



Mailing Address

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2016 Silent Auction Donation Request Letter

The Mashantucket Pequot Museum- March 4, 2016



January 12, 2016

Dear Friend;

Eastern Area Health Education Center (AHEC), Inc., a non-profit 501©3, whose mission is to improve health outcomes by creating partnerships in education and healthcare, providing support to healthcare professionals, and strengthening the quality and supply of healthcare. It is our hope to surpass our organizational goals/accomplishments from last year. We reach out to the community in hopes that you will take a few moments to read about our upcoming event.

This year we are fortunate to highlight 20 years of serving the community of Eastern Connecticut. On **March 4, 2016** we will be hosting our **20th Annual Meeting and Silent Auction** at The Mashantucket Pequot Museum, 110 Pequot Trail, Mashantucket, CT from 4:00 pm - 7:00 pm. We anticipate approximately 200 guests at this function and the funds raised will go towards accomplishing our organizational goals. In order to make this event exciting and extravagant as we anticipate, we are asking for your support!

Please consider supporting our event by donating gift certificates, merchandise or services. In exchange, you will receive some excellent community exposure and advertising. Your company name and donation will be listed in the event program booklet that we will provide and promote to local media prior to the silent auction. Your donation is tax deductible, we would be happy to provide our Tax ID number upon your request.

We will gladly pick up your donation, or it can be mailed to Eastern AHEC, Inc. at our New London office, 165 State. St. Suite 313, New London, CT 06320. In order for your item to be included in the program booklet we must receive it by **Monday, February 17, 2016**. Please fill out the attached Donation Form and return it to Lorraine Gruber at gruber@easternctahec.org

If you have any questions, please do not hesitate to contact us. We thank you in advance for considering our request and for supporting Eastern AHEC, Inc.

Sincerely,

A handwritten signature in black ink that reads 'M. Bond'.

Maritza Bond, MPH
Executive Director



Silent Auction Donation Form

Donor Representatives Name: _____ Donor Company Name: _____

Mailing Address: _____ Physical Address: _____

Email: _____ Phone Number: _____

Description of item or service being donated:

Approximate Retail Value: _____

THANK YOU FOR YOUR SUPPORT!

Please return this form or email the same information to
Lorraine Gruber by **February 17, 2016** to be included in the Event Program booklet.

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Connecting Student to Careers, Professionals to Communities, and Communities to Better Health