

GRADUATE STUDENT EVALUATION FORM FOR ORAL PRESENTATIONS

Speaker's name: _____ Evaluated by: _____ Date: _____

Topic _____

Indicate the appropriate score from 1 = poor, no, or negative to 10= excellent, yes or positive

Presentation

1. Voice (volume, modulation and enunciation)	1	2	3	4	5	6	7	8	9	10
2. Enthusiasm and energy	1	2	3	4	5	6	7	8	9	10
3. Eye contact with audience	1	2	3	4	5	6	7	8	9	10
4. Preparation / rehearsal (notes, cues)	1	2	3	4	5	6	7	8	9	10
5. Pace of presentation	1	2	3	4	5	6	7	8	9	10
6. Body positioning	1	2	3	4	5	6	7	8	9	10
7. Avoidance of distracting behaviour	1	2	3	4	5	6	7	8	9	10
8. Use of visual aids	1	2	3	4	5	6	7	8	9	10

Content

1. Introduction of subject	1	2	3	4	5	6	7	8	9	10
2. Clarity, correctness and conciseness	1	2	3	4	5	6	7	8	9	10
3. Summary and conclusions	1	2	3	4	5	6	7	8	9	10
4. Overall organization of presentation	1	2	3	4	5	6	7	8	9	10
5. Transition between sections	1	2	3	4	5	6	7	8	9	10
6. Appropriateness for specific audience (as defined)	1	2	3	4	5	6	7	8	9	10
7. Length of talk (timing)	1	2	3	4	5	6	7	8	9	10
8. Handling of questions	1	2	3	4	5	6	7	8	9	10

Comments

What worked well: _____

What improvements could be made: _____
