



REPUBLIKA E SHQIPËRISË
MINISTRIA E MIRËQENIES
SOCIALE DHE RINISË
PROJEKTI I MODERNIZIMIT TË ASISTENCË SOCIALE (SAMP)

REQUEST FOR EXPRESSION OF INTEREST

**CONSULTING SERVICES
FOR**

**“Design and Implementation of Process Evaluation for Pilot Phase for NE reforms”
Ref. no. SAMP/CS/QCBS/03-2013**

Albania
Social Assistance Modernization Project - (SAMP)
Loan No.: 8141- AL
Project ID No. P122233

The Republic of Albania, has received financing from the World Bank toward the cost of the Social Assistance Modernization Project (SAMP), and intends to apply part of the proceeds for consultant services. The consulting services (“the Services”) include “Design and Implementation of Process Evaluation for Pilot Phase for NE reforms”.

In close collaboration with and under direct supervision of Department of Social Service Policies within Ministry of Social Welfare and Youth (SWY) (which is the implementing agency for SAMP), the firm will be responsible for designing and implementing the process evaluation at the local level (probably at a random sample basis) to see whether the implementation of reforms for NE program in three pilot areas is happening as outlined in the original plans, in the guidelines etc, and to identify any bottlenecks in the process, recommendations on how to resolve these bottlenecks etc., so that these can be fixed for the national roll-out.

The process evaluation will assess the operational effectiveness and quality of implementation of reforms for NE program and will focus on three main objectives:

- (i) evaluating the consistency of the application and intake process as specified in the administrative guidelines manual;
- (ii) assessing the efficiency and transparency of the payments process, and
- (iii) reviewing the quality of data entry, quality, verification, data formatting, and report generation (information flows and management in the MIS), in accordance with the targeting guidelines and revised business processes.

The contract duration is expected to be for approximately 6 months, under a lump-sum payment.

The Project Management Team now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are:

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|---|-------------------|
| 1. Core business and years in business | 20 points |
| 2. Qualifications or Specific experience of the firm in the social area expertise | 40 points |
| 3. Technical and managerial organization of the firm | 10 points |
| 4. General qualifications and number of key staff | 30 points |
| TOTAL | 100 points |

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s Guidelines: *Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* (“Consultant Guidelines”)- January 2011 , setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications.

A Consultant Firm will be selected in accordance with the Quality- and Cost-Based Selection of Consultants (QCBS) method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours 08:00 to 16:00 (Monday to Thursday) and 08:00 to 14:00 on Friday.

Firms which submitted expressions of interest during the first publication need not apply. Their submission will be considered in the evaluation of expressions of interest.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **December 20, 2013**.

Project Management Team (PMT)

Social Assistance Modernization Project (SAMP)

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