



LL.D. PROGRAM IN LAW

Application Guidelines for Privately Funded Students

(For October 2013 Admission)

Extension

1. Introduction

Please read the following Application Guidelines before submitting an application.

Please note that this application process only covers admission for the LL.D. Program in Law for privately funded students.

Full details on the *LL.D.* program are available at:
<http://www.law.kyushu-u.ac.jp/programsinenglish/>

2. Purpose of Program

Kyushu University's *LL.D.* program offers students the unique opportunity of preparing a doctoral thesis in English whilst studying at a Japanese university. Participants will pursue a closely supervised program of research prior to submitting a final dissertation.

The program is designed to provide students with the skills necessary to complete high-level research in law.

3. Subject Areas for Doctorates

The doctoral thesis may be on any law-related subject agreed in consultation with the academic supervisors and approved by the *LL.D. Faculty Committee*.

A full list of professors and their research interests can be found at:
<http://www.law.kyushu-u.ac.jp/programsinenglish>

4. Eligibility

The program is open to applicants with a Master's degree (in law or a related discipline) from an accredited university.

All applicants are expected to have engaged in some form of law study at graduate level.

Competence in the English language is an essential prerequisite of the program and proof of English ability may be required. In principle, a TOEFL score of 600 (computer based test: 250 or internet based test: 100) is required.

All applicants are required to have sufficient financial support for the duration of the program. Further details on the costs of studying on the *LL.D.* program, including tuition and other fees, are available at the program web site.

5. Application Materials

Applicants are requested to submit by registered airmail or equivalent (i.e. Federal Express, DHL etc.), **an original and one copy** of the following documents to the Faculty of Law, Kyushu University **before June 26, 2013** (applications arriving after that date cannot be accepted):

1. Completed ***LL.D. Application Form*** (form attached below).
2. A photocopy of **Graduation Certificate** of the last university and graduate school, OR a **Certified Letter** from the university at which the applicant is currently attending, stating the expected graduation date.
3. **Official School Transcript** of the last school from which the applicant graduated and that which the applicant is currently attending.
4. **Two Letters of Recommendation** from the Dean, the applicant's supervising professor or other teaching staff who have had direct contact with the applicant; or from a supervisor in the employing body with personal knowledge of the applicant (forms attached below).
5. For non-native speakers, **proof of English proficiency** must be provided. A TOEFL score of 250+ (computer-based), 600+ (paper-based), or 100+ (Internet-based) or equivalent is required for non-native English speakers.
6. A copy of any Master's thesis that has been written OR, if the student is currently enrolled on an *LL.M* program. at Kyushu University a 20 pages draft of the Master's thesis.

All application materials should be typed **in English** on the attached forms or additional sheets of A4 paper. In the event materials required above are in a language other than English or Japanese, a translation into one of these languages must be attached.

Application materials will **not** be returned to applicants.

6. Application Procedure

After receiving the application, Kyushu University may decide to hold an interview.

Interviews will be held either by SKYPE, phone or (if it is convenient) in person in the first week of July 2013.

Applicants will be informed of the result of their application for the LL.D., by mid-July 2013.

7. Warning

Students will have their enrollment at Kyushu University withdrawn immediately in the event of **any** of the following:

- If the applicant is found to have made false statements on his/her application.
- If the applicant is subject to disciplinary measures or has been found to have no promise for academic achievement by the University.
- If the applicant is absent from University for a prolonged period of time without permission.

8. Contact Details & Inquiries

Application materials should be submitted to:

Admission Office of the *LL.D.* Program, Graduate School of Law, Kyushu University, 6-19-1 Hakozaki, Higashi-ku, Fukuoka 812-8581, Japan.

Inquiries regarding this program should be addressed to:

Fax: 81[Japan]-92-642-4162

E-mail: admission@law.kyushu-u.ac.jp



LL.D. Program Application Form

1. APPLICANT INFORMATION					
Last Name		First		Middle	
Contact Address					
Nationality		E-mail			
Phone			Please paste a passport sized photo here		
Age					
Date of Birth					
Gender	<input type="checkbox"/> M <input type="checkbox"/> F				
2. EDUCATION HISTORY					
Elementary School					
Attended From – To					
Secondary School (1)					
Attended From – To					

Secondary School (2)			
Attended From - To			
Higher Education			
Attended From-To		Degree Awarded	
Higher Education			
Attended From-To		Degree Awarded	
Total Years of Schooling	___ Years		
3. EMPLOYMENT HISTORY			
Name & Address of Employer			
From - To		Position	
Name & Address of Employer			
From - To		Position	

4. ENGLISH ABILITY (Please indicate your TOEFL [or equivalent] score)

5. THESIS PROPOSAL (In less than 1,000 words, please write a research proposal for a topic that is suitable for an LL.M. program.)

PROPOSED THESIS TITLE:

SUMMARY:

6. DECLARATION & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to my enrolling at Kyushu University, I understand that false or misleading information in this application may result in my enrollment at Kyushu University being terminated.

SIGNATURE

DATE

CANDIDATE APPLICATION CHECKLIST

1. Completed Application Form
2. Proof of English Proficiency
3. **TWO** Recommendation Letters
4. Transcript from university
5. Degree Certificate

(Optional) Could you please indicate how you became aware of the IEBL program at Kyushu University, (e.g. Internet, friend, poster, pamphlet etc.)

OFFICE USE ONLY

1 2 3 4 5

NO. ____

RECOMMENDATION (1)

on behalf of

Mr.

Name of Applicant (Print) : Mrs. _____ , _____ , _____

Miss. Last

First

Middle

To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your estimate of his/her character, your appraisal of the applicant's promise of success as a graduate student and his/her potential for independent research (use space below).

CONFIDENTIAL

IMPORTANT: Please evaluate the applicant's qualification, compared with the last 5 years students, by checking the appropriate space below, and specifying first the group with which you have compared him/her.

QUALIFICATION	Excellent (upper 5%)	Good (6-20%)	Satisfactory (21-50%)	Average or below (lower 50%)	No basis for judgement
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① KNOWLEDGE

Intellectual ability					
Knowledge in subject of proposed study					
General knowledge					

② GOOD JUDGEMENT & EXPRESSION

Imagination					
Oral Expression					
Written Expression					

③ COMMON SENSE

Industry and Perseverance					
Emotional stability					
Inquisitiveness & independence					

④ CONCLUSION (Overall potential as)

Teacher					
Scholar (research fellow)					
LL.M. holder					
LL.D. holder					

Signature _____ Date _____

Name _____

Position _____

Institution _____

Relationship to Applicant _____

Address _____

Phone Number _____ Fax Number _____

E-mail _____

We highly appreciate the time and effort that you have taken to provide us with these comments.

CONFIDENTIAL: please return this letter directly to Kyushu University OR place in a sealed envelope and return to the candidate.

RECOMMENDATION (2)

on behalf of

Mr.

Name of Applicant (Print) : Mrs. _____ , _____ , _____

Miss. Last

First

Middle

To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your estimate of his/her character, your appraisal of the applicant's promise of success as a graduate student and his/her potential for independent research (use space below).

CONFIDENTIAL

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LL.M. holder					
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Signature _____ Date _____

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Address _____

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