

*Town of Needham, Massachusetts 02492
Invitation for Bids
Painting Cupola at Public Safety Building
16PFO087B*

Notice to All Prospective Bidders

ADDENDUM # 1 RELEASED (September 17, 2015)

The Town would like to make the following changes to the Invitation for Bids for Project 16PFO087B:

1. **Add to the scope:**
 - a. **Prepare the surface, prime, and paint the framing surrounding a louver approximately 3.5' x 3.5' in size. The louver is located within the brick base below the cupola.**
 - b. **Prepare the surface, prime, and paint the center metal conduit located in the interior of the cupola.**
 - c. **Bidders are to provide per man-hour pricing and percentage markup for materials for the replacement of rotten wood. If and when it becomes necessary to replace wood, the Contractor shall submit an estimate, broken out by labor and materials, for the Town to review. Written approval from the Director of Public Facilities is required prior to the replacement of any wood, or any other work under this bid item. An updated bid form is attached to this addendum. ALL BIDS MUST BE SUBMITTED ON THIS UPDATED FORM.**
2. **It is the Contractor's responsibility to determine if existing paint contains lead, and to use appropriate removal and preparation techniques at all times. All bidders must be RRP certified for lead paint removal.**
3. **All electronics and wires in place on the cupola are not to be removed. Care shall be taken to protect these items from damage and paint. Equipment damaged by the contractor shall be replaced at the contractor's expense.**
4. **No spray application of paint shall be permitted.**

The above responses were prepared by or in consultation with:

**Aaron Lacher, Administrative Analyst
Chip Laffey, Director of Public Facilities**

The Town reserves the right to reject any and all bids as determined to be in the best interests of the Town and to waive minor informalities.

Addendum #1 Bid Form Painting Cupola at Public Safety Building 16PFO087B				
	Description	Unit Price	Estimated Quantity	Total Value (Unit Price x Estimated Quantity)
A	Cost of project as outlined in "PART 2, SCOPE OF WORK". THIS LINE DOES NOT INCLUDE ANY COSTS FOR THE REPLACEMENT OF ROTTEN WOOD.	\$	1	\$
B	Per man-hour cost for work replacing rotten wood.	\$	80	\$
C	Percentage markup for materials used for the replacement of rotten wood.*	%	\$4,000.00	\$
D	Total Value of Bid (Sum of A+B+C)			\$
E	Prompt Payment Discount	____%/____Days		
General Bid Requirements				
F	Warranty on Labor (in months)			
G	Warranty on Materials (in months)			

*Total Value of Item C = (Percent Markup +1) x \$4000

Bidder Acknowledges Addenda Number(s): _____

Bid Company Name: _____

Address: _____

City/Town _____ State: _____ Zip Code: _____

Authorized Signature: _____ Title: _____

Contact Name: _____

Phone: _____

Email Address: _____

Date _____