## **HAF Project Hub Release Form and Agreement**

Please read and sign the following and return it to hafprojecthub@hkiff.org.hk by Friday, 15 May 2015.

Name:	_ Role in	Role in this project:				
Contact Information:						
Address:						
Telephone:	Email:_					
HAF Project Submission Year (pleas	e circle one):	2015	2014	2013	2012	
Title of HAF Submitted Project:				(he	reafter kno	wn as "Project")
Note: One form is for one project sereleased in HAF Project Hub, pleas				han one ]	project tha	t you agree to be
I,			Ü			
<ul> <li>I am the sole and exclusive copyrithe year specified above, and that rights;</li> </ul>						
- I am legally authorized to submit t	he release of m	y Project	's inform	ation in t	his agreem	ent;
- I understand that the HAF Project purpose is to serve ONLY accredite HAF Project Hub Usage Policy (see	d users; as suc					
- I agree to release any and all of purposes of developing and imple aforementioned right in perpetuity t	ementing the	HAF Pro	ject Hul			
<ul> <li>I shall indemnify both HKIFFS and expenses including reasonable legal project materials; (ii) resulting from any right granted to the HKIFFS and herein.</li> </ul>	fees (i) arising a failure to obt	g out of cain any r	laim by a ight, autl	third par norization	rty relating n, and perm	to the submitted hission to exercise
	(Signatu	ıre)				(Date)
	(Please 1	orint you	r full nan	ne)		

## **HAF Project Hub Usage Policy**

An accredited user ("User") of the HAF Project Hub is able to access and manage information about his/her own project ("Project") in the following manner:

1. All Users will create a User Profile upon registration at the HAF Project Hub. User Profile information will include the following items:

User Name and Photo

Company Name and Position

Company Address

Company Contact Info

Company Profile

User Description

- 2. User can appoint up to two (2) administrators ("User Admin(s)") who will be granted HAF Project Hub access in order to add, edit, and/or delete Project information. All changes to Project information will be made at User Admin(s)' discretion, and does not require prior approval from the Hong Kong Asia Film Financing Forum.
- 3. Project information is consisted of items divided into two sections: General Information and Restricted Information.

The **General Information** section includes the fields for the following items:

Project Title Synopsis

Language(s) Production Company Profile

Genre(s) Director's Statement

Running Time and Format(s) Director(s) Name(s) and Email(s)

Country of Origin Director(s) Biography(ies)

Place of Production Producer(s) Name(s) and Email(s)

Adapted Screenplay Title Producer(s) Biography(ies)

Project Status Scriptwriter Name and Email

Project Photo Scriptwriter Biography

One sentence Synopsis Other production personnel information

The email(s) under **General Information** will not be published on the HAF Project Hub.

The **Restricted Information** section includes the fields for the following items:

Filmmaker Contact Information Treatment

Production Budget (USD) Full Script

Secured Budget (USD) YouTube Video link

Financier(s) / Partner(s) Details and Amount Tudou Video link

(USD)

Other Video / Info link

- 4. All changes to Project information will be published online on the HAF Project Hub. User Admin(s) will be able to view all updated Project information on the HAF Project Hub and have the ability to make corrections or further changes at any point.
- 5. All HAF Hub User Admin(s) have access to view the General Information section of all Projects contained in the HAF Project Hubs ("Hub Projects").
- 6. HAF-accredited guests who access the HAF Project Hub will view General Information about all Hub Projects. Those interested in learning more about a Hub Project (e.g. budget, treatment, contact emails, etc.) could make an online request to view Restricted Information ("Info Request"). All Info Requests will be automatically sent to the User's designated email address(es). When User Admin(s) receive Info Requests, they could view the requestor's profile before choosing to accept or decline them.
- 7. The Hong Kong Asia Film Financing Forum (HAF) is the top administrator for the HAF Project Hub, and has the right to manage all data on the HAF Project Hub. This includes, among others, the right to view, edit, make Info Requests, as well as to accept or decline Info Requests for all Hub Projects, without seeking prior permission from User or User Admin(s), at any time.