

New York State Office of Parks, Recreation and Historic Preservation

Historic Preservation Field Services Bureau

Peebles Island Resource Center, PO Box 189, Waterford, NY 12188-0189 (Mail)
Delaware Avenue, Cohoes 12047 (Delivery)

(518) 237-8643

RESTORE NY 2009/ROUND 3 - PROJECT REVIEW COVER FORM

Please complete this form and attach it to the top of any and all information submitted to this office for review.
Accurate and complete forms will assist this office in the timely processing and response to your request.

Rev. 2-09

This RESTORE NY Grant relates to a previously funded project.

Empty checkbox for previously funded project

If you have checked this box and noted the previous Project Review (PR) number assigned by this office you do not need to continue unless any of the required information below has changed.

PROJECT NUMBER PR

COUNTY

2. This is a new project.

Empty checkbox for new project

If you have checked this box you will need to complete ALL of the following information.

Project Name

Location

You MUST include street number, street name and/or County, State or Interstate route number if applicable

City/Town/Village

List the correct municipality in which your project is being undertaken. If in a hamlet you must also provide the name of the town.

TYPE OF REVIEW REQUIRED/REQUESTED (Please answer both questions)

A. Does this action involve a permit approval or funding, now or ultimately from any other governmental agency in addition to ESDC?

No Yes checkboxes

If Yes, list agency name(s) and permit(s)/approval(s)

Table with columns: Agency involved, Type of permit/approval, State, Federal. Includes row for ESDC and RESTORE NY GRANT 2009/Round 3.

B. Type of Project(s) proposed: (Check all that apply)

Demolition(s), Rehabilitation Project(s), New Construction Project(s) checkboxes and 1-20 Buildings, over 20 Buildings/ Number fields.

CONTACT PERSON FOR PROJECT

Name Title

Firm/Agency

Address City STATE Zip

Phone () Fax () E-Mail

In order to expedite the SHPO review process, provide the information outlined below for the appropriate project category with this cover form. If you have questions regarding the requested information you can contact the NYSHPO. Regional staff contact information can be found at <http://nysparks.state.ny.us>. Click on Historic Preservation; next click on Territorial Assignments. Staff members are listed by the counties they service.

Demolition Projects

For demolition projects on a small scale (fewer than 20 individual buildings), provide the following for each building:

- An individual Building/Structure Inventory Form (at <http://nysparks.state.ny.us> under Environmental Review/Forms).
- Color photographs (digital are acceptable). These should depict the building on the exterior (1-3 views), representative interior views if accessible (2-5 views) and at least one image of the building in its streetscape (showing the buildings to either side).
- Map depicting the location of the project.

For demolition projects on a large scale (more than 20 individual buildings) information should be submitted in table format using MS Excel (in electronic format if possible) that provides the following data:

- Building Address
- Date of construction
- Materials (frame, brick, stone)
- Significant Structure Damage (burned, partial collapse, condemned)
- Color photographs (digital are acceptable). These should depict the building on the exterior (1 clear image) and at least one image of the building in its streetscape (showing the buildings to either side). *These can be submitted on CD with each building photo file identified by address.*
- Map depicting multiple project locations by address. This can also be on CD.

Rehabilitation Projects

For individual rehabilitation projects, provide the following:

- An individual Building/Structure Inventory Form (at the OPRHP web site under Environmental Review/Forms).
- Color photographs (digital are acceptable). These should depict the building on the exterior (1-3 views), representative interior views if accessible (2-5 views) and at least one image of the building in its streetscape (showing the buildings to either side).
- Project map depicting the location of the project location.
- Project narrative explaining work to be proposed. For small façade improvement projects sketch plans and materials descriptions are very helpful. For large scale projects plans may be requested.

New Construction Projects

For new construction projects, provide the following:

- Color photographs (digital are acceptable). These should depict the lot on which the building is being placed. Additional photographs should depict the setting of the new construction.
- Document what had previously been on the site if demolition project is not part of the proposal.
- Project map depicting the location of the project location.
- Depiction of proposed construction including a site plan and at least one elevation.

To check for National Register listed properties, historic districts and archaeologically sensitive areas that may include or involve your project, please go to: <http://nysparks.state.ny.us> then select HISTORIC PRESERVATION then select On Line Resources then go to the Public GIS Program.