

**FINNISH TAX ADMINISTRATION**

**4 January 2016**

**Version 1.1**

# **Prepayment Register entry verification and VAT chargeability verification**

**SPECIFICATION OF THE REQUIRED  
DATA FORMAT**

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## CHANGES ON THE PREVIOUS YEARS

<i>Date</i>	<i>Version</i>	<b>Description</b>
30.11.2012	1.0	The first published version
9.1.2013	1.1	Added that you can only use the Business ID or personal identity code of one filer in the request file.
4.1.2016	1.2	Reporting periods -> types of operations updated, types 87 and 88 added

## 1 INTRODUCTION

The following options are available for checking whether a third party is on the Prepayment Register and for checking whether a third party is a VAT payer:

### Enquiries that only concern a single third party

- The Business Information System, BIS (YTJ in Finnish) has a Search module open to the public — visit [www.ytj.fi](http://www.ytj.fi) > English.
- Call our Telephone Service on 020 697 030 (standard call rates apply). This is a special telephone number for Prepayment and VAT enquiries, called *ALV- ja ennakkoperintärekisteritiedustelut* in Finnish.

### Enquiries that concern many third parties

- The online enquiries module at [www.ilmoitin.fi](http://www.ilmoitin.fi) is available for multiple or recurring enquiries. You must first prepare a request file. We create an answer file to respond to your enquiry contained in your request file. Our answer file tells who is on the register and who is not. We send it back to you via the [www.ilmoitin.fi](http://www.ilmoitin.fi) website.

## 2 ELECTRONIC DATA TRANSMISSION TO THE FINNISH TAX ADMINISTRATION

Use the Ilmoitin.fi site maintained by the Tax Administration to transmit the data to us. You cannot transmit the data with a CD-rom disk, diskette, memory card or other data medium.

You must either have a Web banking user ID or a Katso ID to sign in for electronic filing. To obtain the Katso identifiers visit <https://yritys.tunnistus.fi>.

Note: If you use Katso identifiers to sign in you must write your Business ID in the "Filer's Business ID or personal identity code" field. And similarly if you use bank identifiers to sign in you must write your personal identity code in it.

For the data transmission to succeed, the employer's accounting software should be able to create the required file and comply with the requirements of the Data File Specification. It is the task of commercial software vendors or system administrators to make sure of this. It is the responsibility of the filer or his representative that the e-file is successfully sent off.

The module for verification (TaMo) of the Tax Administration checks the correctness of the file to be sent. Send only flawless files to the Tax Administration.

## 3 PERIOD OF VALIDITY

This specification sets out the requirements of file formatting that come into force 22 January 2013 and continue to be in force until a new version of this specification is released.

#### 4 DESCRIPTION OF THE FIXED-LENGTH FILE FORMAT

The lengths of both the request and answer files are fixed. Enter all the information in character format.

The length is fixed at 30 characters for both the Prepayment Register and the VAT Register request files.

Data elements are placed according to their positions with no blank spaces between the fields.

Each filing begins with an

8-character identifier in

capital letters.

<b>Data flow name</b>	<b>IDENTIFIER</b>
Prepayment Register entry verification	VSENPERE
VAT Register entry verification	VSALVTAR

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The 'prepayment' answer file is 20 characters long. The 'VAT' answer file is 22 characters long.

Enter all the information in character format. Left-justify all alphabetical information.

The word 'Yes' or the letter 'P' indicate mandatory information.

If the VAT payer indicated by a Business ID or personal identity code has more than one reporting periods for VAT, the answer file will show the identity code on more than one lines, the number of such lines corresponding to the number of reporting periods.

## 5 DESCRIPTIONS OF THE RECORDS

Request file setup for Prepayment Registration enquiries:  
The length of the filing is fixed at 30 characters.

<b>Fixed-length: Data position</b>	<b>Data element</b>	<b>Mandatory Yes/No</b>	<b>Length</b>
1-8	IDENTIFIER OF THE FILING	Yes	8
9-19	(=VSENPERE) BUSINESS ID OR PERSONAL IDENTITY CODE ENQUIRED	Yes	11
20-30	BUSINESS ID OR PERSONAL IDENTITY CODE OF THE FILER You can only use the Business ID or personal identity code of one filer in the request file.	Yes	11

<b>Setup of the Tax Administration's answer file: Fixed-length: Data position</b>	<b>Data element</b>	<b>Mandatory Yes/No</b>	<b>Length</b>
1-11	BUSINESS ID OR PERSONAL IDENTITY CODE ENQUIRED	Yes	11
12	REGISTRATION INFORMATION K = Yes, the enquired party is registered. E = No, the enquired party is not registered. Blank = Problems in the identity code enquired.	Yes	1

13-20	NEXT CHECK DATE	No	8
	The end date of the period of validity is shown as 'yyyymmdd' i.e. y = year, m = month, d = day.		

**Request file setup for VAT registration enquiries:**

Request file length must be 30 characters.

<b>Fixed-length: Data position</b>	<b>Data element</b>	<b>Mandatory Yes/No</b>	<b>Length</b>
1-8	IDENTIFIER OF THE FILING (=VSALVTAR)	Yes	8
9-19	BUSINESS ID OR PERSONAL IDENTITY CODE ENQUIRED	Yes	11
20-30	BUSINESS ID OR PERSONAL IDENTITY CODE OF THE FILER You can only use the Business ID or personal identity code of one filer in the request file.	Yes	11

**Setup of the Tax Administration's answer file:**

<b>Fixed-length: Data position</b>	<b>Data element</b>	<b>Mandatory Yes/No</b>	<b>Length</b>
1-11	BUSINESS ID OR PERSONAL IDENTITY CODE ENQUIRED	Yes	11
12	REGISTRATION INFORMATION K = Yes, the enquired party is registered.	Yes	1

E = No, the enquired party is not registered.  
Blank = Problems in the identity code enquired.

13-20	END DATE OF THE PERIOD OF VALIDITY	No	8
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This data element is usually blank. However, if the database does contain end date information it is shown as 'yyyymmdd' i.e. y = year, m = month, d = day.

21-22	REPORTING PERIOD LENGTH	No	2
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VAT charge information;  
Permissible values:

32 The enquired party is a payer of Insurance premium tax.

80 The enquired party is a VAT payer operating a business

82 The enquired party is a VAT payer who provides the usufruct of real property.

83 The enquired party is a primary producer liable to pay VAT.

84 The enquired party is a reindeer farmer, liable to pay VAT.

85 The enquired party has a VAT reporting requirement as a foreigner.

86 The enquired party is a payer of VAT as a purchaser or as due to own use.

87 The enquired party has a reporting requirement for supply of services in the EU

88 The enquired party is liable to pay VAT as a creator of works of art (was prior to 4 January 2016 included in operation type 83)

## 6 INSTRUCTIONS



This specification is posted on our Website at [www.tax.fi](http://www.tax.fi) > Data format specifications.  
The path to the specification is: [www.tax.fi](http://www.tax.fi) > Precise information > e-Filing > IT developers > Data format specifications > Specifications - Direct data transfers and other e-filings.

### **7 PERSONS TO CONTACT IN CASE OF TECHNICAL PROBLEMS**

For advice on technical problems, send e-mail to the Finnish Tax Administration:  
**[tiedonsiirto@vero.fi](mailto:tiedonsiirto@vero.fi)**.