



Workshop Proposal Form

It is the current policy of SAU that workshops be self-supporting. However, realizing that it is impossible to be 100% accurate in projections SAU will agree to make up deficits so that members are not personally liable. All bills will be paid by SAU and all profits (if any) will be deposited in the SAU Treasury. To date, these workshops have balanced each other very closely - debits and credits.

Any Region desiring to plan a Teacher Training and/or Student Workshop with SAU sponsorship should complete this Proposal Form and present it to the SAU Executive Board Meeting for consideration.

Contact the SAU President one week prior to meeting to get on Agenda. Provide 5 copies of this form for Executive Board Consideration.

Region _____

Proposed Chairman _____

Proposed Date(s) _____

Proposed Location _____

Estimated Expense Summary

Clinician(s) Name(s) _____

Honorarium \$ _____

Travel \$ _____

Location \$ _____

Administration \$ _____

Other (please explain) \$ _____

ESTIMATED TOTAL EXPENSES \$ _____

Estimated Income Summary

Enrollment

_____ Teachers X \$ _____ = \$ _____

_____ Students X \$ _____ = \$ _____

Other (please explain) \$ _____

ESTIMATED TOTAL INCOME \$ _____