

SPOTLIGHT DJ & KARAOKE

Event planning form

General Information

Bride's Name:	_____	Groom's Name:	_____
Phone:	_____	Email:	_____
Wedding Date:	Month _____ Day _____ Year _____	Reception Times: _____	Start _____ to _____ End _____
Venue:	_____	Venue Address:	_____
Number Of Guest:	_____	Contact Person:	_____
Guest Arrival:	_____	Bridal Party Arrival Time:	_____
What floor is the Wedding on:	_____	Setting:	Indoors / Outdoors (Circle one)
		Elevator:	☐ Yes ☐ No

Reception Highlights

Cocktail Music:	☐ Yes ☐ No	Cocktail Music Type:	_____
Introductions:	☐ Yes ☐ No	Introduction Music:	_____
Blessing:	☐ Yes ☐ No	Blessing By:	_____
Dinner Served:	☐ Yes ☐ No	Style:	Buffet / Family Style / Individually Served
Dinner Music:	☐ Yes ☐ No	Dinner Music Type:	_____
Toast:	☐ Yes ☐ No	Toast By:	_____
Cake Cutting:	☐ Yes ☐ No	<u>Cake Cutting Song:</u>	_____
Bride and Groom Dance:	☐ Yes ☐ No	<u>Bride and Groom Song:</u>	_____
Bride and Father Dance:	☐ Yes ☐ No	<u>Bride and Father Song:</u>	_____
Groom and Mother Dance:	☐ Yes ☐ No	<u>Groom and Mother Song:</u>	_____
Bridal Party Dance:	☐ Yes ☐ No	<u>Bridal Party Song:</u>	_____
Bouquet Toss:	☐ Yes ☐ No	<u>Bouquet Song:</u>	_____
Garter Toss:	☐ Yes ☐ No	<u>Garter Toss Song:</u>	_____
Other Special Dances:	☐ Yes ☐ No	<u>List Special Dances:</u>	_____
Last Dance of Evening:	☐ Yes ☐ No	<u>Last Dance Song:</u>	_____

Grand Exit:

☐

Yes

☐

No

Type Of Grand Exit: _____

Bridal Party Introductions

Parents of the Bride:

Parents of the Groom:

Bridesmaid & Groomsman (1):

Bridesmaid & Groomsman (2):

Bridesmaid & Groomsman (3):

Bridesmaid & Groomsman (4):

Bridesmaid & Groomsman (5):

Bridesmaid & Groomsman (6):

Bridesmaid & Groomsman (7):

Bridesmaid & Groomsman (8):

Bridesmaid & Groomsman (9):

Bridesmaid & Groomsman (10):

Flower Girl(s) & Ringbearer:

Maid/Matron of Honor & Best Man:

Bride & Groom:

Music Style

Dance:

☐

Yes

☐

No

Beach:

☐

Yes

☐

No

Party Rock:

☐

Yes

☐

No

Disco:

☐

Yes

☐

No

Hip Hop (Clean Edit):

☐

Yes

☐

No

Country:

☐

Yes

☐

No

Oldies:

☐

Yes

☐

No

Swing:

☐

Yes

☐

No

Soul/R & B:

☐

Yes

☐

No

Other Style:

Music Era

50s:

☐

Yes

☐

No

60s:

☐

Yes

☐

No

80s:

☐

Yes

☐

No

70s:

☐

Yes

☐

No

90s:

☐

Yes

☐

No

10s:

☐

Yes

☐

No

00s:

☐

Yes

☐

No

Crowd Participation Dances

Electric Slide:

☐

Yes

☐

No

Beer Barrel Polka:

☐

Yes

☐

No

Da' Dip:

☐

Yes

☐

No

Twist:

☐

Yes

☐

No

Tootsee Roll:

☐

Yes

☐

No

Limbo Rock:

☐

Yes

☐

No

Boot Scootin' Boogie:

☐

Yes

☐

No

Y.M.C.A.:

☐

Yes

☐

No

The Bunny Hop:

☐

Yes

☐

No

Locomotion:

☐

Yes

☐

No

Chicken Dance:

☐

Yes

☐

No

Conga Line (Hot, Hot, Hot):

☐

Yes

☐

No

Macarena:

☐

Yes

☐

No

Stroll:

☐

Yes

☐

No

Shout:

☐

Yes

☐

No

C'mon Ride It (The Train):

☐

Yes

☐

No

The Hokey Pokey:

☐

Yes

☐

No

Soul Train Line:

☐

Yes

☐

No

The Charleston Shuffle:

☐

Yes

☐

No

Cha Cha Slide:

☐

Yes

☐

No

Cotton Eyed Joe:

☐

Yes

☐

No

The Tarentella (Poka):

☐

Yes

☐

No

Mississippi Slide:

☐

Yes

☐

No

Cubid Shuffle:

☐

Yes

☐

No

Other Type Dance:

Other Information
