

EMERGENCY AND CRISIS GENERAL SURVEY

	Yes	No
Do we have an emergency and crisis plan in place?		
Do we train our leadership on how to respond to all possible emergencies?		
Do we train ushers and greeters on how to respond to emergencies?		
Do we conduct regular evacuation and emergency response training?		
Do we complete proper paperwork to document various emergencies?		
Are exit routes clearly marked?		
Do we have a sufficient number of first aid kits available in key areas of the building?		
Have we considered oxygen and defibrillator use?		
Have we identified key medical professionals in our congregation?		
Have we formed a Medical Team?		
Do we have quick access to phones at all times?		
Have we identified a spokesperson for the church?		
Do we have directors and officers insurance coverage in place?		
Have we identified legal counsel for our congregation?		
Have our hiring, personnel, and other policies been reviewed by legal counsel?		
Do we know who is the decision-making body in regards to pressing charges?		
Have we set aside funds to pay for legal counsel?		
Have we set aside funds to pay deductibles and expenses related to insurance claims?		
Do we understand the terms and conditions of our insurance policy?		
Do we have a good regular relationship with our insurance agent?		

If you answered "no" to any of the survey questions, corrective action should be taken as soon as possible.

Survey completed by: _____ Date: _____

Corrective Action taken:



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