

**SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
October 26, 2015; 7:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls**

Members Present: Larry Wendlandt, Isla Durham, Dave Clouse

District Secretary: Susan Rae

Guests: Larry Durham, Bonnie Cobb, Larry Edmonds

Fire Chief: Fire Chief Scott Lynch

Time Meeting Began: 7:00 p.m.

Flag Salute: Dave Clouse

The minutes from the September 28, 2015 Regular Meeting were reviewed. Larry made a motion to approve with deletions as presented. Dave seconded and minutes were approved with deletions.

The treasury report was reviewed. Susan read the report aloud.

The October 2015 bills were reviewed Accounts Payable: AP1359 through AP1371 totaling \$4,837.16 and Payroll: P00895 through P00896 totaling \$3558.92. Current F12 balance is approximately \$117,747.96 and balance of F38 fund is \$46,942.71. Susan read the Expenses and Petty Cash list. Larry made a motion to accept the bills as presented, Dave seconded the motion and the expenses were approved as presented.

Secretary's Report:

- Computer hits to date on SCFD5.org is 5863.
- **Gravel for Driveway ST 51:** Delivered, spread and expensed on October Expenses.
- **DNR Phase II Grant Opens Sept 1, 2015:** Susan will present the final costs and grant paperwork at the November 23 Board Meeting for final approvals and signatures. Grant closes November 30, 2015 for Wildland Gear.
- **Annual Furnace Check:** approved and scheduled for October 29.
- **DNR Check:** Received a check for the Coulee Hite Fire \$1317.25.
- **Computer: All Fixed.** Susan will complete the back door Administrator log in and keep it on file.

Correspondence: Susan reported.

- **2015 Assessments for 2016 Tax Collection:** Estimated report received from County Auditor's Office...ESTIMATE only. Will review again in November if updated assessment is received. Due November 30, 2015
- **Public Leadership Seminar Nov 6 or 7, no one attending.**
- **Enduris Webinars:** Available October 2015 – June 2016 in Risk control Trainings, anyone can attend webinars.
- **EWU Institute of Public Policy & Economic Analysis:** Board approved our information being included for emergency resources contact.
- **Spokane Cnty Dept Building/Planning:** Report with no environmental impact on the Calhoun 78 acres Brooks Rd. project.

- **Federal Licensing, Inc.-** every 5 years renewed. Dave made a motion and Larry seconded the motion to pay it now. Motion approved for \$119.00

Fire Chief's Report: Chief Scott Lynch

1. **Volunteer Status:**

- No Change

2. **Station Status:**

None

3. **Trucks & Equipment:**

None

4. **Training Status:**

- Trained on ladders, knots, and salvage. Extrication at Todd's Automotive. Need to send Todd's Auto a Thank you card please. Susan to handle.

5. **Other:**

- Theresa Cobb: submitted resignation letter for EMT Coordinator. Will remain Station Lt. Ken Fischer will take over EMS Coordinator position.

6. **Old Business:**

- **New Business:**

- 1.
- 2.

Old Business:

1. **New Hire Review:** As approved , new hire Bro ends October 30, 2015.
2. **PPE Gear Purchase:** Scott report status, FF getting fitted as they can.
3. **ST 52 door lock: Larry/Scott:** will take care of this before the snow flies.
4. **Gas Base Meter:** Dave Clouse pending
5. **WFCFA Conference: Isla/Dave wrap up:** Both Commissioners said the Conference was excellent and the facility was beautiful. It was the highest attendance ever for a WFCFA conference. Both attendees gave reports on a few of the issues they felt were most interesting including "Managing the New Now", "Ethics for Elected Officials", All Risk Mobilization and Transporting from the Bakken by rail. . Legislature has now passed a law that any bunker gear that is out of date must be replaced. Isla said the "FD Cares" local program utilizing EWU students to help community ill or elderly residents with resources was a hot topic, and that the Kent Fire Dept reported that 63% of the calls from 4 separate community residents were eliminated when they added the "FD Cares" program into their district. All Risk Mobilization has changed requirements that any Natural Disaster is eligible for a Fire Chief to request assistance with.

Public Comment Period:

There was no other business.

The next regular meeting will be December 14th, 2015 at 7:00p.m

The regular meeting adjourned at 7:35p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary