

# Landlord Tenant Services

## TENANT/BUYER APPLICATION

LTS Ph: (618) 692-6966

Email: LTS@LTservices.us

Website: www.LTservices.us

Landlord:	Desired move in date:
LL ID #:	Address of Property:
LL Ph:	Rent/Payments: \$ Deposit: \$
LL Email:	<b>Fill out this application thoroughly and return to landlord.</b>
<b>APPLICANT INFORMATION:</b>	<b>If you have NOT been married 6 months fill out a separate application.</b>

Name:			Maiden Name:
Last	First	Middle	
SSN:	DOB:	Drivers Lic #:	
Marital Status ( <input checked="" type="checkbox"/> One:) Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>			How Long?
Cell Number:		Home Number:	
Email:		Preferred Contact Method: Cell <input type="checkbox"/> Home <input type="checkbox"/> Email <input type="checkbox"/>	

### CURRENT ADDRESS:

Street:		Apt #:
City:	State:	Zip:
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	How Long:	Rental/Payments: \$
Landlord Name:	Landlord Phone #:	

### PREVIOUS ADDRESS:

Street:		Apt #:
City:	State:	Zip:
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	How Long:	Rental/Payments: \$
Landlord Name:	Landlord Phone #:	

### EMPLOYMENT INFORMATION: (Last two paycheck stubs required)

Employer:	Address:	
Position:	How Long:	Hire Date:
Hourly Rate:	Annual: \$	FT <input type="checkbox"/> PT <input type="checkbox"/>
Supervisor:	Phone:	Paid How Often:

### PREVIOUS EMPLOYMENT or JOB #2: (Please specify)

Employer:	Address:	FT <input type="checkbox"/> PT <input type="checkbox"/>
Position:	Hire Date:	Term Date:
Supervisor:	Phone:	

### ADDITIONAL INCOME: Example: SSI, SS, Child Support, Alimony, Food Stamps, etc

Source:	Amt: \$	How Often:
Source:	Amt: \$	How Often:

### CHILDREN'S NAME/S and Date of Birth:

1.)	DOB:	3.)	DOB:
2.)	DOB:	4.)	DOB:

**PETS:**

How Many?	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Bird <input type="checkbox"/>	Other <input type="checkbox"/>	Breed:	Wgt:
	Dog <input type="checkbox"/>	Cat <input type="checkbox"/>	Bird <input type="checkbox"/>	Other <input type="checkbox"/>	Breed:	Wgt:

**AUTOMOBILES:**

Year:	Make:	Model:	License plate #:	Payments:
1.)				\$
2.)				\$

**CHECKING ACCOUNTS/s (This information is required by LTS to process application)**

Bank/Credit Union:	Date Opened:	Account #:	Phone Number:
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**REFERENCES:****(Required)**

Name:	Address:	Relationship:	Phone:
1.)			
2.)			
3.)			

**► SPOUSE INFORMATION: If you have NOT been married 6 months fill out a separate application.**

Name:	Maiden Name:		
Last	First	Middle	
SSN:	DOB:	Drivers Lic #:	
Marital Status ( <input checked="" type="checkbox"/> One:) Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>			How Long?
Cell Number:	Home Number:		
Email:	Preferred Contact Method: Cell <input type="checkbox"/> Home <input type="checkbox"/> Email <input type="checkbox"/>		

**SPOUSE ADDRESS:**

Street:	Apt #:
City:	State:
Zip:	
Own: <input type="checkbox"/> Rent: <input type="checkbox"/> Family: <input type="checkbox"/>	Rental/Payments: \$
Landlord Name:	Landlord Phone #:

**EMPLOYMENT INFORMATION: (Last two paycheck stubs required)**

Employer:	Address:	
Position:	How Long:	Hire Date:
Hourly Rate:	Annual:	FT <input type="checkbox"/> PT <input type="checkbox"/>
Supervisor:	Phone:	Paid How Often:

**ADDITIONAL INCOME: Example: SSI, SS, Child Support, Alimony, Food Stamps, etc**

Source:	Amount \$:	How Often:
Source:	Amount \$:	How Often:

*We process an application within 48-72 hours-with your help. Inaccurate information or documentation not provided will slow down this process. For inquiries or questions send an email to [LTS@LTservices.us](mailto:LTS@LTservices.us).*

**CREDIT CARD INFORMATION: \$50 Per Person Processing Fee/\$60 For A Married Couple. If you have not been married six months "or" if you do not have the same last name we need a separate application. (This is for the application fee only)**

Do you give LTS permission to process your credit card for payment? Yes ☐ No ☐ Initial:

Name of Card Holder: Exp Date:

Card Number: Visa/MC: Zip Code:

(Where you receive your billing statement)

*Verification is needed to process your rental or tenant/buyer application. Fax or email all documents with application. All of these may not pertain to you. Only send what does.*

**Provide copies of Drivers License or State ID and Social Security Card along with application.**

<b>IF YOU ARE:</b>		<b>INFORMATION NEEDED:</b>
Employed	<input type="checkbox"/>	Paycheck Stubs (2 most recent for each job)
Self-Employed	<input type="checkbox"/>	Tax Statement & Bank Statements (2 months)
Military	<input type="checkbox"/>	Leave & Earning Statement (LES)
SSDI or SSI	<input type="checkbox"/>	Award letter from Social Security or Bank Statement if you have direct deposit.
Pension	<input type="checkbox"/>	Award letter or Bank Statement if you have direct deposit.
Child Support	<input type="checkbox"/>	We accept court ordered documents with your payment ledger.
Maintenance (Alimony)	<input type="checkbox"/>	We accept court ordered documents with your payment ledger.
Food Stamps/AFDC/TNAF	<input type="checkbox"/>	Letter from Department of Social Services or DHS.
Section 8 or Housing	<input type="checkbox"/>	Voucher with exp. date and unit size. Provide name and number for your case worker.

**Pre-Qualify:**

Have you ever been evicted?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever been asked to move?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever broke a lease?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you ever damaged property?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your total income from all sources equal three times the rent?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Is this verifiable income?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you paid with cash?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever filed bankruptcy?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you currently in a bankruptcy?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been arrested?	Yes <input type="checkbox"/> No <input type="checkbox"/>	When? Where?	
Do you have a criminal record?	Yes <input type="checkbox"/> No <input type="checkbox"/>	When? Where?	

**Comments:**

**Application fee is non-refundable.**

I authorize Landlord Tenant Services and its subsidiaries to run a CREDIT REPORT, CRIMINAL REPORT, CHECK CIVIL SUITS and gather any and all information pertaining to my EMPLOYMENT and RENTAL HISTORY on all parties who sign this application. I agree to provided accurate and truthful information and understand the landlord will receive a full written report. I also authorize my BANK or CREDIT UNION to release any information.

**SIGNATURES:**

Print Name: Signature:

Spouse Print Name: Spouse Signature:

**Landlord or Authorized Agent Signature:**

Print Name: Signature: