

FORM 20

[See rule 1000(3)]

Form of application for the Grant of Residuary* Gratuity on the Death of a Pensioner.

(To be filled in separately by each applicant)

1. Name of the applicant.
2. (i) Name of the guardian in case the applicant is minor.
(ii) Date of birth of guardian.
3. Name of the-deceased pensioner.
4. Office/Department/Ministry in which the-deceased pensioner served last.
5. Date of death of the pensioner.
6. Date of retirement of the deceased pensioner.
7. Amount of monthly** pension (including adhoc increase, if any) sanctioned to the deceased pensioner.
8. Amount of death-cum-retirement gratuity received by the deceased pensioner.
9. The amount of pension** (including ad-hoc increase, if any) drawn by the deceased till the date of death.
10. If the deceased had commuted a portion of pension before his death, the commuted value of the pension.
11. Total of items 8, 9 and 10.
12. Amount of death-cum-retirement gratuity equal to twelve times of the emoluments.
13. The amount of residuary gratuity claimed, i.e., the difference between the amount shown against items 12 and 11.
14. Relationship of the applicant with the deceased pensioner.
15. Date of birth of the applicant.
16. Name of the Treasury or Sub-Treasury at which payment is desired.
17. Full address of the applicant.

18. Signature or thumb impression of the applicant (to be furnished in a separate sheet duly attested***)

19. Attested by :

Name	Full Address	Signature
(i).....
(ii)

20. Witnesses :

Name	Full Address	Signature
(i)
(ii)

*If a retired railway servant in receipt of service gratuity or pension dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad-hoc increase, if any, together with the death-cum-retirement gratuity and the commuted value of any portion of pension commuted by him are less than the amount of equal to twelve times of his emoluments, a residuary gratuity equal to the deficiency becomes payable to the family.

**When a railway servant has retired before earning a pension, the amount of service gratuity should be indicated.

***Attestation should be done by two gazetted Government servants or by two or more persons of respectability in the town, village or pargana in which the applicant resides.
