



## ARCHDIOCESE OF HARTFORD CRS RICE BOWL LOCAL GRANT FUND

### Grant Application Instructions

#### **Background:**

Catholic Relief Services (CRS) is the international relief and development agency of the US Bishops (see [www.crs.org](http://www.crs.org)). CRS Rice Bowl (see [www.crsricebowl.org](http://www.crsricebowl.org)) is its well-known Lenten catechetical and sacrificial giving program. Each Lent, 75% of the Rice Bowl donations go to CRS overseas development and hunger relief in places where CRS works. The remaining 25% of the total Lenten Rice Bowl collection goes into the Local Archdiocesan Rice Bowl fund. In keeping with the purpose of the 25% allocation, Catholic Relief Services requests that the 25% be used to support hunger and poverty alleviation programs in our archdiocese.

#### **Application Criteria:**

- Grants will be awarded only to parish, school, or Archdiocesan entity hunger and poverty alleviation programs within the Archdiocese of Hartford.
- Applications are limited to one per year.
- Preference will be given to new and innovative programs that demonstrate solutions to hunger with specific, tangible goals and outcomes.
- Grants are made on an annual basis and do not imply funding in subsequent years.
- Organization must be willing to promote the use of CRS Rice Bowl during Lent, and to let people know it receives funds from the CRS Rice Bowl Fund.
- All grant applications will be reviewed by the Office for Catholic Social Justice Ministry and members of its Board of Directors.
- Examples of appropriate projects/organizations:
  - St. Vincent de Paul soup kitchen or food pantry
  - Parish soup kitchen or food bank
  - Emergency food needs
  - Refugee support
  - Parish or school gardens
  - Projects that increase hunger awareness
  - Food assistance for women in crisis pregnancies

#### **Time-Line For Application:**

Organizations may apply for funds for local projects each year and may re-apply in subsequent years. Applications are due to the Office for Catholic Social Justice Ministry on or before June 15. Grant awards will be announced on September 15 of each year, and distributed on or before Nov. 1 to be used by December 31 of the following calendar year.

#### **Award Amounts:**

The amount of the funds granted is determined by factors such as goals and objectives, number of clients served, and current availability of funds. Typical grants may be in the range of \$200-\$1,000.

*If you have any questions please contact: Lynn Campbell, Executive Director, Office for Catholic Social Justice Ministry, Archdiocese of Hartford, 203-777-7279 or [info.ocsjm@aohct.org](mailto:info.ocsjm@aohct.org)*



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2015 Application Form

Note: Please type all answers on grant application—no handwritten applications please!

DATE:

PERSON SUBMITTING APPLICATION:

ORGANIZATION:

ORGANIZATION ADDRESS:

Street

City/State/Zip

ORGANIZATION PHONE:

ORGANIZATION FAX:

EMAIL:

ORGANIZATION WEBSITE (IF YOU HAVE ONE):

PROJECT:

FUNDING REQUEST:

- 1. How do you plan to use the funds?
2. If this is a continuing project, how many people did the project/organization serve in the prior year? During the current year, how many people have you served so far?
3. Briefly share 1-2 "success stories" or other stories about your organization's ministry.



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4. Does your organization/parish/school participate in and promote the CRS Rice Bowl Lenten catechetical program? YES\_\_\_\_\_ NO\_\_\_\_\_

a. If yes, How?

b. If not, go to www.crsricebowl.org to learn more. Then describe below what you plan to do to promote the connection of your organization to Rice Bowl, and how you will include Rice Bowl programming next Lent.

5. Please attach a budget for your project.

6. Please attach any information or publicity about your project (newspaper articles, brochures, etc.)

PASTOR OR EXECUTIVE DIRECTOR SIGNATURE

All Rice Bowl grants must be signed by the pastor of the parish or school, or by the executive director of the archdiocesan entity applying for funding.

I understand that award checks will be payable to parishes or other Catholic organizations only, and designated for the use of the project identified on this application. For the purpose of state law, these funds must be used as intended and any unused funds must be returned.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SUBMIT BY JUNE 15:

- Completed Application
Budget
Brochure, additional information

SUBMIT PREFERABLY BY EMAIL TO:

Lynn Campbell, Executive Director
Office for Catholic Social Justice Ministry
Archdiocese of Hartford
81 Saltonstall Avenue
New Haven, CT 06513
Fax (203) 776-3233
Info.ocsjm@aohct.org