# Writing Communicative Exams 

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## Handout available at: www.efltaks.net Examples of Balance

## - Accuracy or fluency? <br> - Production or recognition?

I. It is 48 B. C. Julius Caesar is in Alexandria, Egypt. He's at a hotel. Complete the conversation. ( 5 pts, 1 ea)
Clerk: Good afternoon.
Caesar: Good afternoon. I'd like a room.
Clerk: Fine. (1) $\qquad$ ?
Caesar: Caesar.
Clerk: (2)
?
Caesar: C-A-E-S-A-R.
Clerk: (3)
? ?

Caesar: Julius.
Clerk: (4) $\qquad$ ?
Caesar: Rome.
Clerk: (5) $\qquad$ ?
Caesar: No, I'm not on vacation. It's a business trif
III. They continue talking. Circle the correct sentences to complete the conversation. ( 3 pts, .5 each)

Caesar: Where do you work?
Cleopatra: I work for the people of Egypt at the palace.
Caesar: (1) (a) Really? (b) OK. (c) No, you don't.
(2) (a) Where do you work? (b) What do you do there? (c) Where do you do?

Cleopatra: I help people and I look beautiful.
Caesar: (3) (a) How do you work? (b) What do you live? (c) How do you spend your day?
Cleopatra: I work in the palace.
Caesar: (4) (a) What do you like? (b) How do you like your job? (c) How do you do?
Cleopatra: (5) (a) I love it. (b) I don't do it. (c) It's at work.
(6) (a) It's boring. (b) It's great. (c) It's late.
IV. Now Cleo has some questions for Julius. Write the correct present tense forms of the verbs in parentheses. NEG. $=$ Negative. ( 4 points, .5 each)
Cleopatra: Tell me about you. What (1) $\qquad$ you $\qquad$ (do)?

Caesar:
I (2) (work) for Rome. I (3)
$\qquad$ (represent) the Senate and I work with
Mark Anthony. He (4) $\qquad$ (do) the difficult work.
He (5) $\qquad$ (like) politics. I (6)
(like-NEG.) politics.
I'm a general. I love to conquer nations. Mark Anthony (7) ( go-NEG.) to war

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## Written Communicative Exams

- Reflect course content
- Test both accuracy and fluency
- Include both production and recognition sections
- Test both functions and grammar (as well as reading, writing, listening)
Fluency
- The ability to produce language with ease
- Have a good but not necessarily perfect command of vocabulary and grammar
- Communicate ideas effectively
- Produce language without causing comprehension difficulties or a breakdown in communication
Accuracy
- Ability to produce grammatically correct sentences
- May not include the ability to write fluently.


## Recognition:

- Student chooses the correct answer
- Multiple choice, true-false, choose from a box
- Requires less knowledge and analysis

Production:

- Student has to write sentences or phrases
- Complete the conversation
- Requires a lot of thought

What is a function?

- The communicative purpose of the users of the language
- Usually expressed as gerunds: introducing, apologizing, asking directions, requesting
- Are much more communicative and relate to fluency more than accuracy
- If you get the function right, even if you make a grammar mistake, you can be understood.
Functional Sections
- Complete the conversation
- Complete the conversation. Use the words in parentheses.
- Circle the correct answer to complete the conversation.
- Write the conversation in the correct order.
- Write sentences from the box.


## Production vs. Recognition:

## Grammar and Functions

## Recognition

worth fewer points-less work

- fill in (verb, adjective form)
- write words from the box
- multiple choice


## Production

worth more points-more work

- fill in (subject / verb)
- ordering (words or conversations)
- ordering (plus one)
- cued sentences
- complete the conversation


## Correcting

## Grammar, Reading, Vocabulary, Listening

- In general these sections are all right or all wrong.
- We rarely give partial credit.
- These sections test accuracy.


## Communicative sections

- You can give partial credit
- These sections test fluency.
- Ask yourself if the S's answer communicates what the $S$ wants to say.
Examples of partial credit
Correct answer: What's your name?
Student writes: What you name?

Correct answer: If you invited me, I'd go.
Student writes: If you invite me, I go.

Correct answer: I went to the movies yesterday.
Student writes: I go to the movies yesterday. / I go to the movies.

# Writing Communicative Exams 

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(Licenciatura Exam, Course 1, Midterm Exam. Text: atlas 2; Actual Student Responses)

The student sees this:

| IV. The clerk knows Cleopatra. Caesar asks the clerk about Cleo. Complete the conversation. Use the words in parentheses. ( 4 points, . 5 each) |  |  |
| :---: | :---: | :---: |
| Clerk: | Yes, I know her. |  |
| Julius: | (1) | (work)? |
| Clerk: | (2) | ( palace downtown). |
| Julius: | (3) | ( do)? |
| Clerk: | (4) | ( help people). |
| Julius: | (5) | ( close friend)? |
| Clerk: | Yes, (6) | _ (funny). |
| Julius: | (7) | ( sports)? |
| Clerk: | Yes, (8) | ( tennis ). |

Answer key. Teachers use as a guide. Not the only answers possible.

| IV. Functions. ( 8 points, 1 each) |  |
| :--- | :--- |
| 1. Where does she work? | 5. Does she have a close friend? |
| 2. (She works) at the palace downtown. | 6. She's funny |
| 3. What does she do? | 7. Does she like sports? |
| 4. She helps people | 8. she likes/plays tennis. |

Student 1:

Clerk: Yes, I know her.
Julius: (1) Where does she works?
Clerk. (2) She does work palace downtown.
Julius: (3) Where do she does?
Clerk. (4) She does help people.
Julius: (5) Where does she close friend?
Clerk: Yes, (6) she does funny.
Julius: (7) Where does she lift sports?
Clerk: Yes, (8) she does play tennis.

## Student 3:

| Clerk: | Yes, I know her. |
| :--- | :--- |
| Julius: | (1) Where does she work? |
| Clerk: | (2) She work at the palace downtown. |
| Julius: | (3) What does she does? |
| Clerk: | (4) She helps people. |
| Julius: | (5) Does she have a close friend? |
| Clerk: | Yes, (6) she does. She's very funny.. |
| Julius: | (7) Does she like sports? |
| Clerk: | Yes, (8) she play tennis. |

## Student 4: Points:

| Clerk: | Yes, I know her. |
| :--- | :--- |
| Julius: | (1) What does she works? |
| Clerk: | (2) She works in palace downtown. |
| Julius: | (3) What does she do? |
| Clerk: | (4) Work with help people. |
| Julius: | (5) Are you close friend? |
| Clerk: | Yes, (6) she is funny. |
| Julius: | (7) Are you practice sports? |
| Clerk: | Yes, (8) she plays tennis. |

Clerk. Yes, I know her
Julius: (1) What does she works?

Clerk: Yes, I know her.
Julius: (1) You do?
Clerk. (2) I'm work in the palace downtown.
Julius: (3) What do you do?
Clerk. (4) I'm help help people.
Julius: (5) How you close friend?
Clerk. Yes, (6) they are funny
Julius: (7) ar you play sports?
Clerk: Yes, (8) I'm play.

