JAUNTI** | |
| **Taluk** | **Mayurvihar, Jharpokharia.** | |
| **District** | **MAYURBHANJ** | |
| **Pin Code** | **757086** | |
| **State** | **ORISSA** | |
| **STD Code** | **06791** | **Phone No: 222808, 222333, 222300** |
| **Fax No.** | **06791 – 222810** | **E-Mail: sec_mbj@yahoo.co.in** |
| **Nearest Rly Station** | **BARIPADA** | **Distance around 35K.M.** |
| **Nearest Airport** | **KOLKATA** | **Distance around 235K.M.** |
| **Web site** | **www.secmbj.org** | |
| **File No with date of first approval : F. No. 760-82-212(E)/ ET/97 Dt.08.09.1997** | | |

**1 ii) Information regarding Mandatory Disclosure:**

**a) Whether the Mandatory Disclosure is hoisted on the institutional website: Yes [√] No [ ]**

**b) If yes, web-site address on which Mandatory Disclosure is available:_____ www.secmbj.org_____**

**c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes [√] No [ ]**

**d) Whether the information provided in the Mandatory Disclosure is being regularly updated. Yes [√] No [ ] , Date on which the Mandatory Disclosure was last updated:30.08.2007.**

**1 iii) Whether the institution is operating at temporary location (if so provide details of permanent location alongwith survey no.)?**

| | |
|---|---|
| | **Not applicable** |

**2 i) Name and Address of the Society / Trust**

| | | | |
|---|---|---|---|
| **Name** | SEEMANTA MAHAVIDYALA SAMITI | | |
| **Address** | AT/PO.- JHAROPKHARIA, DIST.- MAYURBHANJ, ORISSA. | | |
| **Pin Code** | 757086 | **STD Code** | 06791 |
| **Phone No.** | 222808, 222333 | **Fax No.** | 06791-222810 |
| **E-Mail** | sec_mbj@yahoo.co.in | **Web site** | www.secmbj.org |

Signature of Authorized Signatory with date

**2 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.**
Enclosed in Annexure-1

**3. Name and Designation of the Head of the Institution *(Principal / Director)***

| | | | | | |
|---|---|---|---|---|---|
| **Name** | **Dr.Rajani Kanta Chhotray** | | | | |
| **Designation** | **Principal-cum-Secretary.** | **Qualification & Experience :** | **Highest Degree** | **Specialization** | **Total Experience** |
| | | **Date of Birth: 01.06.1942** | **PhD.Elect.Engg.** | **Electrical Engg.&Comp.Sc.Engg** | **34years** |
| **STD Code** | **06791** | **Phone No. (O)222808** | **Fax No.** | **06791-222810** | |
| **STD Code** | **06792** | **Phone No. ®262425** | **Fax No.** | **06791-222810** | |
| **E-Mail** | **rkl_ray@radiffmail.com** | **Mobile No. 09437085460** | **Date of joining the institution: 01.04.2005** | | |

4. **Type of Technical Institution *(Tick √ whichever is applicable)***

i) University Dept./Constituent College of University/Deemed to be University ☐

ii) Central / State Government ☐

iii) Government Aided ☐

iv) Self-Financing (Minority) ☐

v) Self-Financing (Non-Minority) ☑

vi) Any other (Please specify) ☐

**5. Information on Establishment of the Institution**

i) Year of Establishment — 1999

ii) Date on which first approval was accorded by the Council — 23rd Sept.'1999

iii) Year of Commencement of the first batch — ~~Admitted in 1999 and Passout in2002.~~

iv) Details of Last extension letter with year of approval — ~~Enclosed in Annexure-II.~~

Signature of Authorized Signatory with date

**6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details**

i) Whether the name of the Society has been changed Yes [ ] No [√]
If yes, give details

ii) Whether the composition of the Society has been changed Yes [ ] No [√]
If yes, give details

iii) Whether the name of the Institution has been changed Yes [ ] No [√]
If yes, give details

iv) Whether the Institution is functioning at temporary site Yes [ ] No [√]
If yes, give details

v) Whether the Institution has changed its permanent location Yes [ ] No [√]
If yes, give details

**7. i) Whether there is any Court Case filed by the Institution against AICTE which is in progress?** (Please tick (√) appropriate box)

Yes [ ] No [√]

**If yes, then give details with name of the Court, Writ Petition No. Subject Matter and Latest Status.**

_____

_____

_____

_____

Signature of Authorized Signatory with date

7. ii) **Whether there is any case of Malpractices / Complaints/ or being penalized on account of non- submission of compliance within the cut-off-date, making excess admissions etc. against the Institution ? if yes, provide details**

**No such case**

8. Names **and Address of the Affiliating University**

| | | | |
|---|---|---|---|
| **Name** | **1. NORTH ORISSA UNIVERSITY ,TAKATPUR,BARIPADA,MAYURBHANJ.**<br>**2. BIJU PATNAIK UNIVERSITY OF TECHNOLOGY,ROURKELA.** | | |
| **Address** | **1. NORTH ORISSA UNIVERSITY ,TAKATPUR,BARIPADA,MAYURBHANJ**<br>**2.BIJU PATNAIK UNIVERSITY OF TECHNOLOGY,ROURKELA-769004**<br>**CAMP- TECHNO CAMPUS, KALINGA NAGAR,BHUBANESWAR-751003** | | |
| **Pin Code** | **757001,769004** | **Period of Affiliation** | **NOU-1999 TO 2002-2003**<br>**BPUT-2003-2004 TO ONWARDS** |
| **STD Code** | **0661** | **Phone No.** | 256906 |
| **Fax No.** | **0661-2501345** | **E-Mail/ Web site** | bputrkl@rediffmail.com<br>www.bput.org. |

Signature of Authorized Signatory with date

**9. i) AICTE approved existing course(s) of study during academic year 2009-2010**

| | | | AICTE Approved Intake during last 4 years | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Courses** | **1st Year of approval by AICTE (give approval ref. no. & date)** | **2009-2010** | | **2008-2009** | | **2007-2006** | | **2006-2007** | | **Status of Accreditation (Validity period)** |
| | | | **Sanctioned intake** | **Actual admissions** | **Sanctioned intake** | **Actual admissions** | **Sanctioned intake** | **Actual admissions** | **Sanctioned intake** | **Actual admissions** | |
| UG(FT) | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| UG(PT) | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| PG(FT) | MCA | **OR-32(ET)CS/99 Dated.23.09.99** | 60 | Admission Process is going on | 60 | 38 | 60 | 60 | 60 Surrendered 30 | 30 | --- |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| PG(PT) | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

FT: Full Time, PT: Part Time

Signature of Authorized Signatory with date

**9. ii) Whether any excess admissions over and above the sanctioned strength are made ? If yes, give details.**

| S. No. | Courses | Sanctioned Intake 2007-2008 | Actual Admissions | No. of Excess Admissions | Reasons |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | NOT APLICABLE | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

**9 iii) Is the Institution offering M. Phil or a Doctoral programmes ? if yes, give details**

| S. No. | Program | Specialization | Intake |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | NOT APPLICABLE | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Signature of Authorized Signatory with date

**10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.** Yes [√] No

A. Name of the other Institutions, which are sharing the facilities

**The MCA classes are being conducted in the earmarked space within the common building**

Of Seemanta Engineering College, Mayurbhanj, Jharpokharia.

B. Unapproved course(s) functioning in the college premises, its duration and intake

| S. No. | Courses | Approving Authority | Affiliating Body | Degree / Diploma / Certificate | Duration (Years) | Sanctioned Intake | Actual Admissions during 2007-08 |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |
| | | | **NOT APPLICABLE** | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | **TOTAL** | | |

**10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.**

| S. No. | Courses | Sanctioned Intake 2007-2008 | Actual Admissions |
|---|---|---|---|
| | | **NOT APPLICABLE** | |

**11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.**

| S.No. | Deficiencies Communicated / Specific Conditions | Compliance Report |
|---|---|---|
| 1 | Principal/Director is not eligible( over aged ) as per AICTE Norms. | Compliance report on the deficiencies as pointed out by the AICTE IS ANNEXED IN annexure – III (forwarding letter) |
| 2 | Eligible Principal/Director to be appointed by 30th June'2009. | |
| 3 | Faculty is short by 207(Required 10, Available-08) | |
| 4 | **Library facility in term of books in adequate as AICTE norms.** | |
| 5 | **Computer short by 40%(Required 75,Avalable-45)** | |
| 6 | **Journal(National)short by 50%(Required 12,Available-6)** | |
| 7 | LAN Facilities short by 21.05% | |

Signature of Authorized Signatory with date

**12. (i)Particulars of the Full Time Principal/Director of the institution**

**Name Dr. Rajanikant Chhotray, Principal cum Secretary, SEC**

**Date of Birth 01.06.1942**

**Academic qualifications (with field of specialization) :**

**B.Sc. Engg. (Electrical) BHU, M.Sc. (Electronics & Control System) BHU, Ph.D. (Electrical)S.U., Control Simulation & Modeling, Algorithm Analysis, Principle of Programming Languages, AI**

**Details of Experience (Academic / Industrial) :**

**Lecturer In Electrical Engg – 1968-1970 PHU**

**Lecturer In Electrical Engg – 1970- 1975 OUAT**

**Lecturer In Electrical Engg –1975 – 1982 REC,Rourkela.**

**Asst Prof In Electrical Engg –1982 – 1986 REC,Rourkela.**

**Prof & Head In Comp. Sc & Engg –1986-2002 REC,Rourkela.**

**Date of the appointment in the present institution: 1st April 2005.**

Signature of Authorized Signatory with date

**12 ii) (a) *Faculty Position for the existing programme(s) (Programme-wise)**

| Name of the Programme (UG & PG) | Total Sanctioned Intake (last 4 yrs. for Engg./Arch./ HMCT/ Pharmacy/ Applied Arts etc. , last 3 yrs. for MCA and last 2 yrs. for MBA/ PGDBM | Total number of Faculty required as per norms (column 2 divided by 15) | Details of Faculty Available | | | | | | | Nature of Appointment | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | Professors (Rs. 16400-22400 scale) Ph.D. / Non Ph.D. 4 | | Assistant Professors / Readers (Rs. 12000-18000) 5 | | Lecturers (Rs.8000-13500) 6 | Total 7 | Others/ visiting faculty 8 | Total number of faculty Permanent & Approved by University 9 | Total number of faculty on adhoc Basis 10 |
| | | | Ph. D. | Non Ph.D. | Ph. D. | Non Ph.D. | | | | | |
| MCA | | 09 | 01 | 02 | - | 02 | 05 | 10 | | 09 | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

***NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity.***

12 ii) (b) Details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme with designation, date of birth, qualification alongwith class / division obtained, experience, date of joining and pay scale (Programme wise).

| Name of the Course | S. No. | Name (s) of the Teaching Faculty | Designation (Lecturer/ Asst. Professor/ Professor) | Qualifications with field of specialization with class / division of passing | | | Date of Birth | Experience a) Teaching b) Industry c) Research | | | Date of Joining the Institution | Gross total salary as on date with scale & Basic pay | PAN Number | P.F. A/c No. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | UG | PG | Doctorate | | a | b | c | | | | |
| UG Level | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| PG Level | | | | | | | | | | | | | | |
| MCA | 1 | Dr.R.K. Chhotray | Principal | | | Ph.D | 1.6.1942 | 41 yrs | | | 1.4.2005 | 40,000/- Honorarium | | |
| | 2 | Prof. S.K.Pattnaik | Prof. | | | M.A. Eng. | | 33 yrs | | | 6.8.2007 | 8,000/- | | |
| | 3 | Prof.S.C.Kar | Prof. | | | MSC | 8.2.1939 | 40 yrs | | | 1.3.2000 | 5,000/- Honorarium | | |
| | 4 | Mr. H.Kalia | Asst.Prof. | | | M. Tech | 20.5. 1973 | 12 yrs | | | 19.8.1998 | 12000-18000/- | | |
| | 5 | Mr. B.Pati | Asst.Prof | | | M.E. | 4.7.1974 | 11 yrs | 02 yrs | | 1.9.1999, 8.8.2009 | 12,000-18000/- | | |
| | 6 | Mrs. C. Panigrahi | Sr. Lect. | | | MCA | 1.10. 1976 | 8 yrs | | | 2.7.2001 | 10,000-15200/- | | |
| | 7 | Dr.P.Das | Lect | | | MSC, M. Tech | 8.6.1974 | 3 yrs | | | 26.8.2006 | 10,000-15200/- | | |
| | 8 | Mr.A.S. Mohapatra | Sr. Lecturer (Mgt.) | | | Ph.D Cont. | 20.05. 1968 | 12 yrs | | | 1.11.1997 | 10,000-325-15,200 | | |
| | 9 | Mrs.M. Panda | Lect | | | MCA | 20.5. 1977 | 2 yrs | | | 30.7.2007 | 8000-13,500/- | | |
| | 10 | Mr.M.R. Pani | Lect | | | MCA | 28.2. 1973 | 2 yrs | | | 6.8.2007 | 8000-13,500/- | | |

**Important Note:**

1. ***The institution is required to submit:***
   - i. ***A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.***
   - ii. ***An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution.***
2. ***The faculty in Humanities & Sciences / General subjects should be specifically mentioned.***

Signature of Authorized Signatory with date

**12 ii) (c) Information about stability of the Faculty (separately for each Programme).**

| S. No. | Programme | Category | Period of appointment | | | | Total |
|---|---|---|---|---|---|---|---|
| | | | Less than 6 Months | Between 6 Months to 1 year | Between 2 to 3 years | More than 3 years | |
| 1 | MCA | Professors | ----- | ----- | ---------- | 02 | 02 |
| | | Assistant Prof. | ---------- | ---------- | 01 | ---------- | 01 |
| | | Lecturers | ---------- | -------- | 02 | 05 | 07 |
| | | Others | ---------- | ---------- | ---------- - | ---------- | ---------- |
| 2. | | Professors | ---------- | ---------- | ---------- - | ---------- | ---------- |
| | | Assistant Prof. | ---------- | ---------- | ---------- | ---------- | ---------- |
| | | Lecturers | ---------- | ---------- | ---------- | ---------- | ---------- |
| | | Others | ---------- | ---------- | ---------- | ---------- | ----- |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

**12 ii) (d) Mode of selection of faculty and staff:** Through Faculty Selection Committee with the Subject Experts..

**Name of the newspapers in which advertisements are placed and their circulation status ---**

**Constitution of the selection committee - As** Per AICTE Norms

**Whether University representative is invited in the selection committee meeting. Yes** √ **No** ☐

Signature of Authorized Signatory with date

**12 ii) (e) Details of Technical / Administrative / supporting Staff**

| S.No | Category Staff | Number |
|---|---|---|
| 1 | **Technical Supporting Staff**<br>a) Workshop Attendant<br>b) Workshop Technician<br>c) Laboratory Assistant<br>d) Librarian<br>e) Assistant Librarian<br>f) Programmer<br>g.)System Analyst<br>h) Others (Computer Lab in-charge, Lab Attendant etc) | <br>---<br>---<br>---<br>01<br>01<br>02<br>01<br>---<br>04 |
| 2 | **Administrative Staff**<br>a) Administrative Officer<br>b) Accounts Officer/Assistant Account Officer<br>c) Clerks<br>d) Others | 02<br>01<br>11<br>10 |

**13. Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

**The Lecturers of the Institution are also invariably deputed to different Institution, Organizations & Industries for training programme for quality improvement.**

**14. Students data and pass % since last three years.**

| S.No. | Course | Year | Sanctioned Intake | Students Admitted | Students Passed out in first attempt | % of Students passed in first attempt | % of Students passing out with Distinction | % of Students with 1st Division | % of Students with IInd Division |
|---|---|---|---|---|---|---|---|---|---|
| 01 | MCA | 06-07 | 60 | 30 | 07 | 87.5 | BPUT not provided Division/Distinction. | | |
| | | 07-08 | 60 | 60 | ----- | ------- | | | |
| | | 08-09 | 60 | 38 | 17 | 58.62 | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

**NOTE: Average result of two Semesters in case of Semester system**

Signature of Authorized Signatory with date

**15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)**

| Year | Discipline | Total no. of students passed out (last 3 years) | Total no. of students placed through placement cell (Last 3 years) |
|---|---|---|---|
| | | | |
| | **The MCA passed out student of the Institution have been engaged in difference spears through Campus.** | | |
| | | | |
| | | | |
| | | | |
| **2006-07** | **MCA** | **7** | **During the year 2008 by end of July 23 MCA final year students have been saluted in the campus drive conducted by CMS computer Ltd. New Delhi The Salary structure is Rs.16, 500/- per month.** |
| | | | |
| | | | |
| **2007-08** | **MCA** | **------** | |
| | | | |
| | | | |
| | | | |
| | | | |
| **2008-09** | **MCA** | | **27** |
| | | | |
| | | | |
| | | | |
| | | | |

**15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years.**

| S.No. | Year | Name of the Company/Industry | Number of Students placed |
|---|---|---|---|
| **01** | 2006-2007 | **CMS Computers** | **03** |
| | | **HP Networking Division** | **02** |
| **02** | 2007-2008 | **_____** | **-----** |
| **03** | 2008-2009 | **CMS Computers** | **22** |
| | | **Assurgent Technologies** | **04** |
| | | **Wipro** | **01** |
| | | | |
| | | | |
| | | | |
| | | | |

**The college had arranged off campus for the students for different Organization like Wipro Spectramind, DFL, HP Networking Division, Torry Haris Business Solution, IBM, Infosys, Satyam, US Technology in which few students have been selected.**

**16. Utilization status of grants received under various schemes of AICTE (R&D, MODROB, Faculty development, IIPC etc for the last three years).**

| S.No | Name of the Scheme(s) | Grant sanctioned (Amount & Date) | Grant utilized | Whether utilization certificate submitted, if yes amount for which submitted | Major impact |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | NO GRANTS RECEIVED | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

## 17. Library facilities

**A** **Total area of the library** **988.75 sq.M.**

**B** **Seating capacity of the library** **100 Students**

**C** **Reprographic facility (yes / No)** **Yes**

**D** **Working hours of library** **10 Hours (8 A.M. to 6 P.M.**

**E** **Library Networking facility (yes / No)** **Software has already been purchased & installation completed and data entry work in processes.**

**F** **Usage data of the library (in terms of books issued to the faculty & students etc.)** **Available.**

**G** **Annual library budget (% of annual student fee collected)** **Library Budget is variously done taking came of the fees collected from the students.**

**H** **Details of the library staff with qualifications and pay scales**

| Sl.No | Name | Designation | Qualification | Pay Scale |
|---|---|---|---|---|
| 01 | Mr. Deepak Kumar Sahu | Labrarian | M.A. B.Lib | Rs.5,500-175-9,000/- |
| 02 | Mrs. Geetanjali Dandpat | Asst.Librarian | M.A. M.Lib | Rs.4,750-125-7,500/- |
| 03 | Sri Pramod Kumar Sahu | Library Asst. | B.A. | Rs.3200-85-4,900/- |
| 04 | Sri Chakradhar Sahu | Library Asst. | B.A. | Rs.3200-85-4,900/- |
| 05 | SriTapan Kumar Mohanta | Library Peon | HSC | Rs.2550-55-2660-60-3200/- |
| 06 | SriTrilochan Mohanta | Library Peon | HSC | Rs.2550-55-2660-60-3200/- |

**Details of the library facilities**

**I**

| S.No | Course(s) | Number of titles of the books | Number of volumes | Journals | |
|---|---|---|---|---|---|
| | | | | National | International |
| | | | | | |
| | | | | | |
| | | | | | |
| 1 | **MCA** | **351** | **6537** | **Nil** | **08** |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Signature of Authorized Signatory with date

## 18. Details of Laboratories & Workshops

| S.No | Name of the Course | Name of the laboratory/workshop | Total Area of lab/workshop | Major equipment |
|---|---|---|---|---|
| 1 | MCA | Lab-I | 107.16 | 1. Server –3 nos. |
| | | Lab-II | 80.37 | 2.Systems ---45 nos. |
| | | Lab.-III | 53.58 | 3.UPS –30 nos. |
| | | | | 4. Printers –2 nos. |
| | | | | |

## 19. Computer Facilities for the existing programme(s)

| S.No | Particulars | Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM) | | Availability | |
|---|---|---|---|---|---|
| 1. | No of Computer terminals | 60 nos. | | 45 nos available action is being taken to purchase the rest. | |
| 2. | Hardware Specification | | | P4 2.8 GHzHT,865 GL M.Board,128 MB DDR RAM,40 GB HDD,1.44 FDD, on board VGA,USB p Port,Com.Port,USB PS/2 mouse,PS/2 Key Board,15" col.Monitor. | |
| 3. | No of terminals of LAN/WAN | | | 30 nos. | |
| 4. | Relevant Legal Software | Application | System | Application | System |
| | | | | **Turbo,C,C++,COBOL,Pascal,MS-Office2000,MS Vusal Studio 6.0,Oracle,Auto Cad 2000,Libsys.** | MS Windows 98SE,Windows 2000,SCO,UNIX,LINUX,Novell-5 |
| 5. | Peripheral(s)/ Printers | | | DMP-2 nos. Laser-01 no. | |
| 6. | Internet Accessibility (in kbps & hrs) | | | 256 KBPS & 24 Hours. | |
| | | | | | |

Whether the computer facilities are suitable for the existing programmes ? Yes ☐ No ☐

## 20. Building

**1. Available Built up area per student** _____

**2. Total Built up Area for the existing programme(s)**

| Particulars | Area required as per norms (Sq.M) | Building with RCC Roof (Sq.M) | Building with Sheet Roof *(if suitable for Educational Institution)* (Sq.M) | Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/ HMCT/ Arch. etc. 2 yrs. MBA/ PGDBM and 3 yrs. for MCA) | Built up area per student | Total Area Available (Sq.M) |
|---|---|---|---|---|---|---|
| Instructional Area (Carpet Area) | | 6329.73 Sq.M | 1764.56 | | | **8094.29** |
| Administrative Area (Carpet Area) | | 1601.75 | 116.12 | | | **1717.87** |
| Amenities (Carpet Area) | | 9368.98 | 339.86 | | | **9708.84** |
| Circulation & Others | | 2990.00 | | | | **2990.00** |
| **Total** | | 20290.46 | 2220.54 | | | **22511.00** |

## 21. Instructional Area for the existing programme(s)

| Particulars | Number of rooms | | Carpet area of each room | |
|---|---|---|---|---|
| | Requirement as per norms | Available in the institution | Requirement as per norms | Available in the Institution (Sq.M) |
| Class Rooms | | **03** | | **80.37x3=241.11** |
| Tutorial Hall | | **01** | | **53.58** |
| Drawing Hall (*) | | **--** | | **--------** |
| Computer Centre | | **01** | | **72.8** |
| Library | | **01** | | **988.75** |
| Laboratories & workshops | | **01** | | **83** |
| **Total** | | **07** | | **1438.52** |

- Whether any academic activity is being carried out in the basement [√] [ ]
  If yes, give details.
- Whether a barrier free environment has been created in the building for Physically challenged persons. Yes [√] No [ ]
- Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses. Yes [√] No [ ]

## 22. Land Availability

| Land Category *(Rural/ District Head Quarter/ State Capital/ Metropolitan city/ Mega City)* | Area required as per Land Category (Acres) | Total Area available (Acres) |
|---|---|---|
| **Rural** | | **AC.03.01 earmarked for MCA** |

(a) Whether the said land is demarcated by fencing/ boundary wall for the institution *(Tick ✓ appropriate box)* **Yes** [√] **No** [ ]

(b) Whether the land is contiguous *(Tick ✓appropriate box)* **Yes** [√] **No** [ ]

**If Not,** Number of plots [ ] Distance between the plots (Sq.M) [ ]

(c) Whether the surroundings of the institution are suitable for educational purpose. **Yes** [√] **No** [ ]

Signature of Authorized Signatory with date

**23. Availability of other facilities:**

| S.No. | Parameter | Availability | |
|---|---|---|---|
| 1 | All Weather Approach Road (cemented / kuchha) | Kachha Aproach Road | |
| 2 | Potable Water Supply System (own bore well / municipal corporation) | Own borewel existing | |
| 3 | Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv) | 03 nos. of Generator existing | |
| 4 | Students' Canteen | Existing | |
| 5 | Students' Common Room (Boys / Girls) | Existing | |
| 6 | Hostel | Boys | |
| | | Girls | |
| | If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution | | |
| 7 | Principal's Quarters | Existing | |
| 8 | Digital Library | Existing | |
| 9 | Quarters for Faculty | Existing | |
| 10 | Guest House | Existing | |
| 11 | Parking facilities | Existing | |
| 12 | Medical facilities (full time / part time doctor / dispensary) | Existing | |
| 13 | Insurance facilities | Existing | |
| 14 | Telephone booth | Available | |
| 15 | Gymnasium /indoor / outdoor stadium | Available | |
| 16 | Rainwater-harvesting facilities are available | ---------- | |
| 17 | Post office facility | ---------- | |
| 18 | Bank facility | Available | |
| 19 | Transport facility for day scholars | Available | |
| 20. | Reprographic facilities in the Institutions. | ---------- | |
| 21. | Barrier free environment for physically challenged. | ---------- | |

**24. Fee Structure of the Institution**

| S.No. | Category | CET quota | | Management quota | |
|---|---|---|---|---|---|
| | | **Fixed by the State Fee Committee** | **Being charged by the Institution** | **Fixed by the State Fee Committee** | **Being charged by the Institution** |
| **1.** | Admission Fee | | | | |
| **2.** | Tuition Fee | **50,000** | **50,000** | **50,000** | **50,000** |
| **3.** | University fee (Examination fee, Registration fee etc.) | | | | |
| **4.** | Hostel fee (Rent etc.) | | **10,000** | | **10,000** |
| **5.** | T & P | | **2,500** | | **2,500** |
| **6.** | Blazer & Uniform | | **2,500** | | **2,500** |
| **7.** | Caution Money | | **2,500** | | **2,500** |
| | **Total Fee** | | **72,000** | | **72,000** |

## 25. Financial Position AS ON 31.03.2008.(UNAUDITED)

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution — Yes [√] No [ ]

(ii) Source of income & expenditure during the last year

| S.No. | Source of Income | Rs. (in lakhs) | Expenditure during the last year | Rs. (in lakhs) |
|---|---|---|---|---|
| 1. | Central Government | NIL | Salary of Full-Time Faculty | 14.57 |
| 2. | State Government | NIL | Salary for Visiting/Adjunct faculty | ---- |
| 3. | University Grants Commission | NIL | Salary of Non-Teaching Staff | 2.60 |
| 4. | Other Central/State Govt. Bodies | NIL | Library | 1.51 |
| 5. | Private Trust | NIL | Computer Centre | 22.50 |
| 6. | Donations | NIL | **Affiliation** | **.50** |
| 7. | Student Fees | 50.70 | **Internet Evalution** | **.34** |
| 8. | Internal Revenue Generation /Bank Interrest | 5.00 | Others (Please specify) Audit | .30 |
| 9. | Others *(please specify)/ Hostel & Misc* | 4.02 | | |
| | **Total** | **59.72** | | **42.32** |

(iii) **Details of Operational funds**

| S.No. | Name of Bank With Branch & Full Address | Account No. | Cash Balance *(in lakhs)* | FDR, if any *(Excluding joint FDR submitted to AICTE)* | Total Amount *(in lakhs)* |
|---|---|---|---|---|---|
| **S.No.** | **Name of Bank With Branch & Full Address** | **Account No.** | **Cash Balance *(in lakhs)*** | **FDR, if any** *(Excluding joint FDR submitted to AICTE)* | **Total Amount** *(in lakhs)* |
| 1. | State Bank Of India,Jharpokharia. | 10802485977 | 27.93 | ----- | **27.93** |
| 2. | Bank Of India, SIPS Campus | 03 | 30.85 | ---------- | 30.78 |

Signature of Authorized Signatory with date

**Declaration**:

It is certified that:

a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.

b) All the physical deficiencies stated in the last approval letter have been complied with.

c) The AICTE pay scales are being paid to the faculty members.

d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.

e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.

f) The tuition and the other fee is being charged as prescribed by the Competent Authority.

g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.

h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.

h) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

**I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.**

**Date: .....** **Name and Signature of the Authorized Signatory of the institution with seal**

**Place:.....**

---

Signature of Authorized Signatory with date

## List of Annexure's to be submitted along with the Compliance Report

**(Annexures should be strictly submitted in the following order alongwith index and page numbers and signed by the authorized signatory).**

**Annexure 1 Copy of Mandatory Disclosure.**

**Annexure 2 Faculty & Staff**

**(A) Existing faculty:**

The following documents should be submitted for each of the existing faculty members in the serial order as mentioned **in the section 12. ii b)** of the compliance report.

1) One page biodata alongwith attested passport size photographs (with details covering number of papers published, books written, summer winter schools attended, R&D projects undertaken etc.).
2) Copies of appointment letters with terms and conditions of appointment and joining report.
3) Aquittance roll of Faculty / Non-teaching staff for the current and previous year.
4) Salary register of faculty/proof of salary paid to the staff along with TDS records.

**(B) Additional faculty appointed.**

The following documents should be submitted for the additional faculty members appointed.

1) Copy of the advertisement.
2) Details of the number of candidates applied and called for interview.
3) Selection Committee minutes and recommendations.
4) Approval by the Governing body or board of governers.
5) One page biodata of the appointed candidates.
6) Appointment letter and joining letters of the appointed faculty.

**(C)** The institution is required to submit a statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.

**(D)** An affidavit from the Chairman of the Trust / Director / Principal of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution is required to be submitted by the institution.

**Annexure 3 Details of the Built-up Area.**

- Details of instructional area, administrative area, amenities area & circulation area (excluding play grounds, residential area, parking space and open air theater) duly certified by Registered Architect.
- Approved building plan with total area of built-up space.
- Building completion certificate from competent authority.
- Details of proposed/under construction area. (if any)

**Annexure 4** **Photographs and Video CD**

- The Institution is required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.

**Annexure 5** **Correspondence related to AICTE Approval.**

- Copy of the first approval of AICTE
- Copies of subsequent extension of approval letters of AICTE
- Latest Affiliation of University
- Details of reduction in intake last year, if any.
- Documents related to penal action against the Institution by the University/State/AICTE last year, if any.

**Annexure 6** **Details regarding workshop, laboratories, library and computers– Course-wise**

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.
- List of laboratories available with area of each lab and major equipments.

**Annexure 7** **Students data.**

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

**Annexure 8** **Land details.**

- A copy of original Land documents.

**Annexure 9** **Financial details**

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.

Signature of Authorized Signatory with date

Signature of Authorized Signatory with date